



Board Report

File #: 16-448, Version: 1

Augment, clarify, and correct a typographical error in the Board Order 16-301 dated March 15, 2016, based upon Board Report 16-301, increasing appropriations of \$394,000 for Fiscal Year (FY) 2015-16 adopted budget (003), financed by a transfer from unassigned Library Fund Balance (BSA 3101), as follows:

- a. Authorize the Auditor-Controller to amend the FY 2015-16 Library adopted budget, Fund 003, Appropriation Unit LIB001, to increase appropriation by \$394,000, financed by Library Fund 003 Unassigned Fund Balance BSA 3101 (4/5th vote required).
- b. Authorize the Auditor-Controller to make an operating transfer out of \$258,000 for the FY 2015-16 from Library Fund 003, Appropriation LIB001, to Facilities Project Fund 401, Appropriation RMA004 for the San Lucas Library project (4/5th vote required).

RECOMMENDATION:

1. Augment, Clarify, and correct a typographical error in the Board Order 16-301 dated March 15, 2016, based upon Board Report 16-301, increasing appropriations of \$394,000 for Fiscal Year (FY) 2015-16 adopted budget (003), financed by a transfer from unassigned Library Fund Balance (BSA 3101), as follows: Authorize the Auditor-Controller to amend the FY 2015-16 Library adopted budget, Fund 003, Appropriation Unit LIB001, to increase appropriation by \$394,000, financed by Library Fund 003 Unassigned Fund Balance BSA 3101 (4/5th vote required).

Authorize the Auditor-Controller to make an operating transfer out of \$258,000 for the FY 2015-16 from Library Fund 003, Appropriation LIB001, to Facilities Project Fund 401, Appropriation RMA004 for the San Lucas Library project (4/5th vote required).

SUMMARY/DISCUSSION:

On March 15, 2016, the Board considered and approved matter 16-301, which authorized the transfer of funds held by the Monterey County Free Libraries (MCFL) Fund in an amount of \$394,000 from the MCFL non-general contribution account to other MCFL and accounts maintained by the County Resource Management Agency, Public Works, to fund facility projects at two Library locations (San Lucas and Big Sur). After that action was approved, MCFL was informed by the Auditor's Office that 16-301 had one omission and one clerical error that required correction; in all other aspects of the Report and the Board's action taken on that matter were correct.

At this time, per direction from the Auditor-Controller, MCFL is requesting that the Board Order 16-301 be augmented and clarified in the following aspects of that action:

- a. FY 2015-2016 Library adopted budget, Fund 003, Appropriation Unit LIB001, be increased by \$394,000, financed by Library Fund 003 Unassigned Fund Balance BSA 3101. This sum includes the financing requested for both the Big Sur and the San Lucas projects. Following CAO direction, authorization is requested of the Board of Supervisors to authorize the \$394,000 to be transferred from the Library Fund to fund the two building projects; and,
- b. At this time, per direction from the Auditor-Controller MCFL is also requesting that a clerical error in the account number be corrected for San Lucas library operating transfer as mentioned in

the recommendation above.

In all other regards, the Report and Board action are correct and would not be subject to modification.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office, County Counsel, and Resource Management Agency have been contacted on this matter and they have provided direction.

FINANCING:

The requested action will not have an impact on the County General fund. The requested action only clarifies the Board's previous action regarding the transfer of the \$394,000 out of the existing Library Fund (003) in the following manner: \$ 258,000 to Resource Management Account 401-3000-8184-5980-RMA004, Program Code 8548, for the San Lucas Library project; and \$136,000 to Library Fund Balance Account 003, Dept. 6110, Unit 8141, Object 5940, for the Big Sur Repair project. It is necessary to clarify and correct the affected MCFL FY 2015-16 budget to reflect the transfer, augmentation, and expenditure resulting from the requested transfer. As such, a 4/5th vote is required to accomplish the end result.

Jacqueline C. Bleisch,
Administrative Services Officer
Dated: _____

Jayanti Addleman,
County Library Director
Dated: _____

Prepared by: Jacqueline C. Bleisch, Administrative Services Officer, (831)883-7569
Approved by: Jayanti Addleman, County Library Director, (831)883-7566