



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 16-1025, **Version:** 1

- a. Agree, as Chief Elected Official for the Monterey County local workforce development area, to contracts with the Monterey County Office for Employment Training, Rancho Cielo, Inc., and Turning Point of Central California, Inc., effective September 1, 2016 through December 30, 2017, for provision of Supervised Populations Workforce Training Grant services; and
- b. Approve and authorize the Executive Director of the Monterey County Workforce Development Board to sign these provider contracts.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Agree, as Chief Elected Official for the Monterey County local workforce development area, to contracts with the Monterey County Office for Employment Training, Rancho Cielo, Inc., and Turning Point of Central California, Inc., effective September 1, 2016 through December 30, 2017, for provision of Supervised Populations Workforce Training Grant services; and
- b. Approve and authorize the Executive Director of the Monterey County Workforce Development Board to sign these provider contracts.

SUMMARY:

The Monterey County Workforce Development Board (MCWDB), in collaboration with County Probation Department, submitted an application for the AB2060 Supervised Population Workforce Training Grant Program 2.0 (the Supervised Population Grant) in May 2016. The California Workforce Development Board notified MCWDB of the \$400,000 award in June 2016. The Supervised Population Grant is funded through the Governor's Recidivism Reduction Fund. The supervised population includes all persons who are on probation, mandatory supervision, or post release community supervision as defined in AB 2060 (Chapter 383, Statutes of 2014) and are supervised by, or are under the jurisdiction of a county. MCWDB formed partnerships with County Probation and local workforce development organizations such as Monterey County Office for Employment Training (OET), Rancho Cielo, Inc., (Rancho Cielo) and Turning Point of Central California, Inc., (Turning Point) to provide training and support to individuals supervised by County Probation. This grant is intended to improve employment outcomes for the supervised population through the creative and effective aligning of training, education, and other services for this population with the industries and employers driving regional employment.

DISCUSSION:

The MCWDB is the lead and fiscal agent for the Supervised Populations Grant project and as such is responsible to perform the following activities:

- Develop Agreements/MOU;
- Convene project partners for the purposes of establishing program timeline;
- Convene one Advisory Panel per quarter for a maximum of six meetings during the project;
- Collaborate among all partners in the development of service delivery strategies and alignment of resources to ensure connecting the supervised population to employment;
- Direct the WDB Business Services Team to canvas the rural areas of the county to ensure an

understanding of the skill sets employers need so that the supervised population targeted can meet the needs of employers once they complete training;

- Compile a final grant report to the State upon completion of the grant;
- Designate staff to administer the grant;
- Retain a total of \$109,650 for program participant costs that are paid directly to the vendor/training provider/participant by its Fiscal Unit for the following:
 - a. \$1,650 for ACT WorkKeys testing of program participants
 - b. \$18,000 for supportive services to program participants
 - c. \$60,000 for participant Individual Training Accounts (ITAs) /On-the Job Trainings (OJTs) costs incurred by providers
 - d. \$30,000 for stipends paid to program participants; and
- Review all invoices and reports received, verify compliance with the grant requirements and the provider contracts, and process all invoices for reimbursement.

Provider specifics:

- Each provider will recruit, enroll, and orient 20 program participants for a project total of 60;
- Ensure participants receive both ACT WorkKeys Ready 101 skill remediation training and pre-assessments;
- Ensure participants receive ACT WorkKeys post-testing;
- Provide Intensive, Supportive, and Retention services to participants;
- Ensure each participant receives training in accordance with each provider's area of expertise:
 - OET will enroll participants in either On-the Job Training (OJT) or classroom training via Individual Training Accounts (ITAs);
 - Rancho Cielo will provide culinary and construction training programs; and
 - Turning Point will connect participants with OJTs.
- Participate in data collection and reporting necessary for project evaluation;
- Maintain financial accounts and records; and
- Receive the following funds for staff time and direct services to participants:
 - OET will receive \$102,091.68;
 - Rancho Cielo will receive \$88,860.66; and
 - Turning Point will receive \$99,397.66

OTHER AGENCY INVOLVEMENT:

Parties to the provider contracts were involved in their development. County Counsel has reviewed the proposed contracts as to form. Risk Management has reviewed these documents as well.

FINANCING:

There is no impact on the General Fund. Recidivism Reduction Fund monies appropriated by the Governor to the California Workforce Development Board for the Supervised Populations Workforce Training Grant, and awarded in the amount of \$400,000 to the Monterey County Workforce Development Board, are budgeted in Fund 007, Appropriations Unit DEO026.

Prepared by:

Approved by:

Joyce Aldrich, 759-6644
Executive Director
Workforce Development Board

Nicholas E. Chiulos, 755-5145
Assistant County Administrative Officer
Monterey County Administrative Office

Attachments:

1. Memorandum Of Understanding between MCWDB and Monterey County OET, and Attachments A through E
2. Agreement between the MCWDB and Rancho Cielo, Inc., and Attachments A through E
3. Agreement between the MCWDB and Turning Point of Central California, Inc., and Attachments A through E.

Originals on file with the Clerk to the Board's Office