



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 16-1051, **Version:** 1

- a. Approve and authorize the Chief Probation Officer to sign a Memorandum of Understanding with the Monterey County Office of Education, reimbursing the Probation Department in the amount of \$160,915 retroactive to July 1, 2016 through June 30, 2017 for collaborative services for the Salinas Community School program; and
- b. Authorize the Chief Probation Officer to sign up to three (3) future amendments to this Agreement where the amendments do not exceed ten percent (\$16,091) of the original contract amount and do not significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Chief Probation Officer to sign a Memorandum of Understanding with the Monterey County Office of Education, reimbursing the Probation Department in the amount of \$160,915 retroactive to July 1, 2016 through June 30, 2017 for collaborative services for the Salinas Community School program; and
- b. Authorize the Chief Probation Officer to sign up to three (3) future amendments to this Agreement where the amendments do not exceed ten percent (\$16,091) of the original contract amount and do not significantly change the scope of work.

SUMMARY:

Monterey County Office of Education (MCOE) and Monterey County Probation Department (MCPD) have long provided a coordinated approach to closely monitor and supervise juvenile probationers and assist with at-risk students within the school system, utilizing available resources from both agencies. This Memorandum of Understanding documents this approach and provides for the partial reimbursement to the Probation Department of its costs in these efforts.

DISCUSSION:

The Monterey County Office of Education (MCOE), through its Alternative Education Programs, operates a community day school. This school serves at-risk youths who have been expelled from school districts. MCOE has requested Probation to assist in truancy issues at this school.

MCPD shall assign one Deputy Probation Officer (DPO) and one Probation Aide (PA) to the district to closely monitor and supervise juvenile probationers to ensure the orderly and effective operation of the community school, and enhance the level of assistance available to the students in attendance. The Probation Officer manages cases and enforces conditions of probation while the Probation Aide provides oversight and support services to the students during school hours.

Current staffing costs for this work are estimated to be \$267,293 for fiscal year 2016-17. MCOE has agreed to pay approximately 61% of these costs: \$160,915. This is the same amount provided to the Probation Department through last year's MOU.

OTHER AGENCY INVOLVEMENT:

The MOU has been approved by County Counsel as to legal form and by the Auditor-Controller as to fiscal terms.

FINANCING:

MCOE will reimburse the Probation Department for a total of \$160,915 for the staffing and operating costs of the programs. Funding is already contained in the approved budget for Department 2550, Unit 8162 for Fiscal Year 2016-17.

There is no cost to the County General Fund with the recommended action.

Prepared by: Sandra Shaffer, Management Analyst II, ext. 3985

Approved by: Marcia Parsons, Chief Probation Officer, ext. 3913

Attachments:

Agreement