



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** 17-1201, **Version:** 1

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Consider recommendations from the Legislative Committee to:

- a. Adopt the 2017-18 Legislative Program Update;
- b. Adopt the 2017 Strategic Grant Services Program;
- c. Receive an annual report from the County's federal legislative advocate, Brent Heberlee (Nossaman LLP);
- d. Receive an annual report from the County's state legislative advocates, Jennifer Capitolo and Ashley Walker (Nossaman LLP);
- e. Receive an annual report from the County's grant consultants, Jennifer Capitolo and Ashley Walker (Nossaman LLP).

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Adopt the 2017-18 Legislative Program Update;
- b. Adopt the 2017 Strategic Grant Services Program;
- c. Receive an annual report from the County's federal legislative advocate, Brent Heberlee (Nossaman LLP);
- d. Receive an annual report from the County's state legislative advocates, Jennifer Capitolo and Ashley Walker (Nossaman LLP);
- e. Receive an annual report from the County's grant consultants, Jennifer Capitolo and Ashley Walker (Nossaman LLP).

**SUMMARY**

The Legislative Committee met on November 13, 2017, and recommended that the Board of Supervisors adopt the 2017-18 Legislative Program Update; 2018 Strategic Grant Services Program, and receive annual reports from the County's state and federal legislative and grant consultants.

**DISCUSSION**

The County Administrative Office - Intergovernmental & Legislative Affairs (IGLA) Division is charged with the development and execution of the County's Legislative Program and Strategic Grant Services Program. Each year, IGLA staff works with County departments to develop these programs to reflect the interests and priorities of the Board of Supervisors. Once the programs are drafted, they are reviewed by the Legislative Committee, which provides direction regarding desired changes, and considers a recommendation to the Board of Supervisors to approve the program documents.

**2017-18 Legislative Program Update:** The Legislative Program was developed in close collaboration with County departments to represent the County's state and federal legislative interests in the second half of the current legislative sessions. Once adopted by the Board, the Legislative Program provides authority to advocate in support or defense of issues, enabling actions to be taken quickly to protect or defend the County's interests in Sacramento and Washington D.C. The Program contains three (3) major sections:

**Legislative Principles:** Which provide broad direction and authority to IGLA staff and the County's legislative advocates to advance the County's interests.

**Legislative Priorities:** Which define the priority interests and concerns of the County and include descriptions of each issue along with key objectives to guide advocacy efforts.

**Policies Governing Legislative Activities:** Which provide guidelines for the Board of Supervisors, IGLA staff, County legislative advocates, County departments, County advisory board and commissions, and County employees regarding acceptable legislative and political activities.

**2018 Strategic Grant Services Program:** Once adopted by the Board, the Strategic Grant Services Program provides authority and guidance regarding the efforts of IGLA staff and the County's grant consultants in the pursuit of grant funding for the County's highest priority projects, or on projects which require a high level of collaboration among departments and program partners. The Program contains three (3) major components:

**2018 Work Plan:** A result of close collaboration with County departments, the Work Plan identifies priority projects and funding sources to guide efforts over a 12-month period. The Work Plan is designed to be flexible to adjust to the County's changing priorities, and leaves 20% of Program capacity unallocated to take advantage of new or unanticipated funding opportunities.

**Grant Needs Inventory:** A comprehensive inventory of County projects which require a source of grant funding developed in consultation with the Board and department heads. This all-inclusive listing guides the research of IGLA staff and the County's grant consultants.

**Policies Governing Program Activities:** Which outlines the roles of the Board of Supervisors, IGLA staff, the County's grant consultants, and County departments in the execution of the Program.

**Annual Reports:** Annual reports from the County's federal and state legislative advocates and grant consultants outline activities during 2017, and their oral presentations will focus on anticipated major issues or projects for 2017. Reports will be provided by:

- Brent R. Heberlee, Nossaman LLP - Federal Legislative Advocate
- Jennifer Capitolo & Ashley Walker, Nossaman LLP - State Legislative Advocates
- Jennifer Capitolo & Ashley Walker, Nossaman LLP - Grant Consultants.

#### **OTHER AGENCY INVOLVEMENT**

The County Administrative Office - Intergovernmental & Legislative Affairs Division prepared this report. Significant contributions to the development of the programs were made by the Legislative Committee, County department heads/staff, and the County's state and federal legislative advocates and grant consultants.

#### **FINANCING**

The Legislative Program and Strategic Grant Services Programs are funded by the County Administrative Office (Department 1050) - Intergovernmental & Legislative Affairs Division (Unit 8054). Approval of the recommendations contained in this report will not result in additional General Fund contributions.

#### **STRATEGIC INITIATIVES**

The Legislative Program and Strategic Grants Services Program work to advance all categories of the Board's Strategic Initiatives.

X      Economic Development

X Administration  
X Health & Human Services  
X Infrastructure  
X Public Safety

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Attachments:

2017-18 Legislative Program Update

2018 Strategic Grant Services Program

2017 Federal Legislative Report - Brent Heberlee, Nossaman LLP

2017 State Legislative Report - Jennifer Capitolo & Ashley Walaker, Nossaman LLP

2017 Strategic Grant Services Program Report - Jennifer Capitolo & Ashley Walker, Nossaman LLP