



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 17-501, **Version:** 1

Approve and Authorize the Registrar of Voters to execute Agreement Number 17G26126 with the Secretary of State's office to receive Help America Vote Act (HAVA) Section 261 grant funds in the amount of \$20,000 for a term of December 1, 2017, or upon approval by the Department of General Services, through June 30, 2019.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and Authorize the Registrar of Voters to execute Agreement Number 17G26126 with the Secretary of State's office to receive Help America Vote Act (HAVA) Section 261 grant funds in the amount of \$20,000 for a term of December 1, 2017, or upon approval by the Department of General Services, through June 30, 2019.

SUMMARY/DISCUSSION:

Agreement Number 17G26126 permits the County to be reimbursed in the amount of up to \$20,000. The SOS has received a federal grant under HAVA Section 261 for expenses incurred to improve polling place and website accessibility for individuals with disabilities. The County will have authority to spend the full allocation, \$20,000, in this contract beginning upon execution of the Agreement through June 30, 2019.

Grant funds will be used to reimburse the county for up to \$20,000 for costs of attending SOS training and conducting polling place accessibility surveys, including salary and benefits of participating employees. Qualified equipment or supply purchases necessary to make facilities accessible are likewise reimbursable. Funding for this purpose was incorporated into the Fiscal Year 2017-8 requested budget for the Elections Department.

Copies of the Agreement are on file with the Clerk of the Board.

OTHER AGENCY INVOLVEMENT:

The requested State Standard Agreement has been reviewed and approved by County Counsel as to form.

FINANCING:

Invoices and personnel costs for accessibility activities shall be paid by Elections. Once payment is issued, Elections shall submit a claim for reimbursement to the SOS. It is anticipated the SOS will reimburse within approximately 45 days of receipt of complete claim documentation.

Elections is not requesting increased estimated appropriations, as these expenditures were already incorporated into the Fiscal Year 2017-8 requested budget. There will be no additional cost to the County General Fund associated with this recommendation.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This item is in line with the Board's vision for providing efficient service and cost neutral administration. Check the related Board of Supervisors Strategic Initiatives:

☒ Administration:

Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Prepared by:

Approved by:

Izabela Lesik x1491
Management Analyst

Claudio Valenzuela x1499
Registrar of Voters

Attachment: CA Agreement 17G26126