



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 18-074, **Version:** 1

Adopt one resolution authorizing the County Counsel to send notices to contractors providing services relating to or supporting the Risk Management functions of the County that notices from the contractors relating to contract matters be sent to the County Counsel or his designee, and that County Counsel or his designee is responsible for the management of the contracts.

RECOMMENDATION:

It is recommended the Board of Supervisors adopt one resolution authorizing the County Counsel to send notices to contractors providing services relating to or supporting the Risk Management functions of the County that notices from the contractors relating to contract matters be sent to the County Counsel or his designee, and that County Counsel or his designee is responsible for the management of the contracts.

SUMMARY/DISCUSSION:

Various contracts relating to or supporting the Risk Management functions of the County, which functions are currently administered within the County Counsel's Office, provide for the person or office who is to receive notice from the contractor regarding contract matters. These contracts include Intercare Holdings Insurance Services, Inc., Marsh Risk and Insurance Services, CSAC-EIA, and others. The contracts currently do not provide that such notices be addressed to the County Counsel.

It is more appropriate for such notices to be provided to County Counsel or his designee in that the contracts relate to functions within that department, and the contractors should be notified that County Counsel or his designee is responsible for their management.

OTHER AGENCY INVOLVEMENT:

The CAO concurs in the recommendation.

FINANCING:

There is no cost to the General Fund; any cost associated with sending the notices to the contractors will be absorbed in the County Counsel's Office current year budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Adoption of this resolution will allow the County to operate more efficiently, and be more responsive to contract related issues.

Check the related Board of Supervisors Strategic Initiatives:

- ☐ **Economic Development** - Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
- ☒ **Administration** - Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.
- ☐ **Health & Human Services** - Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for health choices and healthy environments in collaboration with communities.

- _____ **Infrastructure** - Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.
- _____ **Public Safety** - Create a safe environment for people to achieve their potential, leading business and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared and approved by:

Leslie J. Girard, Chief Assistant County Counsel, x. 5365

Attachment: resolution