



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #: 18-420, Version: 1**

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a. Approve the use of the Wood Grove Area at San Lorenzo Park on May 4, 2018 for a fund-raising event held by the Chalone Peaks Middle School subject to approval of all required County permits and in compliance with Monterey County Code Section 14.12.130(A)(14); and

b. Find that leasing a picnic area at an existing County park for a one-time event is Categorically Exempt pursuant to Section 15301 of the CEQA Guidelines.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

a. Approve the use of the Wood Grove Area at San Lorenzo Park on May 4, 2018 for a fund-raising event held by the Chalone Peaks Middle School subject to approval of all required County permits and in compliance with Monterey County Code Section 14.12.130(A)(14); and

b. Find that leasing a picnic area at an existing County park for a one-time event is Categorically Exempt pursuant to Section 15301 of the CEQA Guidelines.

**SUMMARY:**

The Chalone Peaks Middle School (CPMS) has requested to reserve the Wood Grove Area at San Lorenzo Park to hold a fundraising event on May 4, 2018. The fundraising consists of the CPMS Parent Teacher Organization (PTO) selling food prepared by the school's cafeteria. This event is estimated to include 200-260 people. The rental agreement for the Wood Grove area includes vehicle entrance for 10 vehicles. Each additional vehicle entrance will be a fee of \$8.00 per vehicle, which will be charged upon arrival on each vehicle. Pursuant to Monterey County Code Section 14.12.130(A)(14), all political rallies, religious services, and any fundraising activities must have prior approval from the Board of Supervisors. Portable restrooms and security guards are not required for this event.

Section 15301 of the CEQA Guidelines identifies existing facilities as a Class 1 Categorical Exemption. Class 1 includes leasing existing public facilities. Staff finds that leasing the picnic area at an existing park for a one-time event is allowed under Section 14.12.130 of the Monterey County Code and qualifies for a Class 1 Categorical Exemption.

**OTHER AGENCY INVOLVEMENT:**

The recommended action has been reviewed by County Counsel. Counsel supports the recommended action. Chalone Peaks Middle Schools has been provided with applications for the Event Organizer and Temporary Food Facility (TFF) permits. Food vendor permits are monitored and enforced by the Environmental Health Bureau (EHB). The Facility Use Application has been provided to the EHB for their review. Staff will verify that CPMS has obtained all required EHB permits prior to issuance of the event permit.

**FINANCING:**

The standard day use and reservation fees approved by the Board of Supervisors for all age groups are in effect for this event. The Resource Management Agency will receive \$120.00 for use of the picnic area and parking.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

County Parks provide a public service to all groups to enjoy natural settings. The recommended action implements policies and regulations for fundraising groups in County Parks.

☐ Economic Development  
☒ Administration  
☐ Health & Human Services  
☒ Infrastructure  
☐ Public Safety

Prepared by: Shawne Ellerbee, RMA Deputy Director of Administrative Services 755-4794

Reviewed by: Camerino Sanchez, Management Specialist

Approved by: Carl P. Holm, AICP, RMA Director

**Attachments:**

Attachment A - Facility Use Application

(Attachment on file with the Clerk of the Board)