



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #: A 18-249, Version: 1**

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- a. Approve and authorize the Director of the Department of Social Services to sign an agreement with Learning Time, Inc. for Learning Disability Evaluations and Job Readiness Education Services for CalWORKs Participants in the amount of \$510,000 for the period of July 1, 2018 through June 30, 2021; and
- b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this agreement where the total amendments do not exceed 10% (\$51,000) of the original contract amount and do not significantly change the scope of work.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of the Department of Social Services to sign an agreement with Learning Time, Inc. for Learning Disability Evaluations and Job Readiness Education Services for CalWORKs Participants in the amount of \$510,000 for the period of July 1, 2018 through June 30, 2021; and
- b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this agreement where the total amendments do not exceed 10% (\$51,000) of the original contract amount and do not significantly change the scope of work.

**SUMMARY/DISCUSSION:**

The Agreement with Learning Time, Inc. is for the provision of adult learning disability evaluations and related services for the California Work Opportunities and Responsibility for Kids (CalWORKs) program. These services include, but are not limited to, direct instruction to individuals and groups to relieve identified disabilities which prevent success in meeting Welfare to Work goals as well as participation in Multidisciplinary Team meetings to assist customers in the CalWORKs Family Stabilization Program.

The Department of Social Services issued RFP #10651 on February 22, 2018 with proposals due March 29, 2018. Two responsive proposals were received and Learning Time, Inc. was tentatively awarded. This contract is being brought for your Board's approval.

**OTHER AGENCY INVOLVEMENT:**

The Auditor-Controller and Purchasing have reviewed and approved this agreement. County Counsel has approved this agreement as to form.

**FINANCING:**

This Agreement is funded by the CalWORKs single allocation. Sufficient appropriations and estimated revenues in SOCOO5 are included in the FY 2018- 2019 Recommended Budget. All future year costs will be included in the budget requests for each of the respective fiscal years.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This Agreement correlates to the Health & Human Services and Economic Development Strategic Initiatives adopted by the Board of Supervisors by allowing the Department to improve the quality of life and prosperity of CalWORKs customers who may have learning disabilities by assisting them in meeting the Welfare to Work goals by providing learning disability evaluations and recommending accommodations.

Mark a check to the related Board of Supervisors Strategic Initiatives

☒ Economic Development

☐ Administration

☒ Health & Human Services

☐ Infrastructure

☐ Public Safety

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Approved by: Elliott Robinson, Director, x4430

Attachments: Learning Time, Inc. 2018-2021

Proposed agreement is on file with Clerk of the Board as an attachment to this Board Report