



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 18-810, Version: 1

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign Countywide Service Agreements for Towing Services with Autoprises I, Inc. dba Salinas Auto Center; PDP Investments, Inc dba P&R Towing - Pete's Towing; U.S.A. Towing, Inc; Leyva's Towing, Inc.; and Juan J. Mesa Espinosa dba Mesa Towing & Transport for the provision of Countywide Towing Services to the County of Monterey. The initial term of the Agreements will begin September 1, 2018 and terminate September 1, 2021, with an option to extend the Agreements for two (2) additional one (1) year periods. Work contracted under this Agreement shall not exceed \$300,000 for all Agreements issued under RFP #10676 in accordance with the terms and conditions set within each Agreement; and
- b. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign additional Countrywide Service Agreements for Countywide Towing Services with qualified contractors who meet the minimum requirements of the County of Monterey, as set forth in RFP #10676, and which comply with the County of Monterey standard terms and conditions. Any such additional agreements will not affect the total aggregate amount authorized. Any such additional agreements shall terminate September 1, 2021, with an option to extend for two (2) additional one (1) year periods.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign Countywide Service Agreements for Towing Services with Autoprises I, Inc. dba Salinas Auto Center; PDP Investments, Inc dba P&R Towing - Pete's Towing; U.S.A. Towing, Inc; Leyva's Towing, Inc.; and Juan J. Mesa Espinosa dba Mesa Towing & Transport for the provision of Countywide Towing Services to the County of Monterey. The initial term of the Agreements will begin September 1, 2018 and terminate September 1, 2021, with an option to extend the Agreements for two (2) additional one (1) year periods. Work contracted under this Agreement shall not exceed \$300,000 for all Agreements issued under RFP #10676 in accordance with the terms and conditions set within each Agreement; and
- b. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign additional Countrywide Service Agreements for Countywide Towing Services with qualified contractors who meet the minimum requirements of the County of Monterey, as set forth in RFP #10676, and which comply with the County of Monterey standard terms and conditions. Any such additional agreements will not affect the total aggregate amount authorized. Any such additional agreements shall terminate September 1, 2021, with an option to extend for two (2) additional one (1) year periods.

SUMMARY/DISCUSSION:

These services will enable the County to ensure a reliable source of qualified towing companies for the provision of towing services for County owned vehicles on an as-needed basis that may be utilized by all County departments. The initial term of the Agreements will begin September 1, 2018 and terminate September 1, 2021, with an option to extend the Agreements for two (2) additional one (1) year periods in accordance with the terms and conditions set within each Agreement. This request will authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign additional Countywide Service Agreements for Towing Services with qualified contractors who meet the minimum requirements of the County of Monterey. Work contracted under this Agreement shall not exceed \$300,000 for all Agreements issued under RFP #10676 in

accordance with the terms and conditions set within each Agreement.

Various County departments are in need of occasional towing services for County owned vehicles throughout the fiscal year. The service and equipment needs that are required from County departments are beyond the capabilities of County resources. Services needed range from the towing of small County cars and trucks to the towing of larger County owned vehicles and equipment. The towing requirements of the County vary on a daily basis. It is not possible to predict the number of tows that are required in any given month. Towing for County owned vehicles will be available on a 24-hours per day, 7-days per week basis. On a case-by-case basis, department will determine the need of these services before contacting the Fleet Management Division to initiate services with an approved contractor on the Countywide Service Agreement List. The County of Monterey does not guarantee a minimum of maximum dollar value to any of the Agreements.

Services will include, but are not limited to towing services following the specifications and schedules detailed in the Countywide Service Agreements. Each Agreement is based on the County requirements as set forth in the terms and conditions of RFP #10676. Each Agreement will be included in the County Service Agreement List, eliminating the need for each County department to execute separate agreements. Copies of the Agreements are on file with the Clerk of the Board.

OTHER AGENCY INVOLVEMENT:

County Counsel has approved each Agreement as to form. The Auditor's Office has approved each Agreement.

FINANCING:

Funds for these services are contained within the approved budget allocations of the departments utilizing the services. Expenditures will depend on the actual services requested by individual County departments.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

These actions will help ensure the timely provision of necessary services to all County Departments.

Mark a check to the related board of Supervisors Strategic Initiatives

- ☐ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☒ Infrastructure
- ☐ Public Safety

Prepared by: Tom Skinner, Management Analyst III

Approved by: Michael Derr, Contract/Purchasing Officer

Attachments:

1. Autoprises I, Inc. dba Salinas Auto Center Agreement
2. PDP Investments, Inc. dba P&R Towing - Pete's Towing Agreement
3. Juan J. Mesa Espinosa dba Mesa Towing & Transport
4. U.S.A Towing, Inc. Agreement
5. Leyva's Towing, Inc. Agreement

