



## Board Report

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**File #: A 18-388, Version: 1**

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- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Linda Raby for Assessment of Trauma Program Verification Review Readiness services, extending the agreement an additional four (4) year period (October 15, 2018 through October 14, 2022) for a revised full agreement term of October 15, 2017 through October 14, 2022, and adding \$260,000 for a revised total agreement amount not to exceed \$360,000.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,000) of the original cost of the agreement.

### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Linda Raby for Assessment of Trauma Program Verification Review Readiness services, extending the agreement an additional four (4) year period (October 15, 2018 through October 14, 2022) for a revised full agreement term of October 15, 2017 through October 14, 2022, and adding \$260,000 for a revised total agreement amount not to exceed \$360,000.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,000) of the original cost of the agreement.

### **SUMMARY/DISCUSSION:**

- a. Assess Trauma Program readiness for a verification review:
  - i. Interview staff
  - ii. Review policies, procedures, guidelines and current practices
  - iii. Review previous consultative reports
  - iv. Assess Trauma Registry reports and data integrity
  - v. Review Trauma Committee minutes with focus on performance improvement activities
  - vi. Submit comprehensive report of findings with recommendations
- b. On-going consultation if requested:
  - i. Policy/guideline development
  - ii. Mentoring of Trauma Program staff
  - iii. Assist with implementation of report recommendations
  - iv. Assist with written Pre-Review Questionnaire
  - v. Assist with verification review preparations
  - vi. Provide on-site assistance at the time of review

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved this amendment No. 1 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 1 was reviewed and approved by NMC's Finance Committee on August 23, 2018 and by its Board of Trustees on September 7, 2018.

**FINANCING:**

The cost for this amendment No. 1 is \$260,000 of which \$90,000 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

The services rendered in this agreement provide NMC with the additional support it needs to be able to provide reliable and quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Julie Ramirez, Trauma Program Manager, 387-8104

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Linda Raby Amendment No. 1

Lindy Raby Agreement

Attachments on file with the Clerk of the Board