



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #: 18-1098, Version: 1**

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- a. Approve and authorize the Contracts Purchasing Officer or Contracts Purchasing Supervisor to execute a Reciprocal Access and Parking Easement Agreement, effective on or around October 1, 2018, between the County of Monterey and the Roman Catholic Bishop of Monterey-Fresno (a sole corporation) for the purpose of providing reciprocal vehicular parking for the County's Porter Vallejo Mansion, Pajaro Community Center, and future Agricultural Commissioner Offices located at 29, 29A and 29B Bishop Street in the township of Pajaro, California, and for Our Lady of Assumption Church located at 100 Salinas Road in the township of Pajaro, California; and
- b. Approve and authorize the Contracts Purchasing Officer or Contracts Purchasing Supervisor to execute a Certificate of Acceptance and Consent to Recordation.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts Purchasing Officer or Contracts Purchasing Supervisor to execute a Reciprocal Access and Parking Easement Agreement, effective on or around October 1, 2018 between the County of Monterey and the Roman Catholic Bishop of Monterey-Fresno (a sole corporation), for the purpose of providing reciprocal vehicular parking for the County's Porter Vallejo Mansion, Pajaro Community Center, and future Agricultural Commissioner Offices located at 29, 29A and 29B Bishop Street in the township of Pajaro, California, and for Our Lady of Assumption Church located at 100 Salinas Road in the township of Pajaro, California; and
- b. Approve and authorize the Contracts Purchasing Officer or Contracts Purchasing Supervisor to execute a Certificate of Acceptance and Consent to Recordation.

**SUMMARY/DISCUSSION:**

The County's Porter Vallejo Mansion and Pajaro Community Center (County) located at 29 and 29A Bishop Street in Pajaro, and Our Lady of Assumption Church (Church) located at 100 Salinas Road in Pajaro have had a reciprocating parking arrangement by way of a Reciprocal Parking License Agreement (License Agreement) since October 2009. The proposed Reciprocal Access and Parking Easement Agreement (Easement Agreement) will be granting the County and the Church specific permanent parking and access rights and be replacing the more temporary 2009 License Agreement that could be cancelled by either party with sixty days' notice.

On June 27, 2017, under Resolution 17-201 the Board approved the Capital Improvement Program Five Year Plan (FY 2017-18 through FY 2021-22) which included a remodeling project to accommodate the Agricultural Commissioner's North County operations within the Pajaro Community Center (RMA Project 8844). RMA staff determined additional parking was needed and was able to incorporate seven additional parking spaces into the project's design, scope and budget, subject to the Church and the County approving the proposed Easement Agreement.

The use of the specified parking spaces within the Church's parking area by County staff, tenants and visiting general public will be limited to Monday through Friday from 7:00 a.m. until 5:00 p.m. and Saturday from 7:00 a.m. until 12:00 noon. Use of the specified parking spaces within the County's parking area by Church parishioners and staff will be limited to the hours before 8:00 a.m. and after 5:00 p.m. on Monday through Friday, after the hour

of 12:00 noon on Saturday, and all day and evening every Sunday. The Church will be entitled to the non-exclusive use of the County's parking area for occasional community evening meetings, provided a minimum seven days prior written notice is given. The Church will consult with the County to minimize any conflict of use. In addition, the County will be entitled to the non-exclusive use of the Church's parking area for occasional community evening meetings, provided a minimum seven days prior written notice is given. The County will consult with the Church to minimize any conflict of use.

OTHER AGENCY INVOLVEMENT:

The Resource Management Agency facilitated the negotiations of the proposed Reciprocal Access and Parking Easement Agreement, and assisted with the development of this report. The Office of the County Counsel-Risk Management has reviewed the proposed Reciprocal Access and Parking Easement Agreement as to form and legality, and indemnification and insurance provisions.

FINANCING:

There is no financial impact to the General Fund. Cost associated with the proposed parking lot improvements are included in Fund 402 for the FY 2018-19 Adopted Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

☐ Economic Development  
☒ Administration  
☐ Health & Human Services  
☐ Infrastructure  
☐ Public Safety

Prepared by:

Sheila Salazar, Finance Manager

Approved by:

Bob Roach, Assistant Agricultural Commissioner

Attachments:

Attachment A - Reciprocal Access and Parking Easement Agreement

Attachment B - Certificate of Acceptance and Consent to Recordation

Attachment C - Location Map