



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 18-443, **Version:** 1

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Approve and authorize the Director of Information Technology or his designee to execute a Memorandum of Understanding and Information Security Agreement with the California Department of Motor Vehicles (DMV) providing the County, through its Information Technology Department, with direct access to DMV records for a term of November 15, 2018 through November 14, 2022, at no cost.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

Approve and authorize the Director of Information Technology or his designee to execute a Memorandum of Understanding and Information Security Agreement with the California Department of Motor Vehicles (DMV) providing the County, through its Information Technology Department, with direct access to DMV records for a term of November 15, 2018 through November 14, 2022, at no cost.

**SUMMARY/DISCUSSION:**

The County of Monterey, through multiple County departments, utilizes information obtained from the California Department of Motor Vehicles (DMV) for various purposes in order to serve the county residents. Examples include the Department of Social Services (DSS) Family and Children's Services Branch, DSS Community Benefits Branch, Human Resources, the Treasurer-Tax Collector, the Assessor-County-Clerk-Recorder, and the County Administrative Office-Fleet Management Division. For these and other County entities, access to DMV information is essential to performing their business functions.

DMV information is provided to County entities through the Information Technology Department (ITD)'s data center. For security reasons, ITD does not store DMV records in County systems. ITD's data center provides a secure transport layer for County departments that require transmission of electronic records and data from the DMV.

The County can continue to directly access DMV information through execution of a Memorandum of Understanding (MOU) with DMV and execution of the DMV's Information Security Agreement, specifying technical security requirements. The State of California imposes no cost for this service. To enable access to this important information for provision of public services, the Director of Information Technology recommends that the Board approve and authorize him to sign these documents.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed the MOU and the Information Security Agreement as to form.

**FINANCING:**

There is no cost associated with this MOU, therefore, there will be no impact to the general fund.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This MOU allows the County to continue actively serving the community through the efforts of the aforementioned departments.

\_\_\_ Economic Development

☒ Administration  
☒ Health and Human Services  
☐ Infrastructure  
☐ Public Safety

Prepared by: Lynnette Beardsall, Management Analyst II, 759-6938

Approved by:

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Eric A. Chatham, Director of Information Technology, 759-6920

Date: \_\_\_\_\_

Attachments: California Department of Motor Vehicles Memorandum of Understanding; Department of Motor Vehicles Information Security Agreement

Attachments on file with the Clerk of the Board