



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 18-449, Version: 1

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Linda Joyce Garrett dba Garrett Consulting Group LLC for consulting services at NMC for an amount not to exceed \$10,000 with an agreement term December 10, 2018 through December 9, 2020.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement.

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Linda Joyce Garrett dba Garrett Consulting Group LLC for consulting services at NMC for an amount not to exceed \$10,000 with an agreement term December 10, 2018 through December 9, 2020.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement.

SUMMARY/DISCUSSION:

Natividad Medical Center requires specialized assistance with policy and procedure development, general consultation, as well as on-site training programs regarding health data systems and compliance with privacy and confidentiality laws for our administrative and clinical staff.

The Garrett Consulting Group, provides consultation and training services on a variety of medical/legal topics including mandated reporting, patients' rights, ethics, electronic records, General MCHD HIPAA (Health Insurance Portability and Accountability Act)/CMIA (California Medical Information Act) Policy consultation and federal and state medical confidentiality laws. Linda Garrett, owner of Garrett Consulting Group, has an extensive background in Healthcare Risk Management services as well as seven years of experience assisting the County with training and providing consultation.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this agreement as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this agreement is \$10,000 of which \$5,000 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This consultant is a risk analysts who specializes in medical privacy and offers assistance and recommendations for Natividad within this area when recommended by county counsel. It is critical for hospital administration to have available a risk analyst consultant.

__ Economic Development

- ☒ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Daniel Leon, Chief Financial Officer, 783-2561

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Linda Joyce Garrett dba Garrett Consulting Group LLC Agreement

Attachments on file with the Clerk of the Board