



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 19-038, Version: 1

- a. Approve Amendment No. 7 to Professional Services Agreement No. A-12755, Multi-Year Agreement #3000*364, with ES Engineering Services, LLC, a Delaware Limited Liability Company, to continue to provide on-call landfill monitoring services, Request for Qualifications #10249, to extend the expiration date for one (1) additional year through March 21, 2020, for a revised term from March 21, 2012 to March 21, 2020, with no increase to the total not-to-exceed amount of \$500,000; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 7 to the Professional Services Agreement.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve Amendment No. 7 to Professional Services Agreement No. A-12755, Multi-Year Agreement #3000*364, with ES Engineering Services, LLC, a Delaware Limited Liability Company, to continue to provide on-call landfill monitoring services, Request for Qualifications #10249, to extend the expiration date for one (1) additional year through March 21, 2020, for a revised term from March 21, 2012 to March 21, 2020, with no increase to the total not-to-exceed amount of \$500,000; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 7 to the Professional Services Agreement.

SUMMARY:

Over the last five years, the County of Monterey Resource Management Agency (RMA) has established several on-call agreements by prequalifying professional firms in specialized fields. The purpose of having on-call consultants is to expedite the procurement process when needing specialized expertise from a professional firm when County staff lacks the expertise or when the volume of work exceeds RMA's capacity. These on-call agreements are utilized across the RMA, and at times used by other County Departments, for specialized expertise in operations, management and specific facility and capital projects.

This amendment would extend the agreement with ES Engineering Services, LLC, a Delaware Limited Liability Company (ES), for one (1) additional year through March 21, 2020, while County staff works to procure needed professional services under a new Request for Qualifications (RFQ). Currently, RMA is proceeding with an RFQ that will be implemented prior to the expiration of the proposed Amendment No. 7.

DISCUSSION:

Three (3) of the ten (10) County-owned landfills are subject to state-mandated monitoring, inspection, and reporting requirements. Additionally, the statewide Industrial General Permit, which was adopted by the State effective July 1, 2015, requires more frequent monitoring events and revisions to the Storm Water Pollution Prevention Plan (SWPPP). Therefore, RMA has identified a need for ES to continue to provide services associated with on-call landfill management and assist Special Districts staff in areas that include, but are not limited to, landfill site inspections, stormwater and groundwater testing, annual detection monitoring reports, as well as analysis and strategies for continued administration of closed landfills within regulatory parameters.

Amendment No. 7 to the Professional Services Agreement (PSA) between the County and ES will extend the expiration date from March 21, 2019 for one (1) additional year through March 21, 2020, beyond the anticipated five- (5-) year PSA term allowed per Request for Qualifications (RFQ) #10249, while County staff works to procure these services under a new RFQ. Currently, RMA Special Districts staff is proceeding with an RFQ to ensure competitive bidding practices are followed. This RFQ process will be implemented prior to the expiration of the proposed Amendment No. 7.

Attachment I provides a summary of the PSA to date. Attachment J provides a summary of the PSA's annual expenditures and balance.

OTHER AGENCY INVOLVEMENT:

The Offices of the County Counsel-Risk Management and Auditor-Controller have reviewed and approved Amendment No. 7 as to form and legality and fiscal provisions, respectively.

FINANCING:

The Fiscal Year (FY) 2018-19 adopted budget includes funding for managing County Disposal Sites budget (Fund 001, Department 3000, Unit 8175, Appropriations Unit RMA 039), including \$80,454 for professional services.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Amendment No. 7 will allow for the best environmental practices for County facilities and operations and ensure proper adherence of mandated inspections, storm and groundwater testing, and reporting related to the operations and maintenance of the closed landfills.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☒ Public Safety

Prepared by: Lynette Redman, Management Analyst III, (831) 796-6038

Reviewed by: Melanie Beretti, Special Programs Manager

Approved by: Shawne Ellerbee, RMA Deputy Director of Administrative Services

Approved by: Carl P. Holm, AICP, RMA Director

Attachments:

Attachment A - Amendment No. 7 to PSA

Attachment B - Amendment No. 6 to PSA

Attachment C - Amendment No. 5 to PSA

Attachment D - Amendment No. 4 to PSA

Attachment E - Amendment No. 3 to PSA

Attachment F - Amendment No. 2 to PSA

Attachment G - Amendment No. 1 to PSA

Attachment H - PSA

Attachment I - Summary of PSA

Attachment J - Summary of PSA Annual Expenditures and Balance

(Attachments on file with the Clerk of the Board)