



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

---

**File #:** A 19-086, **Version:** 1

---

- a. Approve and authorize the Contracts/ Purchasing Officer or Contracts/Purchasing Supervisor to sign an Agreement with Encore Oils, LLC dba SeQuential for no cost removal of used cooking oil from the Monterey County Youth Center for the period May 1, 2019 to March 31, 2024; and
- b. Accept non-standard and modified contract provisions as recommended by the Chief Probation Officer.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/ Purchasing Officer or Contracts/Purchasing Supervisor to sign an Agreement with Encore Oils, LLC dba SeQuential for no cost removal of used cooking oil from the Monterey County Youth Center for the period May 1, 2019 to March 31, 2024; and
- b. Accept non-standard and modified contract provisions as recommended by the Chief Probation Officer.

**SUMMARY:**

The Probation Department recommends approval of the proposed non-standard Agreement with Encore Oils, LLC dba SeQuential for no cost removal of used cooking oil from the Monterey County Youth Center for recycling into environmentally friendly biodiesel.

**DISCUSSION:**

The Probation Department operates kitchen facilities at the Youth Center to provide meals to residents and to the detained youth at the County Juvenile Hall. Disposal of used cooking oil by a qualified contractor is necessary and required as it is considered a hazardous waste; improper disposal can also result in sewer line overflows/blockages, resulting in costly repairs. There are few companies available in this area that provide this service. Encore Oils, LLC dba SeQuential will provide for the safe removal and disposal at no cost to the County

**OTHER AGENCY INVOLVEMENT:**

The Office of the County Counsel-Risk Management has reviewed the Agreement as to form and legality making modifications and striking the contractor's language under the following provisions: 1) client duties and responsibilities by adding mutual indemnification and insurance provisions; 2) term by removing auto renewal and specifying a five (5) year term; 3) rates and payment by adding due consideration; 4) attorney fees by striking all language; 5) notices by removing facsimile option; and 6) miscellaneous by removing email option and requiring written original signatures. The Auditor-Controller has reviewed and approved as to payment provisions.

**FINANCING:**

There is no cost to the County General Fund with this recommended action.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This recommendation supports the Board of Supervisor Strategic Initiatives of Administration for efficient and effective government operations, and ensuring well-being and safety, with optimal functions of food services, for youth in juvenile institutions.

☐ Economic Development  
☒ Administration  
☐ Health & Human Services  
☐ Infrastructure  
☐ Public Safety

Prepared by Wendi Reed, Management Analyst II, ext. 3985

Approved by: Marcia Parsons, Chief Probation Officer, ext. 3913

Attachments: Used Cooking Oil Service Agreement with Encore Oils, LLC dba SeQuential