



Board Report

File #: A 19-168, Version: 1

- a. Approve and authorize the Director of Health or Assistant Director of Health to sign a Master Services Agreement with Accela, Inc. for the provision of software license subscription, software maintenance/support in a vendor hosted data environment, and professional services as needed for the term retroactive to July 1, 2018 through June 30, 2021 in an aggregate amount not to exceed \$220,082, including non-standard terms regarding limitation of liability and indemnification as recommended by the Director of Health; and
- b. Approve and authorize the Director of Health or Assistant Director of Health to approve up to three (3) future amendments that do not exceed ten percent (10%) (\$22,009) of the original Master Services Agreement amount and do not significantly alter the scope of services.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health or Assistant Director of Health to sign a Master Services Agreement with Accela, Inc. for the provision of software license subscription, software maintenance/support in a vendor hosted data environment, and professional services as needed for the term retroactive to July 1, 2018 through June 30, 2021 in an aggregate amount not to exceed \$220,082, including non-standard terms regarding limitation of liability and indemnification as recommended by the Director of Health; and
- b. Approve and authorize the Director of Health or Assistant Director of Health to approve up to three (3) future amendments that do not exceed ten percent (10%) (\$22,009) of the original Master Services Agreement amount and do not significantly alter the scope of services.

SUMMARY/DISCUSSION:

Envision Connect is a unified solution that supports the permitting, regulatory oversight, inspection management, service billing, reporting and data requirements of Environmental Health Bureau (EHB). This solution was originally provided by Decade Software Company, LLC in a prior Agreement with the County of Monterey. During the prior Agreement term, Decade Software Company, LLC was acquired by Accela, Inc. and negotiations for Software as a Service (SaaS) ensued between the County of Monterey and Accela, Inc. for the renewal term specified in this recommended action. The difficulty and extensive process of negotiating the terms of the new Agreement that included incorporating all terms of this SaaS engagement, the insurance provisions, detailed payment schedule, and limitation of liability and indemnification terms prevented this from being brought before the Board of Supervisors until this time. The resulting document brought before the Board encapsulates the full terms, services, support, and cost that was not standard form for the vendor but negotiated to ensure the Board can review the full scope of this engagement.

The approval of this recommended action by the Director of Health will maintain the continuity of the EHB programs and their data requirements that include Hazardous Materials, Land Use, Consumer Protection, Environmental Health Review, Solid Waste, Recycling and Resource Recovery and Water Program.

This work supports the following Monterey County Health Department 2018-2022 strategic plan initiative: 1. Empower the community to improve health through programs, policies. This also supports two of the ten essential public health services, specifically: 2. Diagnose and investigate health problems and health hazards in the community, and 6. Enforce laws and regulations that protect health and ensure safety.

OTHER AGENCY INVOLVEMENT:

County Counsel, Information Technology and Auditor-Controller have reviewed and approved this Master Service Agreement as to legal form, technology and fiscal provisions respectively.

FINANCING:

Funding for this Agreement is included in the Health Department/Environmental Health Bureau FY 2018-19 Adopted Budget (4000-HEA005-8117) and will be included in Fiscal Year's 2019-20 and Fiscal Year's 2020-21's requested budgets.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

☐Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

☐Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

☒Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

☐Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

☐Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Sarah House, Departmental Information Systems Manager, 4531

Approved by: Elsa Jimenez, Director of Health, 4526

Attachment:

Agreement is on file with the Clerk of the Board