



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #: A 19-327, Version: 1**

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Approve and authorize the Contracts/Purchasing officer to sign renewal and Amendment No. 2 to the 2016 Professional Service Agreement with Bickmore Actuarial, Inc. to provide actuarial analysis for workers' compensation and general liability self-insurance programs, safety consulting, claims consulting and enterprise risk management consulting services by extending the term by three years, retroactive from July 1, 2019 through June 30, 2022 and increasing compensation amount not to exceed \$90,000 for a total compensation not to exceed \$182,000.

### RECOMMENDATION:

It is recommended that the Board of Supervisors approve and authorize the Contracts/Purchasing officer to sign Renewal and Amendment No. 2 to the 2016 Professional service agreement with Bickmore Actuarial, Inc. to provide actuarial analysis for workers' compensation and general liability self-insurance programs, safety consulting, claims consulting and enterprise risk management consulting services by extending the term by three years, retroactive from July 1, 2019 through June 30, 2022 and increasing compensation by amount not exceed \$90,000 for a total compensation not to exceed \$182,000.

### SUMMARY/DISCUSSION:

Bickmore Actuarial, Inc. ("Bickmore") operates as a risk management and actuarial consulting company. Under the existing contract, Bickmore Actuarial Inc. has provided assistance in actuarial analysis of workers' compensation, general liability and associated self-insurance programs, including estimation of outstanding liabilities, projected aggregate costs, departmental cost allocations, and related actuarial projects.

Bickmore was founded in 1984 and is privately held. Bickmore is ranked as the largest independent risk consulting firm in the western United States and is the second largest independent JPA management firm in the nation. Bickmore currently provides actuarial services to 35 individual counties (e.g. including the County of Monterey). Bickmore also provides professional actuarial services to CSAC-EIA, a self-insured public entity risk pool which provides primary and excess insurance coverages to over 200 counties, cities, special districts, smaller risk pools, and other public entities in the State of California. The company's services include non-brokerage risk management administration, litigation management, health and benefits actuarial, employment practice liability and human resources consulting and training, ergonomic training and consulting, workers' compensation programs, return-to-work programs, risk control and safety, finance management and accounting, and feasibility studies.

The majority of the work for Monterey County consists of actuarial studies and cost allocation formulation. The proposed terms of Amendment No.2 extend the current contract for three-year period and increase the total dollar amount by \$90,000 for a total sum not to exceed \$182,000, is based upon the historical needs of the County, yet provides flexibility to address unanticipated spikes in the County's need for services.

The renewal is necessary because, due to organizational changes in the County Counsel's Office, the proposed amendment was not able to be processed before the contract expired.

### OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved as to form; Contracts/Purchasing and the Office of the Auditor-

Controller as to fiscal terms; and Risk management for insurance and indemnity provisions.

**FINANCING:**

This amendment will be funded from the General Liability - Internal Service Fund (475-1210-COU003-8408) and the Workers' Compensation - Internal Service Fund (476-1210-COU004-8409).

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

Check the related Board of Supervisors Strategic Initiative(s):

- ☐ **Economic Development** - Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
- ☒ **Administration** - Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.
- ☐ **Health & Human Services** - Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for health choices and healthy environments in collaboration with communities.
- ☐ **Infrastructure** - Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.
- ☐ **Public Safety** - Create a safe environment for people to achieve their potential, leading business and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by:

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Satinder Kaur, Sr. Risk and Benefits Analyst

Approved by:

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Leslie J. Girard, Acting County Counsel - Risk Manager

Attachments:      Bickmore - Agreement  
                         Bickmore - Amendment 1  
                         Bickmore - Amendment 2