



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: RES 19-153, **Version:** 1

- a. Transfer one (1) Communications Technician III position to County Administrative Office, Appropriation Unit CAO025, Budget Unit 8451- Fleet from Information Technology Department, Appropriation Unit INF002, Budget Unit 8437- Infrastructure, and reflect the change in position counts, as indicated in Attachment A (4/5ths vote); and
- b. Authorize the Auditor-Controller and the County Administrative Office to incorporate the position changes in the FY 2019-20 Budget.

RECOMMENDATION:

It is recommended the Board of Supervisors adopt a Resolution to:

- a. Transfer one (1) Communications Technician III position to County Administrative Office, Appropriation Unit CAO025, Budget Unit 8451- Fleet from Information Technology Department, Appropriation Unit INF002, Budget Unit 8437- Infrastructure, and reflect the change in position counts, as indicated in Attachment A (4/5ths vote); and
- b. Authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2019-20 Budget.

SUMMARY/DISCUSSION:

ITD recently reviewed its operations and core businesses and determined the position of Communications Technician III, underfilled with a Communications Technician I incumbent, is more appropriately aligned with the business and functions of the County Administrative Office (CAO), Fleet Division. The duties of this position include the installation and repair of radios, lights, sirens, controllers, antennas, and related equipment in public safety and non-public safety vehicles. The Fleet Division is currently responsible for the installation and repair of other vehicular systems. ITD has provided training to individuals within the Fleet Division since June 2019. As such, the installation and repair of public safety systems, as outlined above, should also fall under the Fleet Division. Correspondingly, ITD and CAO have agreed to transfer this position to CAO-Fleet.

For these reasons, it is recommended that your Board approve these proposed actions.

OTHER AGENCY INVOLVEMENT:

HRD and CAO have reviewed and approved these proposed actions. SEIU Local 521 has been notified and provided an opportunity to meet and confer on the impact of the proposed actions. County Counsel has approved to Form. The Budget Committee has reviewed and supports the proposed actions.

FINANCING:

The annualized cost of the Communications Technician III (\$101,580), was included in the FY 2019-20 ITD budget. Funds associated with this position will be transferred from ITD to CAO, Fleet Division, resulting in no General Fund impact. Future year needs will be included in respective year budget submittal by each appropriate department.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Mark a check to the related Board of Supervisors Strategic Initiatives

- ___ **Economic Development** - Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
- X **Administration** - Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.
- ___ **Health & Human Services** - Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for health choices and healthy environments in collaboration with communities.
- ___ **Infrastructure** - Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.
- ___ **Public Safety** - Create a safe environment for people to achieve their potential, leading business and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Suzanne Paluck, Senior Personnel Analyst, 759-6984

Approved by:

Date: _____
Dewayne Woods, Assistant County Administrative Officer, 755-5309

Date: _____
Eric A. Chatham, Director of Information Technology, 759-6920

Attachments: Attachment A; Resolution