



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

---

**File #:** A 19-438, **Version:** 1

---

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign a non-standard Retail Installment Contract with First Alarm, with an annual amount of \$1,559.04, subject to annual increases not to exceed 10% of the monthly rate, for a retroactive term beginning July 1, 2019 through June 30, 2024.
- b. Accept non-standard terms and conditions contained in the vendor's contract pursuant to the recommendation of the Director of Emergency Communications Department.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign a non-standard Retail Installment Contract with First Alarm, with an annual amount of \$1,559.04, subject to annual increases not to exceed 10% of the monthly rate, for a retroactive term beginning July 1, 2019 through June 30, 2024.
- b. Accept non-standard terms and conditions contained in the vendor's contract pursuant to the recommendation of the Director of Emergency Communications Department.

### SUMMARY/DISCUSSION:

The Emergency Communications Department has had services for card reader and badge system maintenance with First Alarm since October 1, 2010. The contract expired and First Alarm issued a new contract for a non-standard term of five years, for identical services.

The Emergency Communications Department requests approval and authorization to sign a non-standard Retail Installment Contract with First Alarm to continue services. First Alarm provides maintenance for card reader access at the Emergency Services Building located at 1322 Natividad Rd, Salinas, CA. These services include the maintenance and repair of the access system and panels, the interface module, and the badge printer and software.

The delay in getting a contract in place to continue services is due to unfilled administrative positions at Emergency Communications, creating a backlog of updating contracts. As a result, the proposed agreement is retroactive to July 1<sup>st</sup>.

### OTHER AGENCY INVOLVEMENT:

County Counsel reviewed the agreement but does not approve the vendor-generated agreement with non-standard terms and conditions.

### FINANCING:

The cost of this contract was included in the FY 2019-20 approved budget. Approval of this contract will not create an increase in General Fund Contribution. The cost for future years will be included in the respective fiscal year budgets, based on the anticipated use and cost escalator.

### BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This contract meets the Board's Public Safety strategic initiative by maintaining a safe 9-1-1 building from unauthorized access and ultimately continuing the department's mission to link the public to the appropriate law enforcement agency for emergency and non-emergency response.

Mark a check to the related Board of Supervisors Strategic Initiatives

☐ Economic Development  
☐ Administration  
☐ Health & Human Services  
☐ Infrastructure  
☒ Public Safety

Prepared by: Raquel Escorcía, Finance Manager, Ext 8883

Approved by: Lee Ann Magoski, Emergency Communications Director, Ext 8880

Attachments:

Board Report

First Alarm Agreement