



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 20-533, **Version:** 1

a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to extend the term and increase the Not to Exceed amounts for Countywide Service Agreements (CSA) as identified in Attachment A, for an additional six (6) months, to expire no later than December 31, 2020.

RECOMMENDATION:

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to extend the term and increase the Not to Exceed amounts for Countywide Service Agreements (CSA) as identified in Attachment A, for an additional six (6) months, to expire no later than December 31, 2020.

SUMMARY/DISCUSSION:

The CSA's in the spreadsheet have been in place for a period of five (5) years and do not have any more options for extension. Extending the term for these services will enable the County to ensure the continuity of business countywide while Contracts/Purchasing completes the formal solicitation process. The Contracts/Purchasing team was in full OES activation serving as Logistics during the COVID-19 crisis. During this time, several CSA's need to be amended to extend for a period of six (6) months to allow Contracts/Purchasing the opportunity to complete formal solicitations. In addition, two (2) CSA's require additional funds during this six (6) month period to ensure continual service.

Various County departments are in need of these services. On a case-by-case basis, departments will determine the need of these services and initiate services with an approved contractor on the Countywide Service Agreement List. The County of Monterey does not guarantee a minimum of maximum dollar value to any of the Agreements.

Services to be amended are listed in Attachment A. Each Agreement will remain on the County Service Agreement List, eliminating the need for each County department to execute separate amendments.

OTHER AGENCY INVOLVEMENT:

County Counsel and Auditor-Controller have reviewed Attachment A

FINANCING:

Funds for these services are contained within the approved budget allocations of the department utilizing the services. Expenditures will depend on the actual services requested by the County.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

These actions will help ensure the timely provision of necessary services to all County Departments.

Mark a check to the related board of Supervisors Strategic Initiatives

☐ Economic Development

☒ Administration

☒ Health & Human Services

☐ Infrastructure

X Public Safety

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Contracts/Purchasing Supervisor

Approved by: Dewayne Woods, Assistant County Administrative Officer

Attachment:

1. COUNTYWIDE SERVICE AGREEMENTS TO BE AMENDED