



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 20-245, **Version:** 1

- a. Approve a Memorandum of Understanding (MOU) between the City of Salinas and the County of Monterey in the amount of \$204,000.00 for County to fund that portion of the East Laurel Pedestrian Improvements Project fronting County property; and
- b. Authorize the Resource Management Agency Director to sign the MOU.

RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

- a. Approve a Memorandum of Understanding (MOU) between the City of Salinas and the County of Monterey in the amount of \$204,000.00 for County to fund that portion of the East Laurel Pedestrian Improvements Project fronting County property; and
- b. Authorize the Resource Management Agency Director to sign the MOU.

SUMMARY:

The City of Salinas (City) is in process of bidding their East Laurel Pedestrian Improvements Project, which is located in the City of Salinas, with a portion of the project across the County's Laurel Yard property at 855 E. Laurel Drive. The scope consists of streetlights, pedestrian lights, rehabilitation of existing path, installation of an Americans with Disabilities Act (ADA) curb ramp and extension to trail, and minor striping.

As part of the Project, the City would construct pedestrian improvements along East Laurel Drive that is owned by the County. These pedestrian improvements are part of the County's Capital Improvement Program and the County has identified funds to fund that portion of the improvements fronting County property. The proposed MOU establishes the roles and responsibilities for this collaborative project with the County contributing \$204,000 and issuing an encroachment permit to the City (no fee).

DISCUSSION:

Monterey County Resource Management Agency (RMA) staff have been collaborating with the City in the development of their proposed project to construct pedestrian improvements along East Laurel Drive (Project). The proposed pedestrian improvements extend along the frontage of County-owned land at 855 East Laurel Drive.

The City's East Laurel Pedestrian Improvements Project includes constructing streetlights, pedestrian lights, rehabilitation of existing path, installation of an Americans with Disabilities Act (ADA) curb ramp and extension to trail, and minor striping. The City shall provide design services, bidding services, and construction management and administrative functions. In return, the County proposes to collaborate with the City on the Project's construction and issue an encroachment permit to the City (no fee) and pay for the portion on the County's property.

The City performed the environmental review (Initial Study/Mitigated Negative Declaration [IS/MND]) pursuant to the California Environmental Quality Act (CEQA) for this project. Project plans and specifications have been completed and are solicited for construction bids from construction contractors. It is anticipated that bids will be opened on June 9, 2020. The City anticipates awarding the project to the lowest responsive and responsible bidder, for construction to commence late summer 2020.

OTHER AGENCY INVOLVEMENT:

RMA has collaborated with the City staff in drafting the Agreement and developing terms for said Agreement. The Office of the County Counsel has reviewed and approved the Agreement as to form.

FINANCING:

The estimate for the cost for the County portion of the project, including administrative services and construction management, are approximately \$204,000. This project is part of the County's Capital Improvement Program (CIP), for approximately \$204,000 in Fiscal Year (FY) 2020-21. The funds for the Project were programmed into the Annual Work Program for Road Fund and sufficient appropriations are available in the Road Fund, Fund 002, Appropriation Unit RMA012, funded by Transient Occupancy Tax (TOT).

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The Project is a pedestrian improvement project intended to increase pedestrian safety along East Laurel Drive.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Reviewed by: Shawne Ellerbee, Deputy Director of Administrative Services of RMA

Approved by: Carl P. Holm, AICP, RMA Director

Attachments:

Attachment A -Memorandum of Understanding