



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 20-675, **Version:** 1

- a. Authorize the Registrar of Voters to consolidate and provide specified election services to certain districts relating to the November 3, 2020 General Election;
- b. Appoint candidates to governing boards of various districts where the number of persons who filed a declaration of candidacy do not exceed the number of offices to be filled at the November 3, 2020 General Election, and;
- c. Solicit candidates for appointment of qualified persons to governing board member positions where no person has filed a declaration of candidacy, as set forth in the attached Exhibits, and;
- d. Receive a presentation: November 3, 2020 General Election Administration Plan under COVID-19.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Registrar of Voters to consolidate and provide specified election services to certain districts relating to the November 3, 2020 General Election;
- b. Appoint candidates to governing boards of various districts where the number of persons who filed a declaration of candidacy do not exceed the number of offices to be filled at the November 3, 2020 General Election, and;
- c. Solicit candidates for appointment of qualified persons to governing board member positions where no person has filed a declaration of candidacy, as set forth in the attached Exhibits, and;
- d. Receive a presentation: November 3, 2020 General Election Administration Plan under COVID-19.

SUMMARY:

California Elections Code Sections 10002 and 10400 et seq., provide that a city or district may by resolution request the Board of Supervisors to authorize the Registrar of Voters to consolidate and provide election services relating to the conduct of an election. Given the unprecedented nature of this election and the options available to local registrars in conducting the election in compliance with Executive Orders and legislation, Monterey County Elections (MCE) presents the Election Administration Plan under COVID-19 for the November 3, 2020 General Election.

DISCUSSION:

Resolutions were filed by the following cities and districts requesting that the Registrar of Voters perform consolidated services for the November 3, 2020, Election:

- Monterey County Board of Education
- Santa Cruz County Board of Education
- Cabrillo Community College District
- Hartnell Community College District
- Monterey Peninsula Community College District
- Alisal Union School District
- Aromas-San Juan Unified School District
- Carmel Unified School District

- Chualar Union School District
- Gonzales Unified School District
- Greenfield Union School District
- King City Union School District
- Monterey Peninsula Unified School District
- North Monterey County Unified School District
- Pacific Grove Unified School District
- Pajaro Valley Unified School District
- Paso Robles Joint Unified School District
- Salinas Union High School District
- San Miguel Joint Union School District
- Santa Rita Union Elementary School District
- Shandon Joint Unified School District
- Soledad Unified School District
- South Monterey County Joint Union High School District
- City of Carmel-by-the-Sea
- City of Del Rey Oaks
- City of Gonzales
- City of Greenfield
- City of King
- City of Marina
- City of Monterey
- City of Pacific Grove
- City of Salinas
- City of Sand City
- City of Seaside
- City of Soledad
- Marina Coast Water District
- Monterey Peninsula Airport District
- Monterey Peninsula Water Management District
- Pebble Beach Community Services District

The services requested consist generally of establishing voting precincts and polling places, preparing and distributing ballots, voter guides, and voting materials, canvassing the voted returns, certifying election results and issuing certificates of election, and all other proceedings incidental to and connected with the election.

Part 4 of Division 10 of the California Elections Code is known as the Uniform District Election Law and specifies the process for the nomination and appointment and or election of members to various special districts.

Elections Code Section 10500(b)(13) defines the supervising authority for each local special district as the board of supervisors of the county in which all or most of the land of a district is situated. This Board of Supervisors is the supervising authority for various special districts situated within Monterey County.

Section 10515 requires that the Registrar of Voters notify the supervising authority if an insufficient number of candidates has been nominated for a position on the governing board of a special district, and a petition requesting that said election be held has not been presented to the Registrar of Voters.

Section 10515 further requires that, at a regular or special meeting held prior to the Monday before the first Friday in December, the supervising authority appoint the qualified nominees who have filed declarations of candidacy.

The persons identified in the attached Exhibit A- 'Appointments in Lieu of Election' are qualified nominees for candidacy of their respective office and against whom no other nominations were made. The Registrar of Voters recommends the indicated persons be appointed to the governing boards of their respective districts by the Board of Supervisors.

Separately, pursuant to applicable law, if no person has filed a declaration of candidacy for any office, or where there are less nominees for the open positions, the supervising authority shall appoint any person to the office who is qualified, or duly registered to vote in the district, as of the date of the scheduled election, which in this case is November 3, 2020. The Board of Supervisors, or other supervising authority where applicable, should solicit potential appointees for the offices identified in the attached Exhibit B- 'Open District Seats' so that such appointments may be made by the applicable statutory deadline.

MCE presents the Election Administration Plan under COVID-19 in the attached Exhibit C - 'November 3, 2020 General Election Administration Plan under COVID-19 PowerPoint'.

OTHER AGENCY INVOLVEMENT:

The districts listed have requested that the Registrar of Voters consolidate their election with the November 3, 2020, General Election.

FINANCING:

California Elections Code Section 10002 mandates that all jurisdictions requesting election services from the County shall reimburse the County for the services performed.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This item is in line with the Board's vision for providing efficient service and cost neutral administration.

Check the related Board of Supervisors Strategic Initiatives:

☒ Administration:

Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Prepared by: Gina Martinez, Assistant Registrar of Voters, x1488

Approved by:

Claudio Valenzuela x 1499
Registrar of Voters

Attachments:

Exhibit A - Appointed In-Lieu of Elections 11-03-2020

Exhibit B - Open District Seats 11-03-2020

Exhibit C - November 3, 2020 General Election Administration Plan under COVID-19 PowerPoint