



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 20-356, **Version:** 1

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- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/ Purchasing Supervisor to execute Renewal and Amendment No. 2 to the agreement with Mission Linen Supply dba Mission Uniform Service for laundry service for bed linens for the Probation Department's Juvenile Hall and Youth Center, extending the agreement for an additional one (1) year period (July 1, 2020 through June 30, 2021) for a full revised agreement term of July 1, 2016 to June 30, 2021, and increasing the total agreement amount by \$22,500 for a total not to exceed amount of \$91,950; and
- b. Authorize the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to execute one (1) amendment to the agreement where the amendment does not exceed ten percent (10%) of the original contract amount (\$2,795) and does not significantly change the scope of work.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a) Approve and authorize the Contracts/Purchasing Officer or Contracts/ Purchasing Supervisor to execute Renewal and Amendment No. 2 to the agreement with Mission Linen Supply dba Mission Uniform Service for laundry service for bed linens for the Probation Department's Juvenile Hall and Youth Center, extending the agreement for an additional one (1) year period (July 1, 2020 through June 30, 2021) for a full revised agreement term of July 1, 2016 to June 30, 2021, and increasing the total agreement amount by \$22,500 for a total not to exceed amount of \$91,950; and
- b) Authorize the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to execute one (1) amendment to the agreement where the amendment does not exceed ten percent (10%) of the original contract amount (\$2,795) and does not significantly change the scope of work.

### SUMMARY:

Probation recommends approval of the Renewal and Amendment No. 2 to the agreement with Mission Linen Supply dba Mission Uniform Service for laundry service for bed linens for the Probation Department's Juvenile Hall and Youth Center, extending the agreement for an additional one (1) year period (July 1, 2020 through June 30, 2021) for a full revised agreement term of July 1, 2016 to June 30, 2021 and increasing the total agreement amount by \$22,500 for a total not to exceed amount of \$91,950.

### DISCUSSION:

Probation is requesting to amend the current Agreement to extend the term to continue provision of services for youth at Juvenile Hall and the Youth Center. This Renewal and Amendment No. 2 has a retroactive date back to July 1, 2020 due to extended delay in receiving signed documents back from the vendor.

### OTHER AGENCY INVOLVEMENT:

The Offices of County Counsel and Auditor-Controller have reviewed and approved this Amendment as to legal form and fiscal provisions.

### FINANCING:

Funding for this service is included in Probation's Budget for FY 20-21. There is no additional cost to the County General Fund associated with this recommendation.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This recommendation supports key objective of Public Safety by managing safe and appropriate housing for juvenile offenders.

- ☐ Economic Development
- ☐ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☒ Public Safety

Prepared by: Wendi Reed, Management Analyst II, ext. 3985

Approved by: Todd Keating, Chief Probation Officer, ext. 3913

**Attachments:**

Renewal and Amendment No. 2 to Agreement with Mission Linen Supply dba Mission Uniform Service  
Amendment No. 1 - Mission Linen Supply dba Mission Uniform Service Agreement  
Agreement - Mission Linen Supply dba Mission Uniform Service