



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: RES 20-210, **Version:** 1

Consider a Resolution to:

- a. Approve amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to add one (1) Program Manager II (60I02) to backfill for a current employee that will be assigned to the California Statewide automated Welfare System (CalSAWS) Migration Project;
- b. Authorize the County Administrative Office to incorporate the changes to the FY 2020-21 Adopted Budget Unit 001-5010-8262-SOC005 to reflect the change in position counts;
- c. Approve an increase in appropriations and estimated revenues of \$100,313 for the Social Services Budget Unit 001-5010-8262-SOC005 FY 2020-21 Adopted Budget (4/5ths Vote); and
- d. Authorize the Auditor-Controller to amend the FY 2020-21 Adopted Budget by increasing appropriations and estimated revenues by \$100,313 in the Social Services Budget Unit 001-5010-8262-SOC005 (4/5ths Vote).

RECOMMENDATION:

It is recommended that the Board of Supervisors adopt a resolution to:

- a. Approve amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to add one (1) Program Manager II (60I02) to backfill for a current employee that will be assigned to the California Statewide automated Welfare System (CalSAWS) Migration Project;
- b. Authorize the County Administrative Office to incorporate the changes to the FY 2020-21 Adopted Budget Unit 001-5010-8262-SOC005 to reflect the change in position counts;
- c. Approve an increase in appropriations and estimated revenues of \$100,313 for the Social Services Budget Unit 001-5010-8262-SOC005 FY 2020-21 Adopted Budget (4/5ths Vote); and
- d. Authorize the Auditor-Controller to amend the FY 2020-21 Adopted Budget by increasing appropriations and estimated revenues by \$100,313 in the Social Services Budget Unit 001-5010-8262-SOC005 (4/5ths Vote).

SUMMARY/DISCUSSION:

There are currently three automated welfare systems in the State of California. All 58 counties are coming together as one Joint Powers Authority to build the California Statewide Automated Welfare System (CalSAWS). The CalSAWS system will be an automated, integrated eligibility and case management system that supports key public assistance programs and will be used by all 58 counties.

For a successful migration, the CalSAWS Migration Project requires knowledgeable experts from the counties to assist in the planning, development and execution of the conversion across all 58 counties. There was a statewide competitive recruitment process and a Program Manager II (PM) from Monterey County Department of Social Services was chosen to work on this statewide project doing. The PM will remain a county employee and will be located full-time at the CalSAWS Project site in Rancho Cordova and also working remotely. The salary, benefits, travel and per diem will be fully reimbursed by the CalSAWS Migration Project. Implementation is scheduled to be completed by 2023.

The Board approved one (1) Business Technology Analyst that started October 2019 with the CalSAWS Project. Because this is a long-term placement, the Department, the Department is requesting an additional

Program Manager II to backfill behind the current position so that the Department can continue to meet the service needs of a large department.

Classification	Class Code	Current FTEs	FTE Change	Revised FTEs
Program Manager II	16I02	13114		
TOTAL		13114		

OTHER AGENCY INVOLVEMENT:

County Administrative Office concur with the recommendation. County Counsel has approved to form. The Board of Supervisor's Budget Committee reviewed and support the recommendations.

FINANCING:

The total costs for the salary, benefits, travel and per diem will be fully reimbursed by the CalSAWS Migration Project. The Department is requesting an increase in appropriations and estimated revenues for the additional position. The annual cost of a Program Manager II is \$171,965 and pro-rated for seven (7) months is \$100,313. At the end of the project term, the PM would return to the County to resume the position held prior but will be leading the Department's efforts into a successful migration. The Department will assess the need for the additional PM, and if deemed necessary, would absorb the position in order to avoid losing three years of technical knowledge and experience. The recommended actions will not increase the County General Fund contributions in DSS during the project term. The Department will assess the funding for this additional position during the FY 2023-24 budget process.

STRATEGIC INITIATIVES:

This action correlates to the Administration Strategic Initiative adopted by the Board of Supervisors by allowing the Department to support the migration to the new CalSAWS eligibility system that provides services to our community.

Check the related Board of Supervisors Strategic Initiatives:

- ☐ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Becky Cromer, Interim Finance Director, x4404

Approved by: Lori A. Medina, Social Services Director, x4430

Attachments:

Resolution

Approved Request to Classify-Program Manager II

