



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 21-008, **Version:** 1

a. Approve and Authorize Amendment No. 3 to the Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, on behalf of Monterey County Libraries, and OverDrive, Inc., increasing the amount not to exceed from \$200,000 to \$450,000, to continue receiving license and hosting services for downloadable library services.

b. Authorize the Director of Monterey County Free Libraries, or his/her Designee, to sign Amendment No.3 to the Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, in behalf of Monterey County Free Libraries and OverDrive, Inc.

RECOMMENDATION/SUMMARY:

- a. Approve and Authorize Amendment No. 3 to the Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, on behalf of Monterey County Libraries, and OverDrive, Inc. , increasing the amount not to exceed from \$200,000 to \$450,000 to continue receiving license and hosting services for downloadable library services.
- b. Authorize the Director of Monterey County Free Libraries, or his/her Designee, to sign Amendment No.3 to the Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, in behalf of Monterey County Free Libraries and OverDrive, Inc.

SUMMARY/DISCUSSION:

The recommended action will enable Monterey County Free Libraries (MCFL) to continue receiving license and hosting service from OverDrive, Inc., for downloadable library services including eBooks, and Audiobooks. OverDrive, Inc. has been the vendor for MCFL for the last eight years and is a leader in the field of providing e-content in an easy to use format for library patrons and staff. In 2020 when shelter in place orders went into effect MCFL diverted funds from print material to downloadable services increasing our spending on OverDrive to allow patrons access to reading material when they could not get physical materials. The California State Library awarded us 2 grants for \$5000 each to add downloadable eBook and Audiobook content to our collection. In addition, RBDigital, an industry provider of downloadable eBooks, eMagazines and Audiobooks merged with OverDrive in the summer of 2020. The funds we had formerly allocated to RBDigital have now been allotted to Overdrive to add downloadable content including eMagazines. All these factors have increased our spending with OverDrive Inc. By renewing and amending this contract, patrons will have continued access to MCFL collections have without disruption of services or the need to introduce a new service.

The only amendment to the terms of the contract is the increase in not to exceed amount of \$450,000 from \$200,000.00. The payment provisions and pricing remain the same. The period of contract also remains the same, it is currently a three (3)year contract from November 24, 2019 to November 24, 2022.

No other service is available to MCFL with the same standard of service and accessibility amongst vying competitors within the industry. OverDrive has been a Vendor to MCFL for the last 5 years. The increase in

the amount of the contract will be covered with sufficient allocation under the Books, Periodicals and other Subscriptions (Object 6401) with the current Library budget.

OTHER AGENCY INVOLVEMENT:

The original contract, Amendment No. 1, Amendment No. 2, and Amendment No. 3 of the original contract has been reviewed by Counsel as to form and legality. The original contract and Amendment No. 1, Amendment No. 2; to the original contract has been passed with Board of Supervisor approvals and are attached with this report.

FINANCING:

The recommended Renewal and Amendment No. 3 of the original contract shall not exceed the amount of \$450,000, over the three-year period of the contract. Funds have been included in the library budget appropriation (6401) under Books, Periodicals and Other Subscriptions. There is no additional cost to the County General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The MCFL mission is to continue to provide excellent services to communities, by providing services that enhance and inspire the lives of the communities MCFL serves.

☐ Economic Development
☐ Administration
☒ Health & Human Services
☐ Infrastructure
☐ Public Safety

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Approved by: Hillary Theyer Library Director, (831)883-7566

Attachments:

Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, on behalf of Monterey County Libraries, and OverDrive, Inc.,
Renewal & Amendment to Agreement between County of Monterey and OverDrive, Inc. (Amendment No. 1)
Board Order approving Renewal and Amendment to Agreement between County of Monterey and OverDrive, Inc. (Amendment No. 1)
Board Order approving Renewal and Amendment 1 to Agreement between County of Monterey and OverDrive, Inc. (Amendment No. 2)