



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 21-036, Version: 1

- a. Approve an Amendment to Agreement No. A-14563 between the County of Monterey, by and through the Monterey County Treasurer-Tax Collector and RELX INC, to retroactively approve Amendment #2-2021 for the total not to exceed \$13,000 for the period of January 1, 2021 through December 31, 2021; and
- b. Authorize the Monterey County Treasurer-Tax Collector to execute the Amendment; and
- c. Authorize the Monterey County Treasurer-Tax Collector to further amend the Agreement with RELX INC in the future to extend it by one three-year extension or up to three one-year contract extensions where the extending Amendments do not significantly change the scope of work and do not exceed the Agreement amount of \$13,000 per annual extension.

RECOMMENDATION:

- a. Approve an Amendment to Agreement No. A-14563 between the County of Monterey, by and through the Monterey County Treasurer-Tax Collector and RELX INC, to retroactively approve Amendment #2-2021 for the total not to exceed \$13,000 for the period of January 1, 2021 through December 31, 2021; and
- b. Authorize the Monterey County Treasurer-Tax Collector to execute the Amendment; and
- c. Authorize the Monterey County Treasurer-Tax Collector to further amend the Agreement with RELX INC in the future to extend it by one three-year extension or up to three one-year contract extensions where the extending Amendments do not significantly change the scope of work and do not exceed the Agreement amount of \$13,000 per annual extension.

SUMMARY/DISCUSSION:

The Monterey County Treasurer-Tax Collector (TTC) - Revenue Division completes demographic research through use of RELX INC's LexisNexis Accurant to successfully collect court-ordered debt. On December 8, 2020, the Board of Supervisors approved Amendment #2-2021 to Agreement No. A-14563 between the County of Monterey, by and through the Monterey County Treasurer-Tax Collector and RELX INC, and further authorized the TTC to execute the Amendment. To facilitate approval in a timely manner, an unsigned copy of Amendment #2-2021 was included with the report since the TTC was awaiting return of the vendor's signed copy. The vendor's signature was further delayed by several factors, including limited availability of on-site RELX INC staff who were working remotely due to COVID-19 restrictions and were not authorized to sign documents electronically, the unexpected replacement of the TTC's former RELX INC account representative, and delayed review by RELX INC Legal Counsel. Since the signed document was not received until February 2, 2021, TTC staff was advised to return to the Board to request new approval and authorization for the TTC to execute the now "retroactive" amendment.

OTHER AGENCY INVOLVEMENT:

County Counsel reviewed this report and recommended that the TTC seek Board approval for the retroactive amendment and other previously approved actions.

FINANCING:

Current year Agreement costs are included in the Treasurer-Tax Collector's FY 2020-21 approved budget. FY 2021-22 costs have been incorporated in the department's pending budget request. As an essential part of debt collections on behalf of the Superior Court, related costs are covered by offsetting funding through the Comprehensive Collection Program (CCP) per PC 1463.007. Approval of recommended actions has no impact on the County's General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The request to authorize the retroactive agreement supports the County's Administration policy because it allows the department to operate in an efficient and cost-effective manner by having reliable access to debtor research and location services.

Mark a check to the related board of Supervisors Strategic Initiatives

X Administration

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Approved by: Mary A. Zeeb, Treasurer-Tax Collector, x5474

Attachments: Amendment #2-2021 to Agreement No. A-14563