



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

---

**File #: 21-173, Version: 2**

---

Receive a status report on the Job Order Contract Program from the Public Works, Facilities & Parks Department supporting Public Works and Facilities projects for the period of October through December 2020 to capture FY 2020/2021 Quarter Two (2).

**RECOMMENDATION:**

It is recommended that the Capital Improvements Committee receive a Status report on the Job Order Contract Program supporting Public Works and Facilities projects for the period of October through December 2020 to capture FY 2020/2021 Quarter Two (2).

**SUMMARY/DISCUSSION:**

The Capital Improvement Committee (CIC) requested to receive quarterly reports on the Job Order Contracting (JOC) program managed by Public Works, Facilities and Parks (PWFP) supporting Public Works and Facilities projects. The Projects within this report include projects from the 2019 and 2020 JOC program year.

**October - December 2020 (Quarter Two) Projects Summary:**

**Facilities**

- New Projects: 13
- New Project Supplemental Job Orders: 5
- Existing Project Supplemental Job Orders: 3
- Construction Contract Value: \$386,779
- Gordian License Fees (JOC Fees): \$19,339
- Gordian Project Management (JOC Plus Fees): \$17,881
- Use of Local Contractor/Employer in Contracts: 86%

**Public Works**

- New Projects: 3
- New Project Supplemental Job Orders: 0
- Existing Project Supplemental Job Orders: 0
- Construction Contract Value: \$176,168
- Gordian License Fees (JOC Fees): \$8,808
- Gordian Project Management (JOC Plus Fees): \$0
- Use of Local Contractor/Employer in Contracts: 100%

**Combined Local Work Force Percentage**

- 95% of all projects had a minimum of 93% local work force

Attachment A reports the number of Facilities and Public Works projects and supplemental Job Orders issued Notice to Proceed (NTP) in FY 2020/2021

JOC provides an alternative procurement method for completing public works projects which improves economy and efficiency in completing many public works projects, including urgent and time sensitive projects. The price of an individual project will be determined by multiplying the preset unit prices and the appropriate quantities by the appropriate adjustment factor. The adjustment factor will vary depending upon

the location of the work and the time at which the work will be performed (normal working hours versus other than normal working hours). Representatives from County Counsel and Contracts Purchasing are present, review bid packages submitted to verify completeness and announce the award criteria for each bid. The award of all 2019 and 2020 JOC Facilities and Roads were awarded to the lowest responsible and responsive bidder in accordance with Public Contract Section 20128.5 as outlined in the JOC Project Specifications. The current JOC Policy does not provide for selection based on Local Preference. However, as part of the Bid package all prospective bidders are required to submit a Certification of Good Faith Effort to Employ Monterey Bay Area Residents including Monterey County, Santa Cruz County and San Benito County in compliance with Section 5.08.120 of the Monterey County Code.

Projects implemented through the JOC Program include projects listed in the adopted Five-Year Capital Improvement Plan (CIP); smaller maintenance and repair projects that are not specifically listed in the CIP but funded through an established Unscheduled Maintenance Project budget or funded with outside Department funding; emergency projects that have secured funding; and new projects with secured funding for which Departments have sought Board approval to implement.

**OTHER AGENCY INVOLVEMENT:**

Public Works and Facilities staff coordinates the preparation of Job Orders with PWFP Finance and the Auditor -Controller's Office.

**FINANCING:**

Funding for JOC projects is contained either within the approved budget allocations of: Fund 402 - Capital Projects; Fund 404 - Facilities Master Plan Projects; Fund 002 - Road Fund; and the respective funds established for individual County Service Areas or County Sanitation Districts, or the individual department authorizing the project. Funding Sources for each JOC project are listed in Attachments A.

The Gordian Group (TGG) fee is a five percent (5%) License Fee for utilization of the JOC program. This fee is based on each JOC project total value and is payable by the County upon issuance of a Job Order to the JOC Contractor. TGG also offers project management services for job orders as requested by the County for a set fee of 5.95% of the job order total value.

Prepared by: Lindsay Lerable, Chief of Facilities, (831) 755-5061

Reviewed by: Shawne Ellerbee, Assistant Director of Public Works, Facilities & Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities & Parks

**Attachments:**

Attachment A - Projects Issued Notice to Proceed FY 2020/21 Q2