



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 21-514, Version: 1

- a. Approve and authorize the County Administrative Office to execute renewal and Amendment No. 1 agreement with CliftonLarsonAllen LLP, to provide audit services of County's financial statements, Single Audits, and non-ACFR entities for an additional 12-month period, for a revised term of August 1, 2018 to June 30, 2022, and adding \$170,840 for the additional one-year term, for a revised total agreement amount not to exceed \$673,460 for the term August 1, 2018 through June 30, 2022; and,
- b. Approve and authorize the County Administrative Office to approve up to two (2) future amendments that do not exceed ten percent (10%) and do not significantly alter the scope of services.

RECOMMENDATION

- a. Approve and authorize the County Administrative Office to execute renewal and Amendment No. 1 agreement with CliftonLarsonAllen LLP, to provide audit services of County's financial statements, Single Audits, and non-ACFR entities for an additional 12-month period, for a revised term of August 1, 2018 to June 30, 2022, and adding \$170,840 for the additional one-year term, for a revised total agreement amount not to exceed \$673,460 for the term August 1, 2018 through June 30, 2022; and,
- b. Approve and authorize the County Administrative Office to approve up to two (2) future amendments that do not exceed ten percent (10%) and do not significantly alter the scope of services.

SUMMARY/ DISCUSSION

On July 17, 2018, the Board of Supervisors approved an agreement with CliftonLarsonAllen LLP for audit services including mandated audits of County's Annual Comprehensive Financial Report (ACFR), Single Audits, and non-ACFR entities for the fiscal years ending June 30, 2018, June 30, 2019, and June 30, 2020. The Agreement was for a three (3) year term with the option to amend for a period of up to two years.

The agreement expired on June 30, 2021, and thus needs to be renewed. The proposed Amendment will execute the first option to extend for one year, adding \$170,840 to the agreement, allowing the completion of Fiscal Year 2021 audits.

OTHER AGENCY INVOLVEMENT

The County Administrative Office (CAO) has administrative oversight of the contract, while the Auditor-Controller's Office (ACO) works directly with the external auditors during the audits. Both CAO and ACO engage in entrance and exit audit meetings.

The office of the County Counsel and Auditor-Controller have reviewed and approved as to legal form and fiscal provisions, respectively.

FINANCING

Funding for the proposed amendment is included in the FY 21-22 CAO Adopted Budget. No additional impact to the general fund is anticipated with this action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Performing mandated audits within the County aligns with the Board of Supervisors strategic initiative of efficient, effective, and transparent government operations.

☐ Economic Development
☒ Administration
☐ Health & Human Services
☐ Infrastructure
☐ Public Safety

Prepared by:
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Approved by:

Dewayne Woods
Assistant County Administrative Officer

Attachment:
PSA with CLA, LLP
Renewal and Amendment No. 1