



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 22-065, **Version:** 1

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a. Approve and Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign Amendment #1 to Agreement with Kurt Ashley dba Secure Solutions, to perform background investigations, extending the agreement one (1) year adding \$100,000 for a total not to exceed amount of \$199,000 and a new term ending date of June 30, 2023; and

b. Approve and Authorize the Contracts/Purchasing officer or Contracts/Purchasing Supervisor to sign two (2) additional one (1) year amendments to the agreement where the amendment does not significantly change the scope of work and where the amendment does not increase by more than 10 percent plus the total contract value, per amendment.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

a. Approve and Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign Amendment #1 to Agreement with Kurt Ashley dba Secure Solutions, to perform background investigations, extending the agreement one (1) year adding \$100,000 for a total not to exceed amount of \$199,000 and a new term ending date of June 30, 2023; and

b. Approve and Authorize the Contracts/Purchasing officer or Contracts/Purchasing Supervisor to sign two (2) additional one (1) year amendments to the agreement where the amendment does not significantly change the scope of work and where the amendment does not increase by more than 10 percent plus the total contract value, per amendment.

### SUMMARY/DISCUSSION:

The Monterey County Sheriff's Office (MCSO) request approval of this Amendment.

MCSO is required to perform background clearances on all its personnel. Peace officer candidates have minimum selection standards as detailed in Government Code Sections 1029-1031.2. Additional restrictions are placed on peace officers by Penal Code 29805.

The MCSO must perform a background check on all non-sworn employees (professional and jail support staffs) which adds significant time delays to filling positions, particularly those positions within the accounting area. The accounting area traditionally has a much smaller pool of applicants, and they are in demand, countywide.

The background check requires the review of personal history statements, past employment, driving records, credit history, military service, and previous tenancy history and a polygraph. Perspective employees can become ineligible for employment at the MCSO during any phase of the background check.

### OTHER AGENCY INVOLVEMENT:

County Counsel, the Auditor-Controller, and the Contracts/Purchasing Department have reviewed and approved this Agreement as to legal form, fiscal provisions, and insurance requirements, respectively.

### FINANCING:

The cost of this contract is included in the FY 2021-22 approved budget. The cost for FY 2022-23 will be included in the upcoming budget. There will be no increase in General Fund Contribution in the current fiscal

year resulting from this Board action.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This contract meets the Board's strategic initiatives by hiring qualified employees to enable it to meet the Board's desire to:

Reduce violent crime and homicides, create a safe environment for people to achieve their potential, leading businesses, and communities to thrive and grow.

Mark a check to the related Board of Supervisors Strategic Initiatives

☐ Economic Development  
☐ Administration  
☐ Health & Human Services  
☐ Infrastructure  
☒ Public Safety

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Approved by: Steve Bernal, Sheriff/Coroner, Extension #3750

**Attachments:**

Board Report

Attachment A-Original Agreement

Attachment B-Amendment 1

Attachment C-Exhibit A