



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #: 22-781, Version: 1**

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Approve and authorize a \$5,000,000.00 increase to the Countywide Service Agreement for Custodial Services based upon criteria set forth in RFP #10710, for a total aggregate amount not to exceed \$15,000,000.00.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and authorize a \$5,000,000.00 increase to the Countywide Service Agreement for Custodial Services based upon criteria set forth in RFP #10710, for a total aggregate amount not to exceed \$15,000,000.00.

### SUMMARY/DISCUSSION:

On June 25, 2019, the Monterey County Board of Supervisors approved the execution of four service agreements awarded from RFP #10710 for Custodial Services for the County. Bidders awarded included Firato Janitorial, Universal Building Services and Supply Co., US Metro Group, Inc. and Branch's Janitorial Services, Inc. for a total amount not to exceed \$10,000,000.00 from FY 2019 through FY 2024. Services include, but are not limited to, routine cleaning of many county buildings and facilities following the specifications and schedules detailed in the Master Agreement. Each Agreement is based upon County requirements as set forth in the terms and conditions of RFP #10710.

On March 4, 2020, Governor Gavin Newsom declared a State of Emergency in California to help combat the spread of the Coronavirus (COVID-19). Custodial services have been used more frequently due to the pandemic COVID19 and the impact to mitigate the spread of COVID19 brought an increase to cover the additional expenditure necessary to fight this pandemic and maintain public health and safety. These services enabled the County to ensure a reliable source of qualified vendors in response to the COVID-19 Pandemic. The following is the sanitization process that is currently in place to ensure that all County of Monterey buildings and working locations are safe and prepared for in-person work for the safety of the employees. The custodial services throughout the day, numerous times of the day are conducting the recommended steps to ensure employees working areas such as in the different facilities and departments are clean and disinfected, especially in high-touch surfaces in common work areas, break rooms, locker rooms, screening rooms, meeting rooms, entrance and exit areas, and elevators (i.e. door handles, grab bars, stair way handles, and countertops, etc.). In addition, if a testing site, vaccine site and/or an Alternate Housing Site is put in place, these areas also require custodial services to provide this type of disinfecting service throughout the day, numerous times of the day to help prevent the spread of Coronavirus disease (COVID-19).

Increasing the Countywide Custodial Services Agreement allows the County to continue to ensure the high-performance cleaning required to promote safety and prevent further spread of COVID-19

**OTHER AGENCY INVOLVEMENT:**

County Counsel and Auditor-Controller have reviewed as to form and legality, and fiscal provisions.

**FINANCING:**

Funds for these services are contained within the approved budget allocations of the departments utilizing the services. Expenditures will depend on the actual services requested by individual County departments. Based upon historical usage, the aggregate amount to be spent for all Agreements issued under RFP #10710 should not exceed \$15,000,000.00 including the additional authorization requested herein.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

Custodial is a vital part of ensuring visitors, as well as employees, are safe when conducting business at a County facility.

- ☐ Economic Development
- ☒ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☒ Public Safety

Prepared by: Angelica Ruelas, Management Analyst II  
Approved by: Debra R Wilson, Contracts & Purchasing Officer  
Dewayne Woods, Assistant County Administrative Officer

**Attachments:**

Attachment A- Branch's Amendment No.1  
Attachment B- Firato Amendment No.1  
Attachment C- UBS Amendment No. 1  
Attachment D- US Metro Amendment No.1  
Attachment E- Executed Board Order  
(Attachments are on file with the Clerk of the Board)