



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 22-497, **Version:** 1

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- a. Approve and authorize the Chief Information Officer to execute a non-standard Service Agreement with Gartner, Inc., for the period of October 1, 2022, through September 30, 2025, for the provision of information technology advisory services in an amount not to exceed \$642,242; and
- b. Accept non-standard provisions in the Service Agreement as recommended by the Chief Information Officer; and
- c. Authorize the Chief Information Officer, or his designee, to execute order forms and such documents as are necessary to implement the Agreement; and
- d. Authorize the Chief Information Officer, or his designee, to execute up to two (2) future amendments, subject to County Counsel review, to extend services by one (1) year per amendment and to allow for ten percent (10%) annual increase per year provided the amendments do not significantly change the terms of the Agreement, including non-standard terms approved by the Board.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Chief Information Officer to execute a non-standard Service Agreement with Gartner, Inc., for the period of October 1, 2022, through September 30, 2025, for the provision of information technology advisory services in an amount not to exceed \$642,242; and
- b. Accept non-standard provisions in the Service Agreement as recommended by the Chief Information Officer; and
- c. Authorize the Chief Information Officer, or his designee, to execute order forms and such documents as are necessary to implement the Agreement; and
- d. Authorize the Chief Information Officer, or his designee, to execute up to two (2) future amendments, subject to County Counsel review, to extend services by one (1) year per amendment and to allow for ten percent (10%) annual increase per year provided the amendments do not significantly change the terms of the Agreement, including non-standard terms approved by the Board.

### SUMMARY:

The Information Technology Department (ITD) recommends utilizing Master Contract No. 7914 entered into by the County of Ventura and Gartner, Incorporated for Information Technology Consulting Services to obtain discount pricing for technology advisory services.

### DISCUSSION:

The County of Ventura solicited Request For Proposal 5962 for Information Technology Research and Advisory Services, and with support from other government entities within the State of California, entered into Master Contract No. 7914 with Gartner, Inc., effective March 12, 2019, through March 11, 2024, for the provision of technology advisory services to include research, written evaluations and analysis, while facilitating access to analysts and subject matter experts in the information technology industry. This Master Contract between the County of Ventura and Gartner, Inc. allows other California counties, including Monterey County, to utilize this resource at reduced rates.

Amendment No. 1 to County of Ventura Contract No. 7914 with Gartner, Inc. was entered into effective January 1, 2020, through April 30, 2020. Additionally, Amendment No. 2, effective February 1, 2021, added

services to include criminal justice agencies through a shared system referred to as the Ventura County Justice Information system (VCUIS). An additional scope of work was added to have Gartner develop a strategic roadmap to guide the County's VCUIS modernization initiative. Most recently, Amendment No. 3 added new products such as the Gartner for Chief Information Officers (CIOs).

On April 23, 2019, the Board of Supervisors approved an agreement between ITD and Gartner for the provision of information technology advisory services effective May 1, 2019 and authorized two additional one (1) year enrollment confirmations, through April 30, 2022. Currently there is an Amendment No. 1 to this agreement to extend the contract term start date of October 1, 2021, through September 30, 2022. This amendment had a change in name of user to be licensed for the Cross Function Member-Applications & Software Engineering Level of Access. ITD now seeks authority to enter into a new service agreement for the period beginning on October 1, 2022, and ending September 30, 2025.

In addition to executing the new service agreement, the Chief Information Officer of Information Technology Department requests authorization to execute two additional one-year enrollment confirmations, to purchase these services for a maximum of two (2) additional years, on the assumption that Ventura County and Gartner Inc. will continue the underlying Master Contract through its stated termination date, March 11, 2024. The requested authorization permits the execution of additional enrollment confirmations only if the Master Contract No. 7914 is extended and continues to provide for advantageous pricing.

The requested authorization limits any increases in costs to a maximum of ten percent over the prior year and each future enrollment confirmation is subject to prior County Counsel review. If terms and conditions are changed differ substantially from those approved by the Board, staff will return to the Board for additional authority.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved this agreement.

**FINANCING:**

The funds have been included in the FY22-23 Approved Budget for the Information Technology Department, ITD 1930, Appropriations Unit INF002. Transactions relating to future fiscal years will be included in each respective Recommended Budget based upon the anticipated utilization of the services.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

Approval of the recommended agreement will enable ITD to ensure the County's information technology systems have the insights, advice, and tools to achieve their mission-critical priorities.

☐ Economic Development  
☒ Administration  
☐ Health & Human Services  
☒ Infrastructure  
☒ Public Safety

Prepared by: Teresa Meister, Management Analyst I, 759-6938

Approved by:

\_\_\_\_\_  
Date: \_\_\_\_\_  
Eric A. Chatham, Chief Information Officer, 759-6920

Attachments:

Gartner Service Agreement  
County of Ventura Contract #7914,  
Amendment No. 1, 2, & 3