



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 23-035, **Version:** 1

- a. Approve and authorize the County of Monterey Assessor-Clerk Recorder to approve the Memorandum of Understanding (MOU) for GIS Data Development for the purpose of sharing tax parcel records with Monterey Peninsula Regional Parks District.
- b. Approve the MOU Template with Appendices for future use with Partnering Agencies.
- c. Authorize the Monterey County Assessor-Clerk Recorder or Designee to sign future MOUs with participating Partnering Agencies.
- d. Authorize the Monterey County Assessor-Clerk Recorder to terminate the MOU between County of Monterey and Partnering Agencies for noncompliance.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the County of Monterey Assessor-Clerk Recorder to approve the Memorandum of Understanding (MOU) for GIS Data Development for the purpose of sharing tax parcel records with Monterey Peninsula Regional Parks District.
- b. Approve the MOU Template with Appendices for future use with Partnering Agencies.
- c. Authorize the Monterey County Assessor-Clerk Recorder or Designee to sign future MOUs with participating Partnering Agencies.
- d. Authorize the Monterey County Assessor-Clerk Recorder to terminate the MOU between County of Monterey and Partnering Agencies for noncompliance.

SUMMARY/DISCUSSION:

The County of Monterey Assessor's office in collaboration with Information Technology GIS division has developed a Memorandum of Understanding (MOU) template for the purpose of defining their relationship relating to the maintenance and sharing of tax parcel records with Partnering Agencies. The purpose of this MOU is to promote collaboration in a digitally enabled data development environment, utilizing ArcGIS Enterprise as the common platform to establish an efficient process for storage, development, quality control and maintenance of Monterey County tax parcel records.

Each Partnering Agency wishing to participate in this collaboration would fill out the MOU Template and submit it to the Assessor's office for review. The Assessor-Clerk Recorder and County Counsel would sign off on the MOU prior to having ITD setup the credentials to access the GIS Portal.

The Assessor's office wishes to utilize this MOU to efficiently collaborate with partnering agencies wishing to share and secure Monterey County tax parcel records in their jurisdiction.

It is the recommendation of the Assessor's office that the MOU Template be approved for future collaboration with Partnering Agencies.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed the Memorandum of Understanding (MOU) template and has granted their approval.

FINANCING:

Approval of the MOU template has no additional impact on the County's General Fund or current County Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES

The collaboration and sharing of tax parcel records would benefit to both the County of Monterey and the Partnering Agencies in creating more up to date and accurate GIS Parcel Data.

- ☒ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Sean Gomes, Departmental Information Systems Manager II, x5920

Approved by: Xochitl Marina Camacho, Assessor-Clerk Recorder, x5874

Attachments: Appendix I - GIS Data Sharing MOU
Appendix II - Procedure for Establishing Cross-Organizational Sharing Group
MOU Monterey County Land Records - TEMPLATE