



## Board Report

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**File #: 23-351, Version: 1**

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- a. Ratify and authorize the Executive Director of the Monterey County Workforce Development Board and the Chair of the Board of Supervisors to sign a retroactive Agreement in an amount not to exceed \$80,000 between the Monterey County Workforce Development Board (MCWDB) and the Cabrillo, Gavilan, Hartnell, and Monterey Peninsula community college districts for provision of Regional Equity and Recovery Partnerships grant administration services for the period of March 7, 2023 through October 31, 2025; and
- b. Approve and authorize the Executive Director of the MCWDB to sign up to three (3) amendments to the Agreement, subject to County Counsel review, so long as the amendments do not exceed 10% (\$8,000) and do not substantially change the scope of work or terms of the Agreement

### RECOMMENDATION:

It is recommended that the Board of Supervisors, in its role as the Chief Elected Official of the Monterey County local workforce development area:

- a. Ratify and authorize the Executive Director of the Monterey County Workforce Development Board and the Chair of the Board of Supervisors to sign a retroactive Agreement in an amount not to exceed \$80,000 between the Monterey County Workforce Development Board (MCWDB) and the Cabrillo, Gavilan, Hartnell, and Monterey Peninsula community college districts for provision of Regional Equity and Recovery Partnerships grant administration services for the period of March 7, 2023 through October 31, 2025; and
- b. Approve and authorize the Executive Director of the MCWDB to sign up to three (3) amendments to the Agreement, subject to County Counsel review, so long as the amendments do not exceed 10% (\$8,000) and do not substantially change the scope of work or terms of the Agreement

### SUMMARY/DISCUSSION:

The Workforce Innovation and Opportunity Act (WIOA) of 2014 mandated the identification of planning and service delivery regions comprised of local workforce development areas, and in 2020, the California Workforce Development Board (CWDB) designated the local workforce development boards (WDBs) of Santa Cruz, Monterey, and San Benito counties as the “North Central Coast Regional Planning Unit,” one of the 15 regional planning units within California. WIOA requires that regional planning units develop a regional plan, regional service delivery strategies, and regional administrative cost arrangements among its local areas.

MCWDB was designated by the CWDB as the fiscal agent for the North Central Coast Regional Planning Unit with the authority and obligation to administer regional grant coordination. The MCWDB’s Regional Equity and Recovery Partnerships (RERP) initiative is funded through a \$1,150,000 State grant to support regional workforce development boards and community college partnerships and is intended to provide employment training for a variety of occupations.

If approved to be signed by the Chair, the \$80,000 RERP Agreement with the regional community colleges will cover the costs of training administration services for the period between March 7, 2023, and October 31, 2025. The MCWDB approved the Agreement at its meeting of March 23, 2023.

<b>RERP Community College Administrative Services Allocations</b>	<b>Numbers to be Trained</b>	<b>Admin. \$</b>
Hartnell College	10	\$20,000
Monterey Peninsula College	32	\$20,000
Cabrillo College	32	\$20,000
Gavilan College	16	\$20,000
<b>Totals:</b>	<b>90</b>	<b>\$80,000</b>

As part of a separate agreement, MCWDB will provide an additional \$999,500 to the workforce development boards of Monterey, Santa Cruz, and San Benito counties for case management, training, supportive services, certifications, and administration. MCWDB will also retain a total of \$70,500 for staff travel, regional meetings, and the services of the Regional Organizer.

In addition, MCWDB will provide funding through a third RERP agreement for an amount not to exceed \$189,000, at \$4,500 per participant, to cover occupational training costs at Hartnell and Monterey Peninsula community colleges during the grant period.

<b>RERP WDB Participant Goals:</b>	<b>MCWDB</b>	<b>SCCWDB</b>	<b>SBCWDB</b>	<b>TOTALS</b>
Numbers to be Enrolled	49	49	23	121
Numbers to be Trained	42	32	16	90

<b>RERP Amounts Allocated to WDBs:</b>	<b>MCWDB</b>	<b>SCCWDB</b>	<b>SBCWDB</b>	<b>TOTALS</b>
Case Management @\$3,500 ea.	\$171,500	\$171,500	\$ 80,500	\$ 423,500
Training @ \$4,500 ea.	\$189,000	\$144,000	\$ 72,000	\$ 405,000
Supportive Services	\$ 6,400	\$ 6,400	\$ 3,200	\$ 16,000
Certifications	\$ 18,665	\$ 14,000	\$ 7,335	\$ 40,000
Administration Funds	\$ 97,365	\$ 12,000	\$ 5,635	\$ 115,000
<b>Subtotals:</b>	<b>\$482,930</b>	<b>\$347,900</b>	<b>\$168,670</b>	<b>\$ 999,500</b>

Staff Travel	\$ 1,500			\$ 1,500
Regional Meetings	\$ 4,500			\$ 4,500
Regional Organizer	\$ 64,500			\$ 64,500

<b>RERP Admin. Amount to be Allocated to North Central Coast Region Community Colleges</b>	\$ 80,000			\$ 80,000
<b>Total RERP Allocations:</b>	<b>\$633,430</b>	<b>\$347,900</b>	<b>\$168,670</b>	<b>\$1,150,000</b>

The Board is also requested to authorize the MCWDB's Executive Director to sign amendments to this Agreement of up to 10%, or \$8,000. Amendments to re-allocate funds which exceed 10% will be separately brought to the Board of Supervisors, in its role as Chief Elected Official of the Monterey County local

workforce area, for consideration.

**OTHER AGENCY INVOLVEMENT:**

Parties to the Regional Equity and Recovery Partnerships (RERP) Administration Services Agreement with the regional community colleges were involved in its development. County Counsel reviewed the proposed Agreement as to form.

**FINANCING:**

There is no impact on the County General Fund. RERP funds will be used to fund the Agreement with the regional community colleges; they are budgeted in Fund 021, Appropriations Unit CAO030, Dept. 1050, Unit 8478.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

Approval of the Agreement with Cabrillo, Gavilan, Hartnell, and Monterey Peninsula community college districts will assist regional workforce development boards and community colleges to prepare RERP program participants to obtain credentials and employment in regional growth sectors, supporting the following Strategic Initiatives:

- √ **Economic Development:** Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
- √ **Administration:** Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.
- √ **Health and Human Services:** Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy environments in collaboration with communities.

Prepared by: Elizabeth Kaylor, Management Analyst III, 5385

Approved by: Christopher Donnelly, Executive Director, 6644

**ATTACHMENTS:**

2023-25 RERP Administration Services Agreement