



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 23-162, **Version:** 1

- a. Authorize the Chief Information Officer or his designee to execute a non-standard Agreement with Staircase 3, Incorporated dba RSRF in the amount of \$21,750 for the provision of Cellular Enhancement System Service for the term of June 1, 2023, through June 30, 2026; and
- b. Accept non-standard language as recommended by the Chief Information Officer; and
- c. Authorize the Chief Information Officer to sign up to three (3) future renewals or amendments to this Agreement, each extending the term by one year, where the additional costs of each Amendment do not exceed 10% (\$2,175) of the original contract amount of \$21,750, bringing the maximum compensation to \$6,525 and potential overall Agreement aggregate Not to Exceed amount to \$28,275 even if no additional Agreements are entered into.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Chief Information Officer or his designee to execute a non-standard Agreement with Staircase 3, Incorporated dba RSRF in the amount of \$21,750 for the provision of Cellular Enhancement System Service for the term of June 1, 2023, through June 30, 2026; and
- b. Accept non-standard language as recommended by the Chief Information Officer; and
- c. Authorize the Chief Information Officer to sign up to three (3) future renewals or amendments to this Agreement, each extending the term by one year, where the additional costs of each Amendment do not exceed 10% (\$2,175) of the original contract amount of \$21,750, bringing the maximum compensation to \$6,525 and potential overall Agreement aggregate Not to Exceed amount to \$28,275 even if no additional Agreements are entered into.

SUMMARY/DISCUSSION:

The Information Technology Department manages the County's phone systems and is seeking a robust solution to the cellular phone system located at the Government Center.

RSRF designed and installed The Cellular Enhancement System equipment at the Government Center, which consists of an external mounted antenna that rebroadcasts the cellular signals from local cell phone providers (AT&T and Verizon) inside the building.

The installation of this system boosts the cellular service within the Government Center enhancing the business experience for County employees as well as the public.

The proposed Agreement will provide cellular signal monitoring, maintenance, repair, and technical support as needed during the three-year term of the Agreement.

The Chief Information Officer recommends the approval of this Agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed the agreement with Staircase 3, Inc, dba RSRF and approves as to legal form. Auditor-Controller's Office reviewed the contract but does not agree to the non-standard payment provisions.

FINANCING:

Required funds have been included in the FY22-23 Adopted Budget as well as the FY23-24 Requested Budget for the Information Technology Department, ITD 1930, Appropriations Unit INF002. Fund requirements for future years will be included in all future year budget submittals.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The execution of the proposed Agreement furthers the efficient support of County business by enabling the County to provide the County's communications.

☐ Economic Development
☒ Administration
☒ Health & Human Services
☒ Infrastructure
☒ Public Safety

Prepared by: Sandra Shaffer, Management Analyst III, 759-5798

Approved by:

Eric A.Chatham, Chief Information Officer, 759-6920

Attachments:
RSRF Agreement