

**MEMORANDUM OF UNDERSTANDING
COUNTY OF MONTEREY AND
SALINAS UNION HIGH SCHOOL DISTRICT
CAMPUS PROBATION OFFICER PROGRAM**

This Memorandum of Understanding (MOU) is between the County of Monterey (“County”) on behalf of the Monterey County Probation Department (“PROBATION”) and the Salinas Union High School District (“District Administration”).

PURPOSE

This Memorandum of Understanding was developed and entered into by the **MONTEREY COUNTY PROBATION DEPARTMENT**, hereafter known as (**PROBATION**), and the **SALINAS UNION HIGH SCHOOL DISTRICT**, hereafter known as (**District Administration**). The purpose of this agreement is to provide a coordinated approach, utilizing available resources from both agencies during the term of this MOU, while District Administration transition over to another program for campus security and supervision, and to closely monitor and supervise juvenile probationers and assist with students within the school system or District Administration to support referrals to Silver Star program (intervention program, strengthening families and other prevention programs).

The term of this MOU is valid from July 1, 2026, through January 31, 2027. An option to extend for four (4) months, to May 31, 2027, must be mutually agreed upon by both parties, in writing.

GENERAL AREAS OF RESPONSIBILITIES

PROBATION and District Administration agree:

Beginning July 1, 2026, through January 31, 2027, PROBATION shall assign five (5) Deputy Probation Officers to specific District Administration school sites while this MOU is in effect and in force. During the month of July 2026, the five (5) Deputy Probation Officers will provide feedback to the District Administration on the District Administration’s transition plan to another program for campus security and supervision.

The Deputy Probation Officers shall be assigned to the Alisal High School, Salinas High School, North Salinas High School, Everett Alvarez High School and Rancho San Juan High School.

The five (5) Deputy Probation Officers are employees of the Monterey County Probation Department which retains supervision responsibility.

Both Parties agree to the following duties and responsibilities:

- a. PROBATION will work at the schools as scheduled but not more than regular school days. School Holidays, Staff Development Days, District Workdays, Community Events, School Events, School Activities outside of regular school hours are not included. Outreach programs and/or home visits directly tied to the youth on formal or informal probation supervision are included duties.
- b. PROBATION duties include: to closely monitor and supervise juvenile probationers and assist with students within the school system and work with District Administration to support referrals to Silver Star program (such as: intervention program, strengthening families and other prevention programs).
- c. PROBATION will provide supervision exclusively for youth on formal and informal probation attending specific school campuses and support District Administration with referrals to the Silver Star Program (such as: intervention program, strengthening families and other prevention programs).
- d. PROBATION will impose and monitor programs of informal probation supervision and other dispositional options for youth attending specified school campuses who commit crimes and are referred for Intake Services by PROBATION;
- e. PROBATION will work closely with school administrators and assist faculty to monitor and ensure school attendance of probation clients attending the specified school;
- f. PROBATION will offer school-based intervention options, such as work projects and other forms of community service, designed to hold youth on formal and informal probation supervision accountable for misconduct and prevent further entry into the juvenile justice system;
- g. PROBATION will serve as resource person to the specified schools regarding dispositional options exclusively for youth on formal and informal probation supervision and to assist the school in making appropriate referrals to collateral agencies or other components of the juvenile justice system for identified youth on formal and informal probation supervision;
- h. PROBATION may attend interagency meetings of the participating agencies when it specifically relates to a youth on formal or informal probation supervision (Probation Officer will notify assigned administrator if they will be away from the school);
- i. PROBATION and District Administration will attempt to improve behavior in the community, home and school for youth on formal and informal probation supervision only;
- j. PROBATION will provide supervision of youth on formal and informal probation supervision attending specific school campuses;
- k. PROBATION will offer school-based intervention options, such as work projects and other forms of community service, designed to hold youth on formal and informal probation supervision accountable for misconduct and prevent further entry into the juvenile justice

system;

- l. PROBATION duties do not include engaging in overall campus supervision and security;
- m. School security is not a duty for PROBATION. It is a responsibility of District Administration;
- n. PROBATION shall not interact with incidents in schools unless a youth on formal or informal probation supervision is directly involved and the actions affect their probation obligations, but may be present with District Administration when a non-probation student is involved in an incident;
- o. PROBATION may be present with District Administration, but PROBATION shall not conduct searches or seizures of students that are not on formal probation supervision;
- p. PROBATION may be present with District Administration, but PROBATION shall not seize contraband, instead local law enforcement shall be called by District Administration to deal with contraband situations;
- q. District Administration will address the situation and call local law enforcement when fights or other violent situations need to be dealt with and PROBATION may be present;
- r. District Administration will address students who bring weapons or guns to school and will call local law enforcement. PROBATION may be present with District Administration;
- s. District Administration will address alcohol or drinking of alcohol or being under the influence of intoxicants at school, except for the youth who are on formal or informal probation supervision which PROBATION will address;
- t. District Administration will de-escalate events at the school, unless a youth on formal or informal probation supervision is directly involved which PROBATION will address;
- u. PROBATION shall not direct traffic at or around the schools.
- v. District Administration shall provide a secure workspace, telephone, and necessary equipment to the Deputy Probation Officers assigned to the specified schools.
- w. District Administration shall remit an amount up to \$802,410 for seven (7) months from July 1, 2026, through January 31, 2027, with the option to extend for four (4) additional months to May 31, 2027. An option to extend may be discussed following a meeting of the parties to take place after October 15, 2026, but no later than November 6, 2026, regarding the District Administration progress on their transition plan to another program. The option to extend for four (4) months, to May 31, 2027, must be mutually agreed upon by both parties in writing. District Administration will make seven (7) equal payments of \$114,630 in exchange for the services described herein up to January 31, 2027. Further, if the term is extended for the services as described herein, District Administration will make four (4) equal payments of \$114,630 in exchange for such extension of services for five (5) Deputy Probation Officers up to May 31, 2027. District Administration shall deliver payment to PROBATION within 30 days of receipt of invoice from PROBATION each month.

Termination of the MOU:

- a. Any violation of the duties set forth above shall allow the party to cure immediately or allow an immediate termination of this MOU.
- b. Either party may terminate this MOU without cause on thirty (30) days written notice to the other party.
- c. Either party may terminate this agreement immediately upon oral notice should funding cease or be materially decreased during the term of this MOU.
- d. Should this MOU be terminated, SUHSD shall compensate PROBATION for services satisfactorily completed and provided prior to the effective date of termination.

Payments:

PROBATION will invoice **District Administration** each month for payment and will submit a statement of expenses to:

Salinas Union High School District 431 W Alisal Street
Salinas, CA 93901

District Administration shall deliver payment to PROBATION within 30 days of receipt of invoice from PROBATION each month.

INDEMNIFICATION AND INSURANCE:

Mutual Indemnification. Except as otherwise required by applicable law, PROBATION and District Administration agree that each party shall be responsible for their own actions, including but not limited to any negligent and/or intentional acts and/or omissions of its officers, agents and employees; and neither party shall be responsible for the acts and/or omissions of the other. Each party therefore agrees to hold harmless and indemnify the other party against any and all claims, demands, suits, judgments, expenses and costs of any and every kind, insofar as it may legally do so, on account of the injury to or, death of persons or, loss of property arising in any manner out of the indemnifying party's performance of the terms of this MOU.

During the term of this MOU, both parties shall take out and maintain: (a) commercial general liability insurance or a program of self-insurance, including but not limited to premises, personal injuries, products, and completed operations, with a combined single limit of not less than \$1,000,000 per occurrence and (b) workers' compensation insurance in accordance with California Labor Code section 3700 or an authorized program of self- insurance, with a minimum of \$1,000,000 per occurrence for employer's liability.

During the performance of this MOU, both PROBATION and District Administration shall be

Salinas Union High School District (District Administration) & Monterey County Probation (PROBATION)
Re: Campus Probation Officer Program
FY 2026-2027

responsible for providing any statutory benefits and insurance to their respective employees related to the services provided by this MOU.

EFFECTIVE DATE OF AGREEMENT

The initial term of this MOU shall commence retroactive to **July 1, 2026, and shall terminate on January 31, 2027**, unless sooner terminated as provided herein. An option to extend the agreement may be set forth in writing and agreed to by both parties, for an additional four (4) months to May 31, 2027. This MOU shall expire at the end of the stated term and shall not be subject to renewal or extension. Any continuation of the parties' relationship beyond May 31, 2027, must be set forth in a new written agreement executed by authorized representatives of both parties.

Either party may terminate this AGREEMENT upon giving at least 30 days written notice of such termination to the other party. Upon such termination, PROBATION shall be reimbursed for all services provided to District Administration, up to and including the date of termination.

Neither party shall assign, sell, mortgage, hypothecate or otherwise transfer its interest or obligations in this MOU without the prior written consent of the other party.

No alteration, modification, or variation of the terms of this MOU shall be valid unless made in writing and signed by the parties hereto. No oral understanding or agreement not incorporated herein shall be binding on either party hereto.

We, the undersigned, as authorized representatives of the **MONTEREY COUNTY PROBATION DEPARTMENT (PROBATION)** and the **SALINAS UNION HIGH SCHOOL DISTRICT (District Administration)** do hereby approve this document.

COUNTY OF MONTEREY

SALINAS UNION HIGH SCHOOL DISTRICT

By: _____
Signature of Jose Ramirez - Chief Probation Officer

By:  _____
Signature of Superintendent, SUHSD

Dated: _____

Zandra Jo Galván, Superintendent
Printed Name and Title

Approved as to Fiscal Provisions:

DocuSigned by:
Patricia Ruiz

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Deputy Auditor/Controller

Dated: 6/25/2026 | 11:48 AM PDT

Approved as to Liability Provisions:

Risk Management

Dated:

Approved as to Form:

DocuSigned by:
AK

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Anne K. Brereton
Deputy County Counsel

Dated: 6/25/2026 | 9:01 AM PDT

Dated: 6/23/2024

By: *Ana Aguillon*
(Signature of Secretary, Asst. Secretary, CFO,
Treasurer or Asst. Treasurer) *

Ana Aguillon, Assistant Superintendent

Printed Name and Title

Dated: 6/24/2024