



County of Monterey

Item No.43

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 25-072

May 20, 2025

Introduced: 5/7/2025

Current Status: Public Works, Facilities &
Parks - Consent

Version: 1

Matter Type: BoS Resolution

Adopt a Resolution to:

a. Authorize and direct the Auditor-Controller to make the following amendments to the Fiscal Year (FY) 2024-25 Adopted Budget:

1. Increase appropriations by \$13,342,318 in Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047, financed by Unrestricted Net Position (478-BIR 3202) (4/5ths vote required);
2. Increase appropriations and operating transfer in by \$393,085 in General Fund 001, Facility Services Appropriation Unit PFP054 (4/5ths vote required);
3. Reduce appropriation and operating transfer in by \$2,400,000 in Capital Projects Fund 404, Appropriation Unit PFP057 (4/5ths vote required); and
4. Increase appropriation and operating transfer in by \$2,984,725 in Nacimiento Resort/Recreation Fund 452, Appropriation Unit PFP060 (4/5ths vote required).

b. Authorize and direct the Auditor-Controller to transfer funds in FY 2024-25 as follows:

1. \$12,364,508 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to Capital Projects Fund 404, Appropriation Unit PFP057 (4/5ths vote required);
2. \$393,085 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to General Fund 001, Facility Services Appropriation Unit PFP054 (4/5ths vote required);
3. \$195,336 from Road Fund 002, Appropriation Unit PFP004 to Capital Projects Fund 404, Appropriation Unit PFP057 (4/5ths vote required); and
4. \$2,984,725 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to Nacimiento Resort/Recreation Fund 452, Appropriation Unit PFP060 (4/5ths vote required).

RECOMMENDATION:

It is recommended that the Board of Supervisors adopt a Resolution to:

a. Authorize and direct the Auditor-Controller to make the following amendments to the Fiscal Year (FY) 2024-25 Adopted Budget:

1. Increase appropriations by \$13,342,318 in Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047, financed by Unrestricted Net Position (478-BIR 3202) (4/5ths vote required);
2. Increase appropriations and operating transfer in by \$393,085 in General Fund 001, Facility Services Appropriation Unit PFP054 (4/5ths vote required);
3. Reduce appropriation and operating transfer in by \$2,400,000 in Capital Projects Fund 404, Appropriation Unit PFP057 (4/5ths vote required); and

4. Increase appropriation and operating transfer in by \$2,984,725 in Nacimiento Resort/Recreation Fund 452, Appropriation Unit PFP060 (4/5ths vote required).
- b. Authorize and direct the Auditor-Controller to transfer funds in FY 2024-25 as follows:
 1. \$12,364,508 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to Capital Projects Fund 404, Appropriation Unit PFP057 (4/5ths vote required);
 2. \$393,085 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to General Fund 001, Facility Services Appropriation Unit PFP054 (4/5ths vote required);
 3. \$195,336 from Road Fund 002, Appropriation Unit PFP004 to Capital Projects Fund 404, Appropriation Unit PFP057 (4/5ths vote required); and
 4. \$2,984,725 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to Nacimiento Resort/Recreation Fund 452, Appropriation Unit PFP060 (4/5ths vote required).

SUMMARY:

Public Works, Facilities and Parks (PWFP) is the lead for managing the County's Capital Projects and Facilities Maintenance budgets. Annual Capital Project Funds and Facility budgets require a *true-up* to adjust appropriations for estimates made during budget development in March. The *true-up* does not increase a project's overall budget (revenue or expenditures).

The Capital Projects, Fund 404, is used to account for financial resources and expenditures used for the construction of Board-approved capital facility projects over \$1 million. PWFP identified sixteen (16) approved capital projects that rolled from FY 2023-24 and one (1) project that should be obligated to Fund 452, instead of Fund 404, in FY 2024-25. Three (3) of the sixteen (16) projects totaling \$1,300,000 will be rolled into the FY 2025-26 budget and not require the full project allocation in FY 2024-25. Building Improvement and Replacement (Fund 478-BIR) Unrestricted Net Position is the original financing source for all these projects for a total obligation of \$13,342,318.

In FY 2023-24, \$950,000 was allocated from Fund 478-BIR for unscheduled maintenance projects in General Fund - Facility Services. At the end of FY 2023-24, there was \$393,085 remaining with several projects in process not yet finalized by June 30, 2024. PWFP requests to use the entire \$393,085 remaining allocation for eight (8) rollover projects. Building Improvement and Replacement Fund Unrestricted Net Position is the funding source for the unscheduled maintenance allocation.

In FY 2023-2024, a Capital Project for a new modular at the San Ardo Yard was expected to be completed by June 30, 2024 but due to shipping delays it is scheduled to be completed in FY 2024-25. Original project budget was \$550,000 and \$354,664 was spent as of June 30, 2024. The remaining allocation of \$195,336 is financed from the Road Fund 002.

In FY 2023-2024, \$1,000,000 was allocated from Fund 478-BIR for Lake Nacimiento Lodge Replacement. At the end of FY 2023-24, there was \$584,725 remaining with the project still in process. PWFP is requesting to use the \$584,725 remaining allocation to complete the project in FY 2024-25.

During the FY 2024-2025 Adopted Budget process Lake Nacimiento received \$2,400,000 for Lodge Refurbishments from Fund 478-BIR to Fund 404 Capital Projects. This should have been allocated to Fund 452 Nacimiento Resort/Recreation, because Fund 452 is an Enterprise Fund with the ability to manage its own capital projects. PWF is requesting to move the appropriations from Fund 404 to Fund 452 and the operating transfer to Fund 452 from Fund 478-BIR.

Attachment B provides an overview of the FY 2024-25 Adopted Budgets for Fund 404 Capital Projects and General Fund - Facility Services and the proposed appropriation modifications necessary to complete the projects.

OTHER AGENCY INVOLVEMENT:

This report was reviewed by the County Administrative Office Budget & Analysis Division. This item went to and was supported by the Budget Committee on April 30, 2025.

FINANCING:

If approved, the recommended action will modify the FY 2024-25 Adopted Budget, increasing appropriations for Fund 478-BIR by \$13,342,318, financed by Fund 478-BIR Unrestricted Net Position; General Fund 001, Facility Services Appropriation Unit PFP054, by \$393,085, financed by an operating transfer in from Fund 478-BIR; Nacimiento Resort/Recreation Fund 452, Appropriation Unit PFP060 by \$2,984,725, financed by an operating transfer in from Fund 478-BIR; and reduce appropriation and operating transfers in by \$2,400,000 in Capital Projects Fund 404, Appropriation Unit PFP057. Approval of the recommendation will not modify overall approved project budgets or require any additional funding from the General Fund. This request will only increase appropriations and revenues to align fiscal year expenditures incurred and revenues earned.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommended action supports the Board of Supervisors Strategic Initiatives for Administration by showing responsible and transparent budget management.

- ☐ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Sandra Lance, Finance Manager I (831) 755-4823

Reviewed by: Jessica Cordiero-Martinez, Finance Manager III

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

The following attachments are on file with the Clerk of the Board:

Attachment A - Resolution

Attachment B - True Up Projects