

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Draft

Friday, November 14, 2025

3:00 PM

Budget Committee

Attendees: Supervisor Wendy Root Askew, Chair; Supervisor Chris Lopez, Vice Chair; Sonia M. De La Rosa, County Administrative Officer; Michael Beaton, Assistant County Administrative Officer; Susan Blitch, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 3:00 p.m.

Additions and Corrections

Correction: Title change on Item No. 7

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of October 29, 2025.

The Budget Committee Action Minutes of October 29, 2025, were approved by consensus.

Consent Agenda

Consent Items No. 2 thru 6

ACTION: Consent Items No. 2 thru 6 were approved by consensus.

2. Receive the List of Follow-up Reports due to the Budget Committee.
3. Receive the Monterey County Sales Tax Update for the Second Quarter (April - June 2025).
4.
 - a. Support authorizing and approving the Director of the Emergency Management or designee to submit a grant application to the California Fire Safe Council 2025 Wildfire County Coordinators Grant Program for a total amount not to exceed \$151,500, with a performance period of January 1, 2026, to July 31, 2026, to establish a full-time, permanent Wildfire County Coordinator position dedicated to enhancing wildfire resilience through stronger local planning, community engagement, and coordination with state and local fire protection districts and other partners; and
 - b. Support authorizing and approving the Director of Emergency Management or designee to execute all necessary forms and documents for the application to this grant; and
 - c. Support directing Department of Emergency Management staff to return to the Board of Supervisors for approval prior to acceptance of any grant awards.
5. **Support Request to:**
 - a. Approve and authorize the Director of Health Services or designee to execute a two-year Grant Subcontract Agreement with the Public Health Institute (PHI) in the amount of \$42,000, \$16,800 for Fiscal Year (FY) 2025-26 and \$25,200 for FY 2026-27 for a term retroactive to February 1, 2025 through March 31, 2027;

- b. Authorize the Director of Health Services or designee to execute up to three (3) future amendments to this Agreement where the amendments do not significantly alter the scope of the services, subject to approval by the Office of County Counsel;
- c. Amend the Health Department's Fiscal Year (FY) 2025-26 Adopted Budget to increase appropriations and estimated revenue by \$16,800 in the Emergency Medical Services Bureau 001-4000-8109-HEA006; and
- d. Authorize and direct the Auditor-Controller and County Administrative Office to incorporate the changes in the Fiscal Year 2025-26 Health Department Adopted Budget 001-4000-8109-HEA006.

6.

- a. Authorize and direct the Auditor-Controller to amend Fiscal Year (FY) 2025-26 Adopted Budget for County Service Area 53 - Arroyo Seco (CSA No. 53), Fund 080, Appropriation Unit PFP034, increasing appropriations by \$30,956 funded by unassigned fund balance (080-3101) for storm drainage repairs.

Regular Agenda

- 7. Provide direction on a refunding of the 2015 Public Facilities Financing Certificates of Participation to generate a savings of approximately \$143,288 per year for the remaining term of the debt.

ACTION: The Committee supported Item No. 7 by consensus.

Adjournment

The meeting adjourned at 3:30 p.m.