

Attachment B

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**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No. 25-_____

- Resolution to:)
)
a. Amend the Housing and Community Development)
Department (HCD) Budget Unit Administration, 001-)
3100-8543-HCD002 to reallocate one Management)
Analyst II to one Principal Planner and to reallocate one)
Civil Engineer to one Building Plans Examiner as)
indicated in attachment A;)
)
b. Authorize the Auditor-Controller, and County)
Administrative Office to incorporate the position changes)
in the FY 2024-25 HCD Adopted Budget, 001-3100-8543-)
HCD002; and)
)
c. Direct Human Resources to implement the changes in)
the Advantage HRM system.)
)

WHEREAS, On June 20, 2024, the Board of Supervisors adopted a resolution approving the Fiscal Year 2024-25 Recommended Budget for the County of Monterey (RES 24-124). The Recommended Budget included 104 Positions (FTEs) within the Housing and Community Development Department (HCD). The adopted budget includes four Management Analyst II (MAII) positions and one Civil Engineer position among those 104 FTEs.

WHEREAS, within the HCD organization one currently vacant position of MAII would be reallocated to a Principal Planner in order to provide a needed level of service to the Department, it's clients and the constituency of Monterey County;

WHEREAS, within the HCD organization the currently vacant position of Civil Engineer would be reallocated to a Building Plans Examiner in order to provide a needed level of service to the Department, it's clients and the constituency of Monterey County;

WHEREAS, The Principal Planner will be a full-time position with a salary range of \$105,240 - \$143,652. This position will replace one full-time MAII position which has a salary range of \$81,372 - \$111,132;

WHEREAS, the position of Building Plans Examiner will be a full time position with a salary range of \$85,680 - \$117,012. This position will replace the full-time Civil Engineer position which has a salary range of \$100,512 - \$137,268;

WHEREAS, the changes will go into effect once adopted and reflect in the FY2024/25 Adopted Budget with funding available from the already authorized positions plus a General Fund contribution of \$3,520 for the remainder of FY2024/25.

WHEREAS, on an annualized basis, the reallocations together will require a General Fund contribution of \$10, 655 annually based on current salaries.

NOW, THEREFORE, BE IT RESOLVED THAT by the Board of Supervisors in and for the County of Monterey decides as follows:

1. The Housing and Community Development Department Budget Unit Administration 001-3100-8543-HCD002 is amended to reallocate one Management Analyst II position to one Principal Planner and to reallocate one Civil Engineer position to one Building Plans Examiner as indicated below:

Housing and Community Development 001-3100-8543-HCD002

	Class Code	Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
From	14C30	Management Analyst II	0002	(1.0)	3.0
To	14K51	Principal Planner	0002	1.0	3.0
From	41A20	Civil Engineer	0001	(1.0)	0.0
To	41B21	Building Plans Examiner	0005	1.0	5.0

2. The County Administrative Office and the Auditor-Controller is directed to incorporate the approved position changes in the FY 2024-25 Housing and Community Development Department Adopted Budget 001-3100-8543-HCD002.

PASSED AND ADOPTED upon this 11th day of February 2025, by roll call vote:

AYES: Supervisors

NOES:

ABSENT:

(Government Code 54943)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original resolution of said Board of Supervisors duly made and entered in the minutes thereof Minute Book ___ for the meeting on xxxxx, 2025.

Dated: xxxx , 2025

File ID: RES 23-

Agenda Item:

Valerie Ralph, Clerk of the Board of Supervisors

County of Monterey, State of California

By _____
Deputy

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