

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

JP2004-GF1

PURCHASING AUTHORITY NUMBER (If Applicable)

GO-LCI-0650

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Governor's Office of Service and Community Engagement/California Volunteers "hereinafter referred to as State"

CONTRACTOR NAME

County of Monterey "hereinafter referred to as Grantee"

2. The term of this Agreement is:

START DATE

May 28, 2025

THROUGH END DATE

December 31, 2026

3. The maximum amount of this Agreement is:

\$1,998,840.00 or One Million, Nine Hundred Ninety-Eight Thousand, Eight Hundred Forty Dollars and 00/100

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	10
Exhibit B	Budget Detail	1
Exhibit C	Budget Payment Provisions	1
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+ - Exhibit E *	General Terms and Conditions*	Online

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

County of Monterey

CONTRACTOR BUSINESS ADDRESS

344 Salinas Street, Suite 101

CITY

Salinas

STATE

CA

ZIP

93901

PRINTED NAME OF PERSON SIGNING

Chris Donnelly

TITLE

Executive Director

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

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STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Governor's Office of Service and Community Engagement/California Volunteers

CONTRACTING AGENCY ADDRESS

1400 10th Street

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Anthony Chavez

TITLE

Chief Deputy Director

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

SCM, Chapter 4.04 (A)(4)

Exhibit A

California Volunteers Youth Service Corps Program Grant Application

Contact: Executive Director Christopher Donnelly, Monterey County Workforce Development Board; 344 Salinas Street, Suite 101, Salinas, CA 93901; 831.759.6644; donnellyc@countyofmonterey.gov.

Section 1: Program Goal (10 points)

- ***What does your municipality hope to gain from this program/are there strategic goals this program can help your city meet?***

The Monterey County Workforce Development Board (MCWDB), housed within the County Administrative Office, is one of 45 workforce boards in California and has a private sector-led Board of Directors. The MCWDB receives funding from the Department of Labor through the State of California's Employment Development Department (EDD) to administer the Workforce Innovation and Opportunity Act (WIOA) grant.

The MCWDB provides services for up to 200 out-of-school young adults per year through wrap-around services such as case management, supportive services, job readiness training, occupational skills training, and placement services. These services are provided through the MCWDB's subcontractors – Turning Point of Central California and Equus Workforce Solutions – working closely with industry, education, and community and faith-based organizations to assist young adults to obtain well-paying jobs.

The MCWDB taps multiple funding sources to support its strategic goal of developing and implementing quality programs for its high-need youth population, and funding from the California Volunteers has been an important component, since WIOA funds can only be used to serve young adults up to the age of 24 with job training and work experience opportunities. In contrast, the funding from California Volunteers can serve young adults up to the age of 30 and thus provides a richer learning experience for a broader range of program participants than would normally be served by the MCWDB and many of the community-based organizations in Monterey County. Therefore, MCWDB is requesting to be awarded a California Volunteers grant in the amount of \$1,998,840 to expand its Green Cadre program.

In 2022, California Volunteers awarded the MCWDB \$2.8 million for its Green Cadre program, which helps prepare Monterey County's young adults for lifelong education and quality jobs. At the conclusion of the grant in the fall of 2024, the MCWDB had served 157 participants, including both young adults (18-30 years) and youth (16-18 years), thus exceeding its grant goal.

Monterey County's youth and young adults desperately need more programs like Green Cadre because they provide youth with valuable work experience while also providing participants with the skills needed to find public sector employment. Program participants do this work while simultaneously engaging in community service activities and volunteerism that give back to their communities through partnerships with community-based organizations.

The County's jobless rate remains higher than both the State and the nation, with 30% of youth unemployed. The MCWDB believes that the continuing need for such programs, coupled with the MCWDB's strong track record of serving this high-need population, makes the MCWDB a strong candidate for additional California Volunteers funding.

In this application, the MCWDB is proposing to serve a total of 90 young adult participants from 18-30 years of age by undertaking 4 Green Cadre cohorts of 22-23 participants each. The focus of this grant for the Green Cadre program is to serve young adults (18-30 years of age) from all parts of Monterey County who are: unemployed, homeless or justice involved; youth who want to learn and improve their own quality of life; and young adults who want to make a positive impact in their communities. The MCWDB's Green Cadre program, with its emphasis on Climate Change and Food Insecurity, works with an effective network of community partners that share the same set of values.

Although the MCWDB was not funded in the last round of California Volunteers funding, it continues to run a much smaller Green Cadre program because this program is something that the community values and needs. If funded for this grant cycle, the MCWDB will be able to expand the program and offer this training opportunity to many more young adults in Monterey County.

Monterey County's Cadre programs' primary focus is to foster commitment, belonging, and giving back to the community. The letters in CADRE stand for **C**ommitment to community; **A**dvocacy: speaking for oneself and others; **D**iversity: understanding and valuing others; **R**espect for all; and **E**mpowerment: each young adult can become empowered to make changes and improve their lives. The Cadre program transforms young adults who lack direction and confidence into young adults who want to make a difference in their community by contributing their skills and experience.

Section 2: Program Design (50 points)

- ***Which focus area(s) will youth be working on (food insecurity, climate change, etc.)? If other focus areas are addressed, please describe.***

The MCWDB, on behalf of and in coordination with the County of Monterey, will focus on these two areas of need through its Green Cadre Employment Programs: Food Insecurity and Climate. The Food Insecurity focus area will continue to address *access* issues. The Climate focus area will continue to address both environmental stewardship/sustainability and land restoration issues.

Given the success of the MCWDB's previous California Volunteers grant, the MCWDB is proposing to continue working with its existing partners and is planning to add new partners to further strengthen the program. Below, the MCWDB has identified its partners within each focus area, described the work that the Cadre participants will undertake, and shared some relevant outcomes from the 2022 California Volunteers grant.

Food Insecurity:

The MCWDB's Food Insecurity initiative will provide up to 14 weeks of paid work experience and will focus on two areas: (1) *food gleaning*, and (2) *planting, harvesting and distributing food*.

Food Gleaning is defined as collecting excess fresh foods from farms, gardens, farmers' markets, grocers, restaurants, or any other sources to provide for those in need. If funded

through California Volunteers, the MCWDB plans to undertake another food gleaning project.

Partner: Blue Zone Project Monterey County

- The Blue Zones Project is an initiative that brings together local stakeholders and wellness experts to measurably improve well-being by introducing evidence-based programs and changes to the environment, policy, and social networks.

Outcomes:

- For the MCWDB's 2022 California Volunteers grant, the Green Cadre Food Insecurity participants partnered with the Blue Zones Project and canvassed and collected data from the residents of the city of Gonzales, a small community just south of Salinas. Cadre participants asked the Gonzales residents about their interest in participating in the Gleaning Project by distributing flyers to 350 houses, speaking to 80 community members, and harvesting an estimated 60 pounds of produce from households, which was then donated to the local food bank.
- During the MCWDB's 2022 grant, Green Cadre members assisted 125 individuals to apply for CalFresh food benefits (SNAP).

Planting, Harvesting and Distributing Food

Partner: The Monterey Food Bank

- The Monterey Food Bank is the largest, most comprehensive provider of emergency supplemental food in Monterey County.
- For the proposed grant, Cadre participants will plant and harvest food, sort and pack, keep shelves stocked by assembling boxes of food for distribution, assist at mobile and drive-thru pantries, and deliver meals to the most vulnerable residents.

Outcomes:

- For the MCWDB's 2022 grant, the Cadre's efforts with the Monterey County Food Bank resulted in the following community impact:
 - The Cadre packed 10,200 food parcels, equating to over 40,000 community members being fed.
 - The Cadre assisted the food bank to grow its own produce on their new, five-acre parcel, and helped maintain the rows of crops by weeding, fertilizing, installing irrigation tape, transplanting plants, and harvesting.
 - The Cadre's contributions made it possible for the food bank to move forward with an expansion project to become more self-sufficient.

Partner: Pueblo Del Mar

- Pueblo del Mar offers transitional housing in a drug- and alcohol-free environment, where residents build social networks and support a system designed to foster positive lifestyles. It has a five-acre community garden that provides food for residents.
- For the proposed grant, Cadre participants will plant and harvest food for residents.

Outcomes:

- Pueblo Del Mar's partnership with the Cadre program resulted in the following outcomes:
 - All Cadre cohorts planted and harvested a five-acre site and provided produce from the site for distribution to the center's members and their families.
 - All Cadre participants learned about composting, pollenating, and mulching.

Partner: Resource Conservation District of Monterey County

- The mission of the Resource Conservation District of Monterey County (RCDMC) is to conserve and improve the County's natural resources, while integrating the public interest in environmental protection with the needs of agricultural and urban users.
- For the MCWDB's 2022 California Volunteers grant, the RCDMC connected the Cadre participants with organic farmers and community gardens that had excess produce, which was harvested and donated to the local food bank. The MCWDB plans to continue this work if approved for additional California Volunteers funding.

Outcomes:

- In partnership with RCDMC, MCWDB's Green Cadre had the following impact:
 - The Cadre restored and maintained community gardens by weeding, transplanting, mulching, and harvesting.
 - Cadre participants learned about the pollination process and the key role that native pollinator trees play.
 - The Cadre assisted non-profit organizations to start community gardens at Natividad Creek Park in Salinas, Locke-Paddon Wetland Community Park in Marina, and Beta Park in Seaside.
 - The Cadre helped five independent farmers to maintain their fields by planting, harvesting produce, and reducing erosion. The produce was then donated to the Monterey County Food Bank.
 - The Cadre planted fruit trees in Santa Rita Park in Salinas.

Partner: Dorothy's Place

- Dorothy's Place provides services and transitional support to people experiencing homelessness and extreme poverty. It offers free meals to unhoused residents.
- Green Cadre participants helped Dorothy's Place by serving breakfast, cleaning the facilities, and prepping meals for lunch. If the MCWDB is funded for additional cohorts, it will continue and expand upon these efforts.

Outcomes:

- The MCWDB's previous California Volunteers grant assisted the Cadre to provide the following community impact through its partner, Dorothy's Place:
 - The Cadre served over 2,400 meals to unhoused residents.

Climate:

With new California Volunteers funding, the MCWDB will be able to expand its Green Cadre program, and additional participants will have the opportunity to learn about the importance of protecting and preserving Monterey County's natural resources. The participants will receive up to 14 weeks of paid work experience while learning new skills and providing necessary public services to the community. With youth unemployment at 30% in Monterey County, jobs are of paramount concern. Working in the environment/climate sector will ensure that these young adults develop respect and reverence for the land and at the same time gain skills and learn to recognize and pursue job opportunities in other sectors.

The California State Parks will again be a primary partner for MCWDB's Climate Cadre participants in a future California Volunteers grant. The work to be accomplished will continue to include fuel mitigation, removing invasive plants, planting native plants, and trail maintenance.

The California State Parks' Monterey District consists of 17 park units that stretch north to south along the Monterey Bay and Big Sur coast. Monterey County's parks include Fort Ord Dunes State Park, Point Lobos State Natural Reserve, Garrapata State Park, Andrew Molera State Park, Pfeiffer Big Sur State Park, Monterey State Historic Park, and Limekiln State Park. Altogether, the District manages approximately 16,000 acres of land to preserve natural and cultural resources and opportunities for outdoor recreation.

Partner: California State Parks, Monterey District

Outcomes:

- The highlights for the MCWDB's 2022 California Volunteers Green Cadre Climate program at State Park sites that concluded in the fall of 2024 include:
 - At Point Lobos State Natural Reserve, the Cadre removed over 40,000 cubic feet of dead and down material to promote the regeneration of Monterey pine and cypress trees. The Cadre also helped to install 490 linear feet of new fence to ensure public safety and protect sensitive plant habitat.
 - In the Monterey Peninsula Regional Park District, the Cadre eradicated non-native, invasive species over 50 acres throughout the entire district.
 - At John Little State Natural Reserve, the Cadre hauled and chipped 9,000 cubic feet of dead and down material.
 - At the Marina State Park, the Cadre hauled and removed 57.78 tons of dead eucalyptus.
 - At Fort Ord Dunes State Park, the Cadre planted 823 plants.

The California State Parks Monterey District leadership and staff have shared with their colleagues in other organizations how impactful the Green Cadre cohorts' contributions have been, which has resulted in attracting new partners, including the Big Sur Land Trust, the City of Monterey, and the Monterey Peninsula Regional Park District.

Should the MCWDB be awarded additional California Volunteers funding, these new partners will provide additional work sites for the MCWDB's Climate-focused Cadre cohorts to perform activities similar to what the Cadre participants have done in the State Parks: fuel

mitigation, removing invasive plant species, planting native plant species, and trail maintenance.

New Partner: Big Sur Land Trust

Big Sur Land Trust's conserved properties include diverse habitats that span rare, sensitive dunes in Marina, majestic redwood forests in the Santa Lucia Mountains, and in Big Sur, expansive oak woodlands, grasslands, and river corridors from Arroyo Seco to the Gabilan Mountains. In 2017, the land trust added their first urban site at Carr Lake in Salinas.

New Partner: Monterey Peninsula Regional Park District:

The Monterey Peninsula Regional Park District is an independent special recreation district that was formed in 1972 and serves much of northern Monterey County. The District has preserved more than 20,000 acres (8,100 hectares) of park and open space on the Monterey Peninsula.

New Partner: City of Monterey

The City of Monterey has well over 400 greenbelt acres, not counting over 30+ parks, many of which are in high fire severity zones. Here, Cadre participants will work on fuel mitigation and habitat restoration projects vital to the community

- ***Do you plan on sub-granting with CBOs? If so, please name each organization and any prior experience they have running similar programs or the process by which you will select CBO partners. Preference will be given to municipalities selecting CBO partners with experience running youth workforce development programs in one or more of the recommended focus areas.***

For this upcoming grant, the MCWDB will continue to serve as the fiscal agent and program operator for the Monterey County California Volunteers Youth Workforce Development program. The MCWDB will subcontract with its two current service providers: Equus Workforce Solutions and Turning Point of Central California, Inc. Equus and Turning Point have been providing workforce services to young adults (out-of-school youth, ages 18-24) in Monterey County for over 6 and 8 years respectively. Both have deep institutional experience (40+ years) providing outreach, recruitment, case management, job training and placement services, and supportive services to at-risk youth and adults.

Turning Point has also managed the MCWDB's Wildfire Restoration Project, providing valuable work experience for young adults who gained work experience by helping restore State and County parks impacted by the 2020 wildfires. Equus has managed the MCWDB's 2022-23 Winter Storms project in Monterey County's State Parks. The MCWDB, Turning Point, and Equus staff have co-coordinated the Monterey Cadre Youth Leadership program, in which climate stewardship and food insecurity were the primary focus.

- ***What activities will youth be working on? Please offer a brief, several sentence description of each job activity youth will be undertaking and any partners that will be involved in running that opportunity.***

The MCWDB is planning to recruit 4 cohorts of 22-23 youth each. All cohorts will focus on *both* Food Insecurity and Climate. Before starting their 14-week/524 hours of work

experience, the 4 cohorts will begin with a 3-week, in-class, Leadership Development and Safety Training course. The safety training will include OSHA 10, First Aid/CPR, Hazardous Materials, tool safety, and ServSafe training. The specific details of youth job activities and related partnerships for each program focus area are discussed in Section 2, Program Design, above.

To help participants plan for their next step after departing the Green Cadre program, each Friday will be devoted to job search and/or helping students develop a plan for beginning or returning to post-secondary education, finding public sector employment, and/or accessing careers in other areas of interest. This effort will include the identification of promising occupations by providing information on median earnings, education and training requirements, projected rate of growth in labor market demand, and the potential for advancement.

Staff or guest speakers will engage with participants individually to understand their career aspirations and then guide them on how to conduct a job search. Part of this job search process will be to gauge the types of work participants might want to pursue and to help them do some research regarding that career path. The program will also help them develop a resume/LinkedIn profile and provide additional support throughout their job search process.

As each Green Cadre cohort prepares to complete its fellowship, the MCWDB will provide job fairs specifically targeted to Green Cadre members where employers are seeking to hire individuals who possess the skills learned through the program. The MCWDB also works with California State Parks, as well as local city and county government entities, to place Cadre participants who have completed their program.

For those students who express an interest in returning to college, the MCWDB will provide connections to local college counselors.

- ***What is the proposed start date for programming?***

The MCWDB plans to start the new program in the spring of 2025 with the first cohort of 22-23 young adults. The initial outreach to and recruitment of eligible young adults in Monterey County will begin in spring 2025, once the grant is awarded and collateral materials developed.

Section 3: Youth Recruitment/Development (20 points)

- ***How will the municipality recruit youth?***

The MCWDB will work with the County of Monterey, Turning Point, Equus, and other partner organizations to recruit youth through a variety of outreach strategies and marketing channels. Information about the program will be disseminated via social media, other media (streaming radio), websites (MCWDB and County sites), flyers, presentations, and partner and employer communications. Outreach will take place throughout the County (in all cities and unincorporated areas), including at public libraries, schools/colleges, and community events. The MCWDB works very closely with the local community colleges, adult schools, and California State University, Monterey Bay – all of which will take part in recruiting youth for the program.

Recruitment will also be provided through the MCWDB's America's Jobs Centers of California (AJCCs) and their partner agencies, including the State of California's Employment Development Department (EDD) and the Department of Rehabilitation, as well as the employers they work with.

- ***If you would like to propose your own priority criteria for participants in this program for California Volunteers approval, please do so in this section.***

The MCWDB will focus primarily on enrolling youth who are unemployed and out-of-school, low income, and/or having difficulty finding employment.

- ***What wrap around services, if any, is the municipality or subgrantee planning on offering to youth?***

Because the MCWDB serves youth with multiple barriers, each youth that participates in the program will receive up to \$200 in supportive services for transportation (bus passes or gas cards) and the work attire, personal protective equipment, and tools needed to succeed in their jobs.

During the 3-week Leadership Development and Safety Training course that precedes each cohort's work experience period, participants will receive a stipend of \$45 per day. Participants will be referred as needed for additional social-emotional support, behavioral health services, healthcare, housing, childcare, and food, and may be co-enrolled in WIOA as needed to receive additional services and support.

- ***What wage will youth be paid, if known? What length of time do you anticipate the youth serving?***

Each of the four cohorts will run for 4 months/524 hours. During this time, youth will be paid \$20.00 per hour. Before beginning their work experience, each cohort will participate in a 3-week Leadership Development and Safety Training course for which participants will receive a stipend of \$45 per day.

Section 4: Metrics/Outcomes (10 points)

- ***Can the municipality provide the required metrics listed above to California Volunteers?***

Yes, the County of Monterey and the MCWDB can provide the required metrics for the grant on a quarterly and annual basis as specified by the California Volunteers. The MCWDB will utilize the State's CalJOBS system and/or its own internal tracking system to track youth enrollment, participation, and outcomes for the grant. The MCWDB and its subcontractors are accustomed to tracking the performance of programs and outcomes of our program participants and reporting these outcomes to EDD each month.

For the 2022 grant, the MCWDB collected data relating to what the Green Cadre participants have accomplished. To date, the MCWDB has hosted five Green Cadre cohorts (two Climate cohorts, one Food Insecurity cohort, two Food Insecurity/Climate hybrid cohorts and a

summer youth program). The most recent Green Cadre cohort finished its program in September 2024, with 22 Cadre members served.

Above, the MCWDB has identified its primary partners and it expects most or all of those partners to continue to work with the Green Cadre program if the MCWDB is awarded another grant. The MCWDB also shared some of the community impacts from its work with those partners.

In addition to those community-related outcomes, the MCWDB is sharing the following participant jobs/educational pathway outcomes data for the California Volunteers grant it was awarded in 2022 that concluded in 2024:

The MCWDB enrolled 157 young adult participants in the five Green Cadre cohorts and a summer employment program.

- Of these 157 participants, 103 (66%) entered the program unemployed.
- Of the 157 participants, 80 (51%) were considered low income.
- Of the 157 participants, 7 were previously justice-involved.
- After leaving the program, 91 of the 157 participants (58%) indicated that they were either entering/re-entering high school or post-secondary education, or that they had secured employment; 5 have found jobs with the State Parks.

A Sense of Belonging

In addition to the quantitative measures listed above, the MCWDB staff observed a clear increase in the sense of belonging among Green Cadre participants. Through team building, the MCWDB staff has intentionally worked to cultivate this sense of belonging due to its importance as a factor in *resilience*. Throughout the training program, the MCWDB closely monitors its Green Cadre participants to ensure that they are connecting well with the other participants.

- ***If not, please indicate which metrics the city is unable to provide.***

The County and the MCWDB will be able to track all metrics and meet all reporting requirements.

- ***Are there other metrics you will be collecting to determine success of the program? If so, please indicate which metrics.***

No, the County and the MCWDB will not be tracking other metrics at this time.

Section 5: Budget/Staffing/Communications (10 points)

- ***What is your proposed staffing plan for the program for the municipality and/or any subgrantees?***

The MCWDB will provide grant oversight on behalf of the County.

The staffing for the Monterey County California Volunteers Youth Workforce Development program will consist of four full-time Green Cadre case managers and one full-time supervisor. The case managers will be responsible for outreach, enrollment, training, supervision of young adults at worksites, and tracking and reporting metrics. They will also assist with securing worksites, placements at worksites, and placement in employment after participants' 17-week fellowship (3 weeks of Leadership/Safety training and 14 weeks of paid work experience) is completed.

The supervisor will oversee the four staff assigned to the program and assist with the grant's reporting requirements. It is anticipated that a variety of consultants will be hired to provide training during the 3-week Leadership Development and Safety Training course.

On the Administration side, the MCWDB's accountant and fiscal manager will process checks for the work experience wages and stipends for program participants, and will be responsible for budget monitoring and reporting, including monthly drawdowns and fiscal reporting to California Volunteers.

The Monterey County Workforce Development Board's Executive Director and Management Analyst will be responsible for program development and oversight, contracting and coordinating with subcontractors, coordination of outreach and recruitment efforts, coordination with other County departments and partner organizations, and providing quarterly and annual reports to California Volunteers.

- ***Do you commit to using California Volunteers developed branding for this program and participating in California Volunteers-organized trainings/curriculum, if asked?***

Yes, the County of Monterey and the MCWDB will commit to using the California Volunteers branding and participating in the organized training and curriculum. Currently, all of MCWDB's outreach material, website, and uniforms are co-branded with the California Volunteers logo.

- ***Are you interested in participating in a program launch media event with California Volunteers?***

Yes, the MCWDB is very interested in participating in a program launch media event.

Exhibit B- Budget Detail

County of Monterey
JP2004-GF1

CaliforniansForAll Youth Service Corps				
Applicant:	County of Monterey and the Monterey County Workforce Development Board			
Contact information	Christopher Donnelly	WIB EXECUTIVE DIRECTOR	(831) 759-6644 / donnellyc@countyofmonterey.gov	
I - A. Administration (Must Not Exceed 10% of Total Award)				
Items	Description	Calculation	Total Budget	% Allocation Cross Check
Administrative Costs			\$ 96,000	
	Executive Director/Management Analyst's	\$ 15,500.00		
	Finance/Acct/Admin	\$ 21,000.00		
	Operational Costs: Rent/Utilities/Phones/Supplies/Outreach Material	\$ 59,500.00		
Total			\$ 96,000	4.80%
I - B. Direct Operating Costs (Must not exceed 30% of Total Award when combined with Section I-A. Administration)				
Items	Description	Calculation	Total Budget	% Allocation Cross Check
Supplies				
Safety Equipment		90 youth x \$90	\$ 8,100	
Hand Tools/Power tools	Rakes/Shovels/Hand tools	\$ co-horts \$1,250 per co-hort	\$ 5,000	
Uniforms	Clothes/Boots/Mic	90 youth x \$200	\$ 18,000	
Capital Expenses	N/A			
Total			\$ 31,100	6.36%
II. Youth Service Corps Fellow Wages (must be at least 50% of grant amount)				
# Requested	Hourly Salary	# of Hours	Total Budget	% Allocation Cross Check
90	\$20	560	\$ 1,008,000.00	
90.00	20.00	560.00	\$ 1,008,000	50.43%
III. CaliforniansForAll Youth Workforce Fellows - Other Fellow Costs				
Items	Description	Calculation	Total Budget	
FICA for Fellows	Social Secrity and Micare Tax	(560hrs x 20 pay rate)*6.2%-Social Security +(560hrs x 20 pay rate)*1.45%-Medicare Tax	77,112	
Worker's Compensation	*12=WC Base Rate Per \$100	((560 hrs x 20 pay rate)/100)*12 base rate WC	120,960	
Health Care	N/A			
Retirement	N/A			
Total		0.00	198,072	
IV. Program Wrap-Around Services (Not to Exceed 40% of Total Award)				
Items	Description	Calculation	Total Budget	% Allocation Cross Check
Contractual Services				
Transportation	Transportation Cost rental/Gas/Maintance (4 vans)	4,400 x 18	\$ 79,200	
Supportive Services		90 youth x \$200	\$ 18,000	
Stipends		\$45 per day x 12days x 90 youth	\$ 48,600	
Job Readiness Training			\$ 5,000	
Vocational Training		90 youth x \$275	\$ 24,750	
Program Staff	4.0 (2TP/ 2 EQ) Case Managers-Salary	(2880 hrs. x \$26.00 pay rate)	\$ 299,520	
	1.0 (TP) Supervisor- Salary	(2880 hrs. x \$30.00 pay rate)	\$ 86,400	
	4.0 (2TP/ 2 EQ) Case Managers-Benefits	(2880 hrs. x \$26.00 pay rate)*27% Benefits	\$ 80,870	
	1.0 (TP) Supervisor- Benefits	(2880 hrs. x \$30.00 pay rate)*27% Benefits	\$ 23,328	
Total			\$ 665,668	33.30%

Total Budget Request	\$ 1,998,840
Total # of Fellows	90

List of Partners		
Partner	Status (Proposed or Secured)	Contractual Amount
Turning Point of Central Califor	Secure	\$ 299,923
Equus Workforce Soluations	Secure	\$ 190,195
Total		\$ 490,118

EXHIBIT C
Budget Payment Provisions

**California Volunteers,
Youth Service Corps
County of Monterey**

BUDGET PAYMENT PROVISIONS

1. Invoicing and Payment
 - a) For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
 - b) Invoices shall include the Agreement Number and shall be submitted via PDF to Gaolou.Yang@californiavolunteers.ca.gov.
2. Budget Contingency Clause
 - a) It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to the Contractor or to furnish any other considerations under this Agreement and the Contractor shall not be obligated to perform any provisions of this Agreement.
 - b) If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Contractor to reflect the reduced amount.

Exhibit D
California Volunteers - Reporting (Metrics, Deadlines and Process), Invoicing,
Service Events and/or Member Convenings, Programmatic and Fiscal Document
Retention

Youth Service Corps Program

All Youth Service Corps Program grantees will be responsible for providing periodic and timely reports on outcomes and outputs associated with the funding received from this program.

Reporting Metrics

Grantees will be required to report the following metrics on a quarterly and annual basis to California Volunteers in a format and method to be specified by California Volunteers. These metrics are subject to change, depending on the California Department of Finance's review and approval:

Additionally, California Volunteers requires cities to report the following data, where feasible, on a quarterly and annual basis to California Volunteers in a format and method to be specified by California Volunteers.

- Number of youth participating in Youth Service Corps
- Number of Youth completing Youth Service Corps
- Number of youth employed in each focus area
- Number of youth participating in summer employment program (if applicable)
- Average wage and hours worked of participants across program
- Information/data/member stories as requested for annual report
- Participant information, including Personally Identifiable Information, as requested by California Volunteers, including, but not limited to: Name, Address, Phone Number, Email Address, Program Completion Status.
Grantees agree to make member contact information available to California Volunteers to use in program communications on a schedule to be provided by California Volunteers
- Number of youth employed in program who were previously unemployed
- Number of participants who enroll in higher education or gain employment following program end
- Number of youth employed in program who remain in college or stable employment
- Number of youth employed after completion of program

Exhibit D

California Volunteers - Reporting (Metrics, Deadlines and Process), Invoicing, Service Events and/or Member Convenings, Programmatic and Fiscal Document Retention

- Number of youth who report job satisfaction after completion of program
- Number of youth who report an interest in a career in public service after one year of employment
- Number of youth employed in public service after completion of program
- Job training evaluations

Reporting Deadlines:

Report	Reporting Period	Partner Reports Due
1 (if applicable)	Award Date – June 30, 2025	July 15, 2025
2 (if applicable)	July 1 – September 30, 2025	October 15, 2025
3	October 1 – December 31, 2025	January 15, 2026
4	January 1 – March 31, 2026	April 15, 2026
5	April 1 – June 30, 2026	July 15, 2026
6	July 1 – September 30, 2026	October 15, 2026
7	October 1 – December 31, 2026	January 15, 2027

California Volunteers will update this reporting timeline with additional reporting periods, upon receipt of updated reporting timelines established by the California Department of Finance. Reporting metrics may be updated, depending on updated guidance from the California Department of Finance.

Reporting Process:

California Volunteers will be providing a comprehensive reporting template for grantees upon execution of a contract. Additionally, this reporting template and process may be updated during the period of the contract. At the time when the reporting process is updated, California Volunteers will roll out communication regarding this process and provide updates to grantees.

Invoicing:

This grant is a cost-reimbursement grant. As such, grantees will be required to submit periodic and timely invoices to California Volunteers for expenses already incurred for processing and payment. Grantees have the discretion to invoice monthly or quarterly.

Exhibit D

California Volunteers - Reporting (Metrics, Deadlines and Process), Invoicing, Service Events and/or Member Convenings, Programmatic and Fiscal Document Retention

Invoicing Deadlines:

Grantees have the discretion to invoice monthly or quarterly. If monthly, invoices should be submitted by the 15th of the following month. If quarterly, invoices should be submitted no later than the due date identified in the reporting deadlines above.

Service Events and/or Member Convenings:

Grantee agrees to host at least two service events and/or member convenings per calendar year at the direction of California Volunteers.

Programmatic and Fiscal Document Retention

In line with State requirements regarding record retention, grantees are required to maintain all documentation, programmatic and fiscal, pertaining to this contract for a period of five years after the close out the contract and the payment of the final invoice. The grantee is required to maintain books, records, documents, and other evidence pertaining to the reimbursable costs and hold them available for audit and inspection by the State for the five years following the close out of the contract and payment of the final invoice. These retention requirements pertain to all contracts associated with this program, regardless of funding source.

Priority Population Addendum:

Any AmeriCorps member who exited an AmeriCorps program in California for compelling personal reasons and/or as the result of federal grant terminations shall be considered meeting a priority recruitment category.