

## UNADOPTED MINUTES

### Monterey County Workforce Development Board Meeting

America's Job Center of California, 344 Salinas Street, Suites 205 & 206, Salinas, CA 93901

Thursday, April 23, 2026

**Members Present:** Erik Cushman (Chair) Cesar Lara, Alma Diaz, Omar Perez-Sandoval, Casey Van Den Heuvel, Josh Metz, Paula Calvetti, Mark Faylor, Kimberly Schnader, Efrain Aguilera, Salvador Munoz, and Supervisor Luis Alejo

**Members Absent:** Michael Gutierrez, Arpi Tanilian, Justin McIntire, Larry Hartman, and Roger Gilbert

**Staff Present:** Chris Donnelly, Elizabeth Kaylor, and Daisy Fernandez

**Public Comment:** None

**Call to Order/Introductions:** Erik Cushman called the meeting to order at 9:09 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

#### Consent Calendar:

1. **ACTION:** Consider approval of minutes from the Monterey County Workforce Development Board (MCWDB) meeting of April 23, 2026.
2. **ACTION:** Concur with the Executive Committee's April 16, 2026, recommendation to approve its sole-source recommendation for Equus Workforce Solutions to provide 2026-27 Workforce Innovation and Opportunity Act (WIOA) One-Stop Operator services and forward the recommendation to the Board of Supervisors for consideration.
3. **ACTION:** Concur with the Executive Committee's April 16, 2026, recommendation approving staff to submit a request to the State Employment Development Department (EDD) to transfer \$900,000 of WIOA funding from Dislocated Worker to the Adult program.

**A motion was made by Cesar Lara and seconded by Salvador Munoz to approve the first three items on the Consent Calendar. ALL AYES. Motion passed.**

Consent Calendar items 4 through 6 were pulled for discussion:

4. **ACTION:** Concur with the Executive Committee's April 16, 2026, recommendation to approve the following revised policy: 2026-03 individual Training Accounts (ITA).  
**A motion was made by Cesar Lara and seconded by Efrain Aguilera to approve revised policy 2026-03. ALL AYES. Motion passed.**
5. **ACTION:** Concur with the Executive Committee's April 16, 2026, recommendation to approve staff to execute a new, one-year website development, hosting, and maintenance agreement with Pat Davis Design Group in an amount not to exceed \$57,000 for the period from July 1, 2026, through June 30, 2027.  
**A motion was made by Paula Calvetti and seconded by Josh Metz to approve a one-year agreement for an amount not to exceed \$57,000 with Pat Davis Design Group for website development, hosting, and maintenance, for the period from July 1, 2026, through June 30, 2027. ALL AYES. Motion passed.**
6. **ACTION:** Concur with the Executive Committee's April 16, 2026, recommendation to approve MCWDB's 2026-2028 Strategic Plan.  
**A motion was made by Cesar Lara and seconded by Paula Calvetti to approve MCWDB's 2026-2028 Strategic Plan. ALL AYES. Motion passed unanimously.**

#### Discussion or Review of Business Calendar Action Items:

1. Business Calendar Item 2 was heard before Business Calendar Item 1. Finance Manager Daisy Fernandez provided an update on MCWDB's Fiscal Year 2025-26 3<sup>rd</sup> quarter budget and expenditures
2. Executive Director Chris Donnelly provided a presentation to the Board members on the State of California's



- 
3. Chair Erik Cushman led a discussion on the recruitment of a private sector Healthcare industry representative.
  4. The Executive Director discussed the 2026 Local and Regional WIOA Contractor List Request for Qualifications (RFQ).
  5. The Executive Director discussed the timeline for WIOA Youth and Adult/Dislocated Worker services Requests for Proposals (RFPs)
  6. An update was provided by service providers on the WIOA Adult, Dislocated Worker, and Youth programs.
  7. Board members provided updates on their workforce and business activities.

**Adjournment:** Mr. Cesar Lara adjourned the meeting at 11:00 a.m.