

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Draft

Wednesday, October 30, 2024

1:00 PM

Budget Committee

Attendees: Supervisor Chris Lopez, Chair; Supervisor Glenn Church, Vice-Chair; Ezequiel Vega, Assistant County Administrative Officer; Susan Blich, County Counsel; and Rocio Quezada, Committee Secretary.

Call to Order

The meeting was called to order at 1:00 p.m.

Additions and Corrections

Correction to Item No. 10 - Change \$3.6 million to \$3.2 million on Board Report page one

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of September 25, 2024.

The Budget Committee Action Minutes of September 25, 2024 were approved by consensus.

Consent Agenda

Consent Items No. 2 through 7

ACTION: Consent Items No. 2 through 7 were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3. Receive the October 2024 California Department of Finance Bulletin.
4. Support authorizing and directing the Auditor-Controller to amend the FY 2024-2025 Adopted Budget for the Emergency Communications Department (028-1520-EME004-8507) to increase revenue and appropriations by \$148,250 to purchase Tablet Command incident management software where the increase is funded entirely by non-County revenue from cities and fire districts in Monterey County.
5. Support authorizing and directing the Auditor-Controller to amend the FY 2024-2025 Adopted Budget for the Emergency Communications Department (028-1520-EME004-8507) to increase revenue and appropriations by \$61,757 to purchase Fire Station Alerting fire dispatching software from US Digital Designs where the increase is funded entirely with non-County revenue from cities and fire districts in Monterey County.
6.
 - a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to create the classification of Human Resources Program Manager I with the salary range as indicated in Attachment A and retitle the Human Resources Program Manager to Human Resources Program Manager II;
 - b. Support amending the Human Resources Department - Administration Budget Unit 1060-8445 - Fund 001 - Appropriation Unit HRD001 to approve the reallocation and reclassification of one (1) Management Analyst III to one (1) Human Resources Program

- Manager I as indicated in Attachment A;
- c. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) System.
7. Consider recommending the Monterey County Code be amended to include “annual” in the contract authority of the Offices of District Attorney, Public Defender, and County Counsel to engage independent contractors to perform services for the County and the offices thereof where the annual aggregate cost does not exceed \$200,000.

Regular Agenda

8.
 - a. Support amending the Adopted Budget for Housing and Community Development (HCD) - Fund 001, Appropriation Unit HCD002, Unit 8543 to add the following four positions: two Code Compliance Inspector II, one Permit Technician III, and one Associate Planner; and
 - b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee did not support this item and recommended it go to the full Board for discussion.

Semi-Annual Reports

9. Receive a report on Capital Improvement Projects managed by the Public Works, Facilities and Parks Department (PWFP) for the period of January 1, 2024 through June 30, 2024 (Fiscal Year 2023-24, Quarters Three and Four).

ACTION: The Committee received an update on the Capital Improvement Projects managed by PWFP.

Annual Reports

10.
 - a. Receive and accept the Cannabis Program update on performance indicators for Fiscal Year 2023-24; and
 - b. Provide direction to staff as appropriate.

ACTION: The Committee received an update from the Cannabis Program on performance indicators for FY 2023-24

Adjournment

The meeting adjourned at 1:38 p.m.

The next meeting is scheduled on November 25, 2024 at 3:00 p.m.