

# Attachment D

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STD 213A (Rev 04/2020)

AGREEMENT NUMBER

AMENDMENT NUMBER

Purchasing Authority  
Number☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 7 PAGES

22-PLHA-17671

2

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY NAME

**Department of Housing and Community Development**

CONTRACTOR NAME

**County of Monterey - Carmel by the Sea**

2. The term of this Agreement is:

START DATE

06/22/2023

THROUGH END DATE

06/30/2030

3. The maximum amount of this Agreement after this Amendment is:

\$422,599.00

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment is to add December 29, 2023, NOFA funds to the contract.

Exhibit A, Authority, Purpose, and Scope of Work is hereby deleted in its entirety and replaced with new Exhibit A, Authority, Purpose and Scope of Work, Am. 2 (Rev. 11/2024) attached hereto and made a part hereof.

Exhibit E, Program-Specific Provisions and Special Conditions is hereby deleted in its entirety and replaced with new Exhibit E, Program-Specific Provisions and Special Conditions, Am. 2 (Rev. 11/2024) attached hereto and made a part hereof.

*All other terms and conditions shall remain the same.*

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

**CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

**County of Monterey - Carmel by the Sea**

CONTRACTOR BUSINESS ADDRESS

**1441 Schilling Place, 2nd flr South**

CITY

Salinas

STATE

CA

ZIP

93901

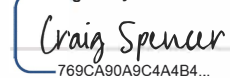
PRINTED NAME OF PERSON SIGNING

Craig Spencer

TITLE

Director of Housing and Community Development

CONTRACTOR AUTHORIZED SIGNATURE

  
769CA90A9C4A4B4...

DATE SIGNED

4/8/2025

**STATE OF CALIFORNIA**

CONTRACTING AGENCY NAME

**Department of Housing and Community Development**

CONTRACTING AGENCY ADDRESS

**651 Bannon Street, Suite 400**

CITY

**Sacramento**

STATE

**CA**

ZIP

**95811**

PRINTED NAME OF PERSON SIGNING

**Synthia Rhinehart**

TITLE

**Contract Services Section Manager**

CONTRACTING AGENCY AUTHORIZED SIGNATURE



DATE SIGNED

**4/10/2025**

CALIFORNIA DEPARTMENT OF GENERAL SERVICE APPROVAL

EXEMPTION (If Applicable)

**Exempt per: SCM Vol. 1 4.04. A.3 (DGS memo date 06/12/1981)**

**EXHIBIT A**

**AUTHORITY, PURPOSE AND SCOPE OF WORK**

**1. Authority**

Pursuant to Part 2 Chapter 2.5 of Division 31 of the Health and Safety Code (commencing with Section 50470) Statutes of 2017 (SB 2, Atkins), which created the Building Homes and Jobs Trust Fund and the Permanent Local Housing Allocation (“PLHA”) Program (“Program”), this Standard Agreement along with all its exhibits (the “Agreement”) is entered under the authority of and in furtherance of the Program. Pursuant to Health and Safety Code, Section 50470 (b), the California Department of Housing and Community Development (referred to herein as “HCD” or “Department”) has issued a Notice of Funding Availability (the “NOFA”), dated December 29, 2023, to govern administration of the fund and carry out the Program.

**2. Purpose**

In accordance with the authority cited above, an application was made to the State (the “Application”) for assistance from the Program for the purpose of making funding available to eligible local governments in California for housing related projects and programs that assist in addressing the unmet housing needs of their local communities. By entering into this Agreement and thereby accepting the award of the PLHA grant funds (the “Grant”), the Contractor (sometimes referred to herein as the “Applicant”) agrees to comply with the terms and conditions of the NOFA, this Agreement, the representations contained in the Application, and the requirements of the authorities cited above.

**3. Definitions**

Capitalized terms not otherwise defined herein shall have the meaning of the definitions set forth in Health and Safety Code Section 50470 and Section 101 of the Guidelines.

**4. Scope of Work**

- A. The scope of work (“Work”) for this Agreement shall consist of one or more of the following eligible uses:
  - 1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary Operating subsidies.

**EXHIBIT A**

- 2) The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory dwelling units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for a term of no less than thirty days.
- 3) Matching portions of funds placed into local or regional housing trust funds.
- 4) Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.
- 5) Capitalized Reserves for Services connected to the preservation and creation of new Permanent supportive housing.
- 6) Assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
  - a) This Activity may include subawards to Administrative Entities as defined in HSC Section 50490(a)(1-3) that were awarded California Emergency Solutions and Housing (CESH) program or Homeless Emergency Aid Program (HEAP) funds for rental assistance to continue assistance to these households.
  - b) Applicants must provide rapid rehousing, rental assistance, navigation centers, emergency shelter, and transitional housing activities in a manner consistent with the Housing First practices described in 25 CCR, Section 8409, subdivision (b)(1)-(6) and in compliance with WIC Section 8255(b)(8). An Applicant allocated funds for the new construction, rehabilitation, and preservation of Permanent supportive housing shall incorporate the core components of Housing First, as provided in WIC Section 8255, subdivision (b).
- 7) Accessibility modifications in Lower-income Owner-occupied housing.

**EXHIBIT A**

- 8) Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.
  - 9) Homeownership opportunities, including, but not limited to, down payment assistance.
  - 10) Fiscal incentives made by a county to a city within the county to incentivize approval of one or more Affordable housing Projects, or matching funds invested by a county in an Affordable housing development Project in a city within the county, provided that the city has made an equal or greater investment in the project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an Affordable housing Project. Matching funds investments by both the county and the city also shall be a grant or low interest deferred loan to the Affordable housing Project.
- B. A Local government that receives an allocation shall use no more than five percent of the allocation for costs related to the administration of the Activity(ies) for which the allocation was made. Staff and overhead costs directly related to carrying out the eligible activities described in Section 301 are “activity costs” and not subject to the cap on “administrative costs.” A Local government may share any funds available for administrative costs with entities that are administering its allocation.
- C. Two or more local governments that receive PLHA allocations may expend those moneys on an eligible jointly funded project as provided in Section 50470 (b)(2)(B)(ii)(IV). An eligible jointly funded project must be an eligible Activity pursuant to Section 301(a) and be located within the boundaries of one of the Local governments.
- D. Entitlement Local governments may use the flow of PLHA funds to incentivize private lender loans and to guarantee payments for some or all public agency bond financings for activities consistent with the uses identified in Section 301 “Eligible Activities”. This loan guarantee Activity must be identified and fully explained in the Applicant’s “Plan”.

**EXHIBIT A**

**5. Department Contract Coordinator**

The Department's Contract Coordinator for this Agreement is the Division of Financial Assistance, Grant Management Section PLHA Manager or their designee. Unless otherwise informed, any notice, report, or other communication required by this Agreement shall be mailed by first class to the Department Contract Coordinator at the following address:

California Department of Housing and Community Development  
Attention: Permanent Local Housing Allocation (PLHA)  
Grant Management Section  
651 Bannon Street, 8<sup>th</sup> Floor  
Sacramento, CA 95833  
P. O. Box 952054  
Sacramento, CA 94252-2054

**6. Contractor Contract Coordinator**

The Contractor's contract coordinator for this Agreement is the Authorized Representative listed below. Unless otherwise informed, any notice, report, or other communication required by this Agreement may be mailed by first class mail, or sent through a commercial courier to the Authorized Representative at the following address:

Authorized Representative Name:	Craig W. Spencer
Authorized Representative Title:	Director, Housing & Community Development
Agency Name:	County of Monterey
Address:	1441 Schilling Place, South, Second Floor Salinas, CA 93901
Phone No.:	(831) 755-5233
Email Address:	<a href="mailto:spencerc@co.monterey.ca.us">spencerc@co.monterey.ca.us</a>

**7. Effective Date, Term of Agreement, and Deadlines**

- A. This Agreement is effective upon approval by the Department, which is the date executed by all parties (such date, the "Effective Date").
- B. This Agreement shall terminate on June 30, 2030.

**EXHIBIT A**

- C. Except for predevelopment expenses for construction projects funded by PLHA and costs to develop and prepare the Plan and the PLHA application, no costs incurred more than one year prior to commitment by the Local government may be paid from PLHA funds. Reimbursement of expenses to prepare the Plan and the PLHA application are subject to the cap on administrative fees.
- D. Any Grant funds which have not been expended by the expenditure deadline shall be disencumbered and revert to the Department. The expenditure deadline is fifty-eight months from the date of the budget appropriation for each year of funds included in this Agreement.



**EXHIBIT E**

**PROGRAM-SPECIFIC PROVISIONS AND SPECIAL CONDITIONS**

**1. Program-Specific Provisions**

The following are project-specific terms and conditions (referred to as enumerated provision(s) for ease of reference in prior exhibits) and shall inform the references made to project-specific information not contained in those prior exhibits.

**Budget Detail:**

Contractor has been awarded the following grant activity amounts for 2019: **\$81,950**

Contractor has been awarded the following grant activity amounts for 2020: **\$130,174**

Contractor has been awarded the following grant activity amounts for 2021: **\$140,653**

Contractor has been awarded the following grant activity amounts for 2022: **\$69,822**

Estimated five-year allocation may not exceed: **\$491,704**

**Payees:**

A. The authorized Payee(s) is/are as specified below:

Name: **County of Monterey**

Total Amount: **\$422,599**

**Plan:**

**Activity 3:** The County will allocate funding to the MCLHTF to ensure funding is available to provide gap financing for the construction affordable units within multi-family developments, permanent supportive services and affordable rental housing projects that are targeted primarily at households at 60% AMI or below.

<b>Funding Allocation Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Type of Activity</b>	Matching portions of funds placed into Local or Regional Housing Trust Funds				
<b>Percentage of Funds Allocated for Each Activity</b>	45%	50%	65%	60%	60%
<b>Area Median Income Level Served</b>	120%	120%	120%	120%	120%

## EXHIBIT E

**Activity 6:** The County will use funds to provide rapid rehousing, rental assistance, supportive/case management services that will allow people to obtain and retain housing, including operating and capital costs for the County's Salinas SHARE Center and Sun Rose Gardens Permanent & Transitional Housing Development. The County is dedicated to increasing the supply of housing for the 0-30% AMI population within the County by providing permanent and transitional housing.

Funding Allocation Year	2019	2020	2021	2022	2023
Type of Activity	Operating and Capital Costs for Navigation Centers				
Percentage of Funds Allocated for Each Activity	30%	35%	10%	25%	25%
Area Median Income Level Served	30%	30%	30%	30%	30%
Type of Activity	Supportive/Case Management Services				
Percentage of Funds Allocated for Each Activity	25%	15%	25%	15%	15%
Area Median Income Level Served	30%	30%	30%	30%	30%
Total	100%	100%	100%	100%	100%

## 2. Special Conditions

The following Special Conditions are applicable to this Standard Agreement:

None.

City of Carmel by the Sea Allocation