



# County of Monterey

## Item No.28

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 24-466**

October 01, 2024

**Introduced:** 9/17/2024

**Current Status:** Public Works, Facilities & Parks - Consent

**Version:** 1

**Matter Type:** BoS Agreement

- a. Approve Professional Services Agreement with TRC Engineers, Inc. to provide professional engineering services for the Castroville Community and School Connections Project through the Active Transportation Program, Request for Proposals #10911 for an initial term of three years from October 8, 2024 to October 7, 2027, with the option to extend the Agreement for two additional years, for an amount not to exceed \$526,374; and
- b. Authorize the Contracts & Purchasing Officer or their designee to execute the Professional Services Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or increase the amount by more than 10% (\$52,637) of the original approved Agreement amount of \$526,374 bringing the potential overall aggregate not to exceed amount to \$579,011 subject to review and approval as to form by the Office of the County Counsel and as to fiscal provisions by the Auditor-Controller's Office.

#### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve Professional Services Agreement with TRC Engineers, Inc. to provide professional engineering services for the Castroville Community and School Connections Project through the Active Transportation Program, Request for Proposals #10911 for an initial term of three years from October 8, 2024 to October 7, 2027, with the option to extend the Agreement for two additional years, for an amount not to exceed \$526,374; and
- b. Authorize the Contracts & Purchasing Officer or their designee to execute the Professional Services Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or increase the amount by more than 10% (\$52,637) of the original approved Agreement amount of \$526,374 bringing the potential overall aggregate not to exceed amount to \$579,011 subject to review and approval as to form by the Office of the County Counsel and as to fiscal provisions by the Auditor-Controller's Office.

#### SUMMARY/DISCUSSION:

On June 14, 2022, the Board of Supervisors approved the submittal of grant applications to California Department of Transportation (Caltrans) for Active Transportation Program (ATP) Grants. On June 2022, in collaboration with the County of Monterey Health Department, the County of Monterey Department of Public Works, Facilities and Parks (PWFP) submitted five applications to Caltrans for ATP grant funds including infrastructure and non-infrastructure projects in San Ardo, Chualar, and Castroville. In December 2022, the California Transportation Commission approved three out of the five PWFP projects to receive funding. These projects, in San Ardo, Chualar, and Castroville (ATP Projects), received funding totaling \$16,260,000 from Caltrans.

On September 21, 2023, PWF solicited proposals from qualified consultants through Request for Proposals (RFP) #10911 (Attachments D and E) to establish three separate Professional Services Agreements (PSAs) for professional engineering services for the three ATP Projects, in accordance with the specifications set forth in the RFP. On November 9, 2023, proposals were received from four consultants for each of the three ATP Projects. The competitive selection process was conducted in accordance with County policies and State and Federal laws under RFP #10911. As a result of this competitive process, TRC Engineers, Inc. (TRC) was selected to provide professional engineering services for all three ATP Projects.

The infrastructure portion of the Castroville Community and School Connections Project through the ATP (Project) consists of constructing approximately 9,525 lineal feet of new curb, gutter, and sidewalk to fill in existing gaps in infrastructure, including corresponding pavement marking, curb ramps and signage to enhance safety and connect the Castroville community with safe pedestrian facilities to encourage active transportation. Additionally, Class III bike lanes will be added to Seymour Street, Union Street and Mead Street connecting to key destinations and other planned bicycle routes. Combining these infrastructure improvements with non-infrastructure community education and outreach through the Safe Routes to School Program (provided by the County’s Health Department) will encourage safe use of the network of sidewalks, bike lanes and active transportation routes between schools, homes, local businesses and services. PWF staff recommends that the Board of Supervisors approve the PSA with TRC (Attachment A) to allow professional engineering services for the Project for an initial term of three years effective October 8, 2024 to October 7, 2027, with the option to extend the Agreement two additional years, for an amount not to exceed \$526,374.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and the Auditor-Controller’s Office reviewed and approved the PSA as to form and fiscal provisions, respectively. PWF will execute the ATP Projects in collaboration with the County’s Health Department (providing non-infrastructure components).

FINANCING:

The total estimated cost of the Project, including design engineering, environmental, right of way, utilities and construction is \$6,583,792. The County has secured the majority of Project funds in the amount of \$6,463,000) from the ATP grant program and the remainder in the amount of \$120,792 will be funded by Measure X funds. Please refer to Attachment B, Project Budget, for further Project budget details.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommended action supports the Board of Supervisors Strategic Initiatives for Infrastructure and Public Safety by providing safe pedestrian facilities and filling gaps in the existing bike network in Castroville.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Legistar File Number: A 24-466


---

Prepared by: Edgard Rizo, Assistant Engineer, (831) 755-5158  
Janie Bettencourt, Management Analyst II

Reviewed by: J. Erich Rauber, PE, GE, Senior Civil Engineer  
Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

9/26/2024 | 10:20 AM PDT

DocuSigned by:  
  
C19776204E894F3

The following attachments are on file with the Clerk of the Board:

Attachment A - Proposed PSA

Attachment B - Project Budget

Attachment C - Location Map

Attachment D - RFP #10911

Attachment E - Addendums No. 1-3 to RFP #10911