

**Pacific Library Partnership
FY 2025-26 Innovation and Technology Grant Program**

Background

Each fiscal year through a competitive process, the Pacific Library Partnership awards grants to PLP libraries to support innovation, technology and access. Grants are typically awarded in two categories: Innovation and Technology Opportunity Grants, and the Grant Replication Program. The purpose of the grants is to support a new idea, program or vision, which can then be replicated by other libraries.

For FY 2025-26, the grant amounts awarded may vary, with a maximum award of **\$9,000**. The total amount of available funds is \$90,000.

Guidelines for Award

1. Both PLP academic and public libraries are eligible to apply for the grant.
2. A library may submit more than one application, but awards will be limited to one project per organization per fiscal year.
3. All applications must be reviewed and signed by the submitting organization's Library Director.
4. A panel of reviewers outside of PLP will review all applications and rank them. Awards will be based on these recommendations. The PLP CEO and Executive Committee may work with libraries to modify their applications, and they will make the final award determinations.
5. Only projects that have a timeline of completion within the fiscal year applied will be considered.
6. All funds awarded must be expended by June 30 of the fiscal year awarded. Should the library experience an unforeseen circumstance which may require additional time, they may contact PLP administration to discuss an extension.
7. Any unspent funds at the completion of the project must be returned to PLP.
8. Successful awardees will be asked to complete a final report at the conclusion of the grant cycle and must be willing to share their experience with other PLP libraries at appropriate meetings and conferences.

Funding Limits

Each grant application may not exceed \$9,000.

Allowable Costs

Funds awarded may be used for goods or services related to the project or for staff time. No more than 25% of the total amount awarded may be used for staffing costs. Indirect costs are not allowed.

Category A: PLP Innovation and Technology Opportunity Grant Program

Funds will be available to implement an idea, program or vision that provides a new service model or brings a fresh idea or interpretation to an existing model of library service. Reviewers will be asked to evaluate applications based on these criteria:

1. Service that introduces a new idea, program or vision that is not currently used in PLP or surrounding libraries
2. Service that may benefit other PLP members
3. Service that may benefit other California libraries

Category B: PLP Grant Replication Program

There have been a significant number of very successful grants that can easily be replicated in another jurisdiction. All the previously funded grants are posted on the PLP website at plpinfo.org and applicants are encouraged to review the past successful awardees. To view the previous grants, click here: <http://plpinfo.org/innovation-grants/>

Reviewers will be asked to evaluate applications based on these criteria:

1. Clear articulation of how the grant will be replicated.
2. Rationale for any changes or enhancements to the original grant application. It is expected that the grant funding request will not exceed the amount of the original grant. If it does exceed the original amount, a compelling case should be made for the increase in funding.
3. Demonstrated understanding of the concept, success and “lessons learned” from the original grant and documentation of any follow-up with the original awardee.

Review Panel

The PLP CEO will recruit a three-person panel from outside of PLP to review funding applications and provide feedback on the proposals.

Timeline

Grant applications are due on Monday, September 22, 2025 by 5:00 p.m. Grant materials should be submitted to proposals@plpinfo.org

Note: Successful awardees will be asked to complete an evaluation/survey process at the conclusion of the grant cycle and must be willing to share their experience with other PLP libraries at appropriate meetings and conferences.

October 27, 2025

Dear Alison Day,

Congratulations! Your FY 2025-26 PLP Grant for Monterey County Free Libraries, *Outdoor Adventure Kits*, has been funded in the requested amount of \$9,000.

We have attached the reimbursement claim form that you can submit at any time to claim reimbursement, along with the grant reporting form you are required to submit at the conclusion of your project along with any other documentation.

We look forward to hearing about the successful implementation of your grant in your library so that other PLP member libraries may benefit from your experience. You are to be congratulated on your good work!

Sincerely,
Justin Wasterlain



Assistant Director
Pacific Library Partnership
wasterlain@plpinfo.org
650-349-5538

**Pacific Library Partnership
2025/26 Innovation and Technology Grant Program**

My Library, _____ has applied for and is pleased to accept a PLP 2025/26 Innovation and Technology Grant. I am requesting reimbursement in the amount awarded of _____.

By requesting reimbursement, my Library agrees to comply with the terms of the grant by providing a written report of at least one page and any other supporting documentation such as photos, videos, samples of materials at the conclusion of the project, and returning any unexpended funds by end of FY 2025/26.

Signature: _____ Title: _____

Name: _____ Date: _____

++++
++++

Approved by Carol Frost, CEO, Pacific Library Partnership

Signature: _____ Date _____

Please email completed form to:
PLPClaims@plpinfo.org