

## Attachment H. County Clerk – Recorder Fee Study (County of Monterey)

**Fee Study for County Clerk-Recorder / Budget Unit 291**

**March 2025**

### **General Employees**

<b>Position</b>	<b>Annual Salary at Step 7</b>	<b>Benefit Package Average 50%</b>	<b>Total Cost</b>
BTA I	\$102,732.00	\$51,366.00	\$154,098.00
Accountant I	\$84,036.00	\$42,018.00	\$126,054.00
Office Assistant II	\$58,560.00	\$29,280.00	\$87,840.00
Office Assistant III	\$64,068.00	\$32,034.00	\$96,102.00

### **Management**

<b>Position</b>	<b>Annual Salary at Step 7</b>	<b>Benefit Package Average 50%</b>	<b>Total Cost</b>
Assistant Clerk Recorder	\$160,344.00	\$80,172.00	\$240,516.00
Management Analyst I	\$100,524.00	\$50,262.00	\$150,786.00
Supervising OA II	\$86,436.00	\$43,218.00	\$129,654.00

### **County Clerk- Recorder - Additional Costs (FY 2024-2025)**

Dept Overhead	<b>\$373,729.00</b>	16 budgeted positions	Per Employee	<b>\$23,358.06</b>
Total Services and Supplies	<b>\$368,486.01</b>	16 budgeted positions	Per Employee	<b>\$23,030.38</b>

### **EE Cost + Overhead and Services/Supplies**

Assistant Clerk Recorder	<b>\$286,904.44</b>
BTA I	<b>\$200,486.44</b>
Accountant I	<b>\$172,442.44</b>
Management Analyst I	<b>\$197,174.44</b>
Office Assistant II	<b>\$134,228.44</b>
Office Assistant III	<b>\$142,490.44</b>
Supervising OA II	<b>\$176,042.44</b>

**Employee Cost in Minute Increments (by Position)**

<b>Total Employee cost / productive minutes</b>		<b>Per 1/4 hour</b>	<b>Per 1/2 hour</b>	<b>Per hour</b>
Assistant Clerk Recorder	<b>\$3.23</b>	\$48.52	\$97.04	\$194.07
BTA I	<b>\$2.06</b>	\$30.95	\$61.89	\$123.79
Accountant I	<b>\$1.86</b>	\$27.86	\$55.73	\$111.46
Management Analyst I	<b>\$2.22</b>	\$33.34	\$66.69	\$133.38
Office Assistant II	<b>\$1.38</b>	\$20.72	\$41.44	\$82.88
Office Assistant III	<b>\$1.51</b>	\$22.67	\$45.33	\$90.66
Supervising OA II	<b>\$1.95</b>	\$29.28	\$58.56	\$117.12