



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 25-050**

**March 18, 2025**

**Introduced:** 2/20/2025

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

Approve and authorize the Director of Health Services or designee to execute Amendment No. 1 to Standard Agreement A-17066 with The Data Center for the provision of Health Insurance Portability Accountability Act compliant mailing and distribution services to increase the amount by \$70,000 for a revised total Agreement amount of \$85,000 for the same term of September 1, 2024 through June 30, 2027.

### RECOMMENDATION:

It is recommended that the County of Monterey Board of Supervisors:

Approve and authorize the Director of Health Services or designee to execute Amendment No. 1 to Standard Agreement A-17066 with The Data Center for the provision of Health Insurance Portability Accountability Act compliant mailing and distribution services to increase the amount by \$70,000 for a revised total Agreement amount of \$85,000 for the same term of September 1, 2024 through June 30, 2027.

### SUMMARY/DISCUSSION

The Data Center, LLC was established in 1993 and has been providing printing and mailing services for over 30 years. The County of Monterey Health Department's Environmental Bureau has a similar contract with The Data Center, LLC since April of 2013, providing Health Insurance Portability and Accountability Act (HIPAA) compliant mailing and distribution services. Approval of the Agreement with The Data Center, LLC will enable the County of Monterey Health Department, Behavioral Health Bureau to adhere to the Department of Health Care Services' requirement of distributing printed beneficiary booklets to beneficiaries. The Data Center, LLC will print and mail HIPAA compliant behavioral health notices, letters, documents, etc. to County of Monterey Behavioral Health Bureau clients within 7-10 business days of receiving client contact information from the Behavioral Health Bureau.

This Amendment No. 1 will allow The Data Center to continue to provide Health Insurance Portability and Accountability Act compliant mailing and distribution services for County of Monterey Health Department beneficiaries.

This work supports one of the County of Monterey Health Department's 2025-2028 Strategic Plan Goal(s): Build Community Power and Partners' Capacity to Increase Equity and Improve Health. It also supports one of the ten essential public health services, specifically: 7. Link people to needed personal health services and assure the provisions of health care when otherwise unavailable.

OTHER AGENCY INVOLVEMENT:

The Offices of the County Counsel and Auditor-Controller have reviewed and approved this Agreement as to legal form and fiscal provisions, respectively.

FINANCING:

This Agreement is funded with Realignment funds. The funds for this Agreement are included in the Health Department Behavioral Health Bureau (HEA012, Unit 8410) Fiscal Year (FY) 2024-25 Adopted Budget. The funds for FY 2025-26 and FY 2026-27 will be included in the Health Department Behavioral Health Bureau (HEA012, Unit 8410) Requested Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

? Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

? Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

? Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

? Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

? Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

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Approved by: Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachment:

Board Report

Agreement