

UNADOPTED MINUTES

Monterey County Workforce Development Board Meeting

America's Job Center of California, 344 Salinas Street, Suites 205 & 206, Salinas, CA 93901

Thursday, June 26, 2025

Members Present: Erik Cushman (Chair), Alma Diaz, Arpi Tanilian, Cesar Lara, Efrain Aguilera, Josh Metz, Justin McIntire, Mark Faylor, Paula Calvetti, Salvador Munoz, and Supervisor Luis Alejo

Members Absent: Casey Van Den Heuvel, Kimberly Schnader, Michael Gutierrez, Roger Gilbert

Staff Present: Elizabeth Kaylor, Pearl Sanchez, Daisy Fernandez, and Linda Avakian

Public Comment: None

Call to Order/Introductions: Erik Cushman called the meeting to order at 9:02 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Consent Calendar:

1. **ACTION:** Consider approval of minutes from the Special Monterey County Workforce Development Board (MCWDB) meeting of April 8, 2025.
2. **ACTION:** Concur with the Executive Committee's May 15, 2025, recommendation to approve the appointment of Arpi Tanilian, representing Business, to the MCWDB.
3. **ACTION:** Concur with the Executive Committee's May 15, 2025, recommendation to approve the appointment Justin McIntire, representing the State of California's Department of Rehabilitation (DOR), to the MCWDB.
4. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to reappoint Paula Calvetti, representing Business, to the MCWDB.
5. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to reappoint Salvador Munoz, representing Business, to the MCWDB.
6. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to reappoint Michael Gutierrez, representing Education, to the MCWDB.
7. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to reappoint Cesar Lara, representing Labor, to the MCWDB.
8. **Action:** Concur with the Executive Committee's May 15, 2025, recommendation to consider and approve the following Workforce Innovation and Opportunity Act (WIOA) policies:
 - #2025-06: On-the-Job Training (OJT) Policy and Procedures
 - #2025-07: Auditing and Audit Resolution Policy
9. **ACTION:** Concur with the Executive Committee's May 15, 2025, recommendation to ratify its approval to submit a request to the State of California's Employment Development Department (EDD) to transfer \$963,000 of WIOA Dislocated Worker program funding to the WIOA Adult program.
10. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to approve the submittal of the 2025-28 WIOA One-Stop Partner Memorandum of Understanding (MOU) to the Board of Supervisors and EDD.
11. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to approve funding from the California Volunteers, Office of the Governor, Youth Service Corps, in the amount of \$1,998,840 to fund the MCWDB's Green Cadre Youth program to serve 90 young adults for an 18-month period.
12. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to approve extending the agreement with Arbor E&T, dba Equus Workforce Solutions, to provide One-Stop Operator Services in the amount of \$334,532 for Program Year (PY) 2025-26.
13. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to approve extending the agreement with Arbor E&T, dba Equus Workforce Solutions, to provide WIOA Title 1 Adult and Dislocated Worker case management services in the amount of \$1,300,000 for PY 2025-26.

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14. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to approve extending the agreement with Arbor E&T, dba Equus Workforce Solutions, to provide WIOA Title 1 Youth case management services in North Monterey County in the amount of \$650,000 for PY 2025-26.
 15. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to approve extending the agreement with Turning Point of Central California to provide WIOA Title 1 Youth case management services in South Monterey County in the amount of \$700,000 for PY 2025-26.
 16. **ACTION:** Concur with the Executive Committee's June 12, 2025, recommendation to approve extending the agreement with Pat Davis Design Group to provide communications materials in the amount of \$45,000 for PY 2025-26.

A motion was made by Josh Metz to approve all items on the Consent Calendar, seconded by Cesar Lara. ALL AYES. Motion passed.

Discussion or Review of Business Calendar Action Items:

1. **ACTION:** Consider approval of the proposed, preliminary 2025-26 MCWDB Budget. **A motion was made by Cesar Lara to approve the proposed, preliminary 2025-26 MCWDB Budget, seconded by Josh Metz. ALL AYES. Motion passed.**
2. Finance Manager Daisy Fernandez provided an update on MCWDB's FY 2024-25 budget and expenditures through May 31, 2025.
3. Management Analyst Vanessa Kor provided an update on the Pajaro Business Relief Program.
4. Executive Director Chris Donnelly provided an update on 2023-24 EDD monitoring and 2024-25 MCWDB subrecipient monitoring.
5. WIOA funding subrecipient representatives, Lucy Iracheta, Lourdes Luviano, and Michael Artalejo, of the Adult, Dislocated Worker, and Youth Programs, provided updates on the various programs.
6. Chair Erik Cushman held a discussion on recruitment of new MCWDB members representing Business.
7. Board members provided updates on workforce and business activities.

Adjournment: Mr. Erik Cushman adjourned the meeting at 10:29 a.m.