

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Draft

Monday, March 17, 2025

3:00 PM

Budget Committee

Attendees: Supervisor Wendy Askew, Chair; Supervisor Chris Lopez, Vice Chair; Sonia M. De La Rosa, County Administrative Officer; Debbie Paolinelli, Assistant County Administrative Officer; Susan Blitch, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 3:02 p.m.

Additions and Corrections

ACTION: Item No. 14 was moved to the Consent Agenda.

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of January 29, 2025.

The Budget Committee Action Minutes of January 29, 2025 were approved by consensus.

Consent Agenda

Consent Items No. 2 through 4, and 14

ACTION: Consent Items No. 2 through 4, and 14, were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3. Receive the February 2025 California Department of Finance Bulletin.
4. Receive the Monterey County Water Resources Agency FY 2024-25 Financial Status Report through December 31, 2024.

Regular Agenda

5.
 - a. Receive the Monterey County Financial Forecast, which assesses the County's fiscal condition for the current year and three forecast years (Fiscal Year 2025-26 through Fiscal Year 2027-28); and
 - b. Receive the annual update to the County's General Financial Policies including technical corrections; and
 - c. Provide direction to staff.

ACTION: The Committee received the Monterey County Financial Forecast for FYs 2025-26 through FY 2027-28, and the annual update to the County's General Financial Policies.

6.
 - a. Receive the Draft County of Monterey Capital Improvement Program Five-Year Plan (CIP) for Fiscal Years (FYs) 2025/26 through 2029/30;
 - b. Provide recommendations on funding for prioritized unfunded projects to be included in the FY 2025/26 CIP work plan.

ACTION: The Committee received the Draft Capital Improvement Program 5-year Plan (CIP) for Fiscal Years 2025/26 through 2029/30 and provided recommendations on priority unfunded projects.

Public comment provided by: Denise Enriquez, Bryan Flores, and Eric Chatham.

7. Provide direction on a refunding of the 2015 Public Facilities Financing Certificates of Participation to generate a savings of approximately \$200,000 per year for the remaining term of the debt.

ACTION: The Committee supported Item No. 7 by consensus.

8. a. Support authorizing the Auditor-Controller to amend the Fiscal Year (FY) 2024-25 Adopted Budget for the General Fund Contingencies 001, Appropriation Unit CAO020, to increase appropriations and operating transfer out by \$966,434 for the 1200 Aguajito Monterey HVAC Repairs and Replacement Project;
b. Support authorizing the Auditor-Controller to amend the FY 2024-25 Adopted Budget for the Capital Project Fund 404, Appropriation Unit PFP057, to increase appropriations and operating transfer in by \$966,434, for the 1200 Aguajito Monterey HVAC Repairs and Replacement Project; and
c. Support authorizing the Auditor-Controller to transfer \$966,434 for the FY 2024-25 from the General Fund Contingencies 001, Appropriation Unit CAO020, to Capital Project Fund 404, Appropriation Unit PFP057.

ACTION: The Committee supported Item No. 8 by consensus.

9. Support adopting a Resolution to:
 - a. Use General Fund Contingency to provide funding for a rebate to ease non-residential customers, who are still recovering from the March 2023 storms and flooding, into the Pajaro County Sanitation District (PCSD) sewer rates approved in 2024 by PCSD Ordinance No. 5420, in response to **Board Referral No. 2025.02**; and
 - b. Authorize and direct the Auditor-Controller to transfer \$217,154 for the Fiscal Year (FY) 2024-25 from General Fund 001, Contingencies Appropriation Unit CAO020 to Pajaro County Sanitation District Fund 151, Appropriation Unit PFP047, where General Fund Contingencies has sufficient appropriations available in the adopted budget.

ACTION: The Committee supported Item No. 9 by consensus, and recommended this item be presented to the full Board.

10. a. Receive Status Report on the 29 Bishop Pajaro Mansion Emergency Repair Project (Project 723218) and 29 Bishop Pajaro Mansion Upgrade Project (Project 4072);
b. Support Staff recommendation to reallocate California Assembly Bill 102 (AB-102) funding in the amount of \$3,155,412 from Project 4072 to Project 723218;
c. Support authorizing and directing the Auditor-Controller to amend the FY 2024-25 Adopted Budget and process related fund transfers to support Projects 723218 and 4072:
 1. Increasing appropriations by \$3,155,412 for General Fund, Fund 001, Facility Services Appropriation Unit PFP054, financed by the recognition of AB-102 grant revenues (BSA 001-2720-WSFR) of \$3,155,412;
 2. Increasing appropriations and revenues for Department of Emergency Management,

Fund 001, Appropriation Unit DEM001 by \$344,588, financed by the recognition of AB-102 grant revenues (BSA 001-2720-WSFR) to reimburse Project 4072 for eligible expenditures;

3. Transferring \$344,588 from Department of Emergency Management, Fund 001, Appropriation Unit DEM001, to Capital Projects, Fund 404, Appropriation Unit PFP057;
- d. Support directing the County Budget Director identify funding options for the remaining balance of \$791,238 for Project 723218 and \$3,155,412 for Project 4072.

ACTION: The Committee supported Item No. 10 by consensus.

11. a. Support approval of the increase in appropriations and revenue of the Sheriff's Fiscal Year (FY) 2024-25 Modified Budget in Appropriation Units SHE001 and SHE003 amounting to \$947,089 and \$351,238 respectively financed by a release of \$1,298,327 from the Compensated Absences Assignment BSA 001 3115; and
- b. Support authorizing and directing the Auditor Controller to amend the Sheriff's Fiscal Year (FY) 2024-25 Modified Budget in Appropriation Units SHE001 and SHE003 amounting to \$947,089 and \$351,238, respectively financed by a release of \$1,298,327 from the Compensated Absences Assignment BSA 001 3115.

ACTION: The Committee recommended this item go to the full Board for consideration. No support was provided by the Committee.

Public comment provided by: Denise Enriquez

12. a. Support approval of the increase in appropriations and revenues of the Sheriff's Office FY2024-25 Modified Budget in Fund 001, Appropriation Unit SHE003, amounting to \$992,317 to fund the Sheriff's Office Re-entry Resource Center modular building, for Pre-Release Services and outreach programs at the Monterey County Jail; and
- b. Support authorizing and directing the Auditor Controller to amend the Sheriff's Fiscal Year (FY) 2024-25 Modified Budget in Fund 001, Appropriation Unit SHE003 amounting to \$992,317 respectively financed by a release of \$992,317 from the CalAIM JI Grant Round 3.

ACTION: The Committee supported Item No. 12 by consensus.

13. a. Support and approve acceptance of cash donations amounting to \$4,900 and an in-kind donation of a 2024 Carry-On Trailer with a market value of \$2,652 from Sheriff's Advisory Council as detailed in Attachment A; and
- b. Support authorizing and directing the Auditor-Controller to increase appropriations and estimated revenues by \$4,900 in the Sheriff's FY 2024-2025 Adopted Budget (001-2300-SHE001-8242), financed by a donation from the Sheriff's Advisory Council, for costs related to the design and purchase of various items for the Air Operations Division Community Engagement Project for 2024.

ACTION: The Committee supported Item No. 13 by consensus.

14. Support authorizing the Auditor-Controller to amend the FY 2024-25 adopted budget for County Administrative Office - Cannabis (001-1050-CAO004-8533), increasing appropriations and estimated revenue by \$315,447, funded from the Department of Cannabis Control through the Local Jurisdiction Assistance Grant program.

ACTION: The Committee supported Item No. 14 under the Consent Agenda.

15. Receive a report on the implementation of water and sewer infrastructure projects funded with American Rescue Plan Act (ARPA) funds and managed by the Department of Public Works, Facilities and Parks (PWFP).

ACTION: The Committee received a report on the implementation of water and sewer infrastructure projects funded with ARPA funds.

Semi-Annual Reports

16. a. Receive the Monterey County Workforce Development Board FY 2024-25 Financial Status Report for the Workforce Innovation and Opportunity Act (WIOA) funded programs through December 31, 2024.

ACTION: The Committee received the Workforce Development Board's FY 2024-25 Financial Status Report for the period ending December 31, 2024.

17. Receive and accept the semi-annual report of expenditures and caseload data for the Department of Social Services for the period of July through December 2024.

ACTION: The Committee received a semi-annual report of expenditures and caseload data for the Department of Social Services for the period July through December 2024.

18. Receive the Bi-Annual Report from the Assessor County Clerk Recorder.

ACTION: The Committee received a bi-annual report from the Assessor County Clerk Recorder.

Adjournment

The meeting adjourned at 5:03 p.m.

The next regular meeting is scheduled on April 30, 2025 at 1:00 p.m. in the Monterey Room and via Zoom.