

Before the Board of Supervisors in and for the
County of Monterey, State of California

Resolution No.

Adopt Resolution No. to:

- a. Approve to amend the Sheriff's Office Fiscal Year 2025-26 Adopted Budget (001-2300-SHE001-8273), to reallocate one (1.0) FTE Senior Account Clerk to one (1.0) FTE Accounting Technician, as indicated by Attachment A (4/5th vote required); and
- b. Authorize the Auditor-Controller to incorporate the approved changes in the Sheriff's Office FY 2025-26 Adopted Budget; and
- c. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

WHEREAS the Sheriff's Office is requesting to reallocate one (1.0) FTE Senior Account Clerk vacant position to one (1.0) FTE Accounting Technician to process Accounts Payable/Accounts Receivable; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The Sheriff's Office Fiscal Year 2025-26 Adopted Budget (001-2300-SHE001-8273) is amended to reallocate one (1.0) FTE Senior Account Clerk to one (1.0) FTE Accounting Technician (4/5th Vote Required):

	Class Code	Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
From	80J22	Senior Account Clerk	0003	(1.0)	2.0
To	80J30	Accounting Technician	0005	1.0	5.0

2. The Auditor-Controller Office is authorized to incorporate the approved changes in the Sheriff's Office FY 2025-26 Adopted Budget; and
3. The Human Resources Department is directed to implement the changes in the Advantage Human Resources Management (HRM) system.

PASSED AND ADOPTED on this _____ day of _____, 2026 by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book___ for the meeting on _____.

Dated:

File Number:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By: _____, Deputy