

MONTEREY COUNTY



Administrative Office
Contracts/Purchasing Division
1488 Schilling Place
Salinas, CA 93901
831-755-4990

ADDENDUM #1 RFP 10873 Tax Bill Printing

DATE: March 31, 2023

PROJECT: RFP 10873 Tax Bill Printing

TO: Interested Proposers

SUBJECT: Written Questions and Answers

A signed copy of this addendum must be submitted along with your original bid proposal package to verify receipt of this Addendum #1.

Company Representative

Date

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Addendum #1 consists of all Written Questions and Answers asked prior to the Deadline for Written Question (See 3.0 Calendar of Events).

Addendum #1
for the delay! Please see below.

RFP 10578

1. Does the County currently utilize a vendor for this work? If so, can you please let us know who that is? **Yes. Our current vendor is The Data Center.**
2. What warranted going out to bid for this work? Is this a mandated process, or are there issues with the current service? **Our current agreement is due to expire.**
3. We do not use Laser Printing, but instead a roll-fed Inkjet solution. Is this acceptable? **We would want to see samples to fully understand the difference.**
4. We are a white paper company, which means we print all variable and static information and formatting of the document on the fly and do not use custom forms. Is this acceptable? **We would require further explanation of this process. Some custom formatting of the data is required as it is generated from our software platform which can be overlayed with images and color blocking printed on paper, but a pre-printed paper form is not required.**
5. We also do not use custom envelopes. We are aware the county's current process uses custom envelopes. Is the County open to instead using a double window #10 envelope, with the return and mailing address being positioned on the document so they show through the windows correctly when folded? And for the #9 remit envelope, is the county open to using a blank single window envelope, with the remit to address showing through? **This would require an additional expense to format those options with our software platform and would require time to process that may not be feasible with the upcoming print deadlines.**
6. The County is referring to a #10.5 window envelope. Do you mean a standard business #10 envelope? Do you have the dimensions of the 10.5 envelope? Can you also provide dimensions for the #9 remit envelope? **Please see dimensions for the two envelopes below:**
#9 Envelopes: 3 7/8 x 8 7/8
#10 1/2 Envelopes: 4 1/2 x 9 1/2

END ADDENDUM #1 RFP 10873

END ADDENDUM 1